



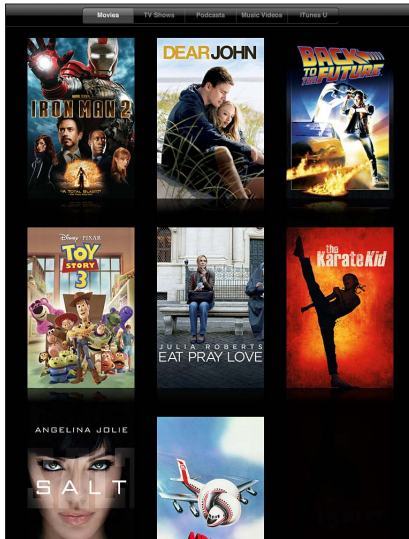
About Videos

You can use iPad to view movies, music videos, video podcasts, and, if they're available in your area, TV shows. iPad also supports special features such as chapters, subtitles, alternate audio, and closed captioning.

You can rent or purchase videos from the iTunes Store, and you can use a video adapter cable to watch videos on a TV or projector. If you have an Apple TV, you can use AirPlay to watch the videos wirelessly on a TV.

Playing Videos

Play a video: Tap Videos, then tap a category of videos, such as Movies. Tap the video you want to watch. If the video has chapters, tap a chapter title, or just tap ►.


















Display playback controls: While a video is playing, tap the screen to show the controls. Tap again to hide them.

Controlling Video Playback

Rotate iPad to play videos in widescreen orientation and take full advantage of the display.

Drag the playhead along the scrubber bar to skip to any point in the video. To adjust the scrub rate from fast to slow, slide your finger down as you drag the playhead along the scrubber bar.



Pause a video	Tap  or press the center button (or equivalent button) on a compatible headset.
Resume playback	Tap  or press the center button (or equivalent button) on a compatible headset.
Raise or lower the volume	Drag the volume slider, or use the iPad volume buttons or the buttons on a compatible headset.
Start a video over	Drag the playhead on the scrubber bar all the way to the left, or tap  if the video doesn't contain chapters.
Skip to the next chapter (if available)	Tap  or press the center button (or equivalent button) on a compatible headset twice quickly.
Go to the previous chapter (if available)	Tap  or press the center button (or equivalent button) on a compatible headset three times quickly.
Start playing at a specific chapter (if available)	Tap  , then choose a chapter from the list.
Rewind or fast-forward	Touch and hold  or  .
Skip to any point in a video	Drag the playhead along the scrubber bar. Slide your finger down to adjust the scrub rate from fast to slow.
Stop watching a video before it finishes playing	Tap Done, or press the Home  button.
Scale a video to fill the screen or fit to the screen	Tap  to make the video fill the screen, or tap  to make it fit the screen. You can also double-tap the video to switch views. When you scale a video to fill the screen, the sides or top may be cropped. When you scale it to fit the screen, you may see black bars on the sides or above and below the video.
Play a video on Apple TV using AirPlay	Tap  and choose an Apple TV. See “Watching Videos on a TV” on page 80.
Select a different audio language (if available)	Tap  , then choose a language from the Audio list.
Show or hide subtitles (if available)	Tap  , then choose a language, or Off, from the Subtitles list.
Show or hide closed captioning (if available)	Tap  to show or hide captions, if the movie has them.

Syncing Videos

Use iTunes to sync videos to iPad. When iPad is connected to your computer, use the Movies, TV Shows, Podcasts, and iTunes U panes to select which videos to sync.

Watching Rented Movies

You can rent movies in standard or high definition format from the iTunes Store and watch them on iPad. You can download rented movies on iPad, or transfer them from iTunes on your computer to iPad. (Rented movies aren't available in all regions.)


A movie must be completely downloaded before you can watch it. You can pause a download and continue it later. Rented movies expire after a certain number of days, and once you start a movie, you have a limited amount of time to finish watching it. Movies are automatically deleted when they expire. Before renting a movie, check the iTunes Store for the expiration time.


View a rented movie: Choose Videos, tap the Movies category, then tap the movie you want to watch. Select a chapter, or just tap ►.

Transfer rented movies to iPad: Connect iPad to your computer. Then select iPad in the iTunes sidebar, click Movies, and select the rented movies you want to transfer. Your computer must be connected to the Internet. Movies rented on iPad cannot be transferred to a computer.

Watching Videos on a TV


To watch videos on a TV, you can connect iPad using AirPlay and Apple TV, or use a cable to connect iPad directly to your TV or AV receiver. For more information about connecting iPad to a TV or projector, see "Video" on page 168.

Connect using AirPlay: Start video playback, then tap  and choose your Apple TV from the list of AirPlay devices. See "Using AirPlay" on page 45 for more information. While video is playing, you can exit Video and use other apps.

To return playback to iPad: Open Videos, then tap  and choose iPad from the list.

Deleting Videos from iPad

To save space, you can delete videos from iPad.

Delete a video: In the videos list, tap and hold a movie until the delete button appears, then tap . Tap Cancel or Home when you finish deleting videos.

When you delete a video (other than rented movies) from iPad, it isn't deleted from your iTunes library on your computer, and you can sync the video back to iPad later. If you don't want to sync the video back to iPad, set iTunes to not sync the video. See "Syncing with iTunes" on page 24.

Important: If you delete a rented movie from iPad, it's deleted permanently and can't be transferred back to your computer.



Finding and Viewing Videos

YouTube features short videos submitted by people from around the world. You can watch the latest, most popular videos, search for videos about topics of interest, flag your favorites, and quickly access videos that you upload to YouTube from your computer.

To use certain YouTube features on iPad, you need to sign in to a YouTube account when prompted. For information about requirements and how to get a YouTube account, go to www.youtube.com.

Note: YouTube isn't available in all languages and locations.

To use YouTube, iPad must have an Internet connection. See “Connecting to the Internet” on page 29.

Browse videos: Tap a button in the toolbar to select a category.

- *Featured:* Videos reviewed and featured by YouTube staff.
- *Top Rated:* Videos most highly rated by YouTube viewers. You can rate videos on iPad, if you have a YouTube account.
- *Most Viewed:* Videos most seen by YouTube viewers. Tap All for all-time most viewed videos, or Today or This Week for most-viewed videos of the day or week.
- *Favorites:* Videos you added to Favorites. When you sign in to a YouTube account, account favorites appear.
- *Most Recent:* Videos most recently submitted to YouTube.
- *Subscriptions:* Videos from YouTube accounts you subscribe to. You must be signed in to a YouTube account to use this feature.

- *Playlists*: Videos you add to playlists. You must be signed in to a YouTube account to use this feature.
- *My Videos*: Videos that you've upload to YouTube. You must be signed in to a YouTube account to use this feature.
- *History*: Videos you've viewed most recently.

Search for a video:

- 1 Tap the YouTube search field.
- 2 Type a word or phrase, then tap Search.

YouTube shows results based on searching video titles, descriptions, tags, and user names. Each search result shows the title, rating, number of views, length, and the name of the account the video was posted from.

Play a video: Tap the video.

The video begins downloading to iPad, and a progress bar appears. When enough of the video has downloaded, it begins to play. You can also tap ► to start the video.

Controlling Video Playback


Rotate iPad to landscape orientation to view the video at its maximum size. When a video is playing, the controls disappear so they don't obscure the video.

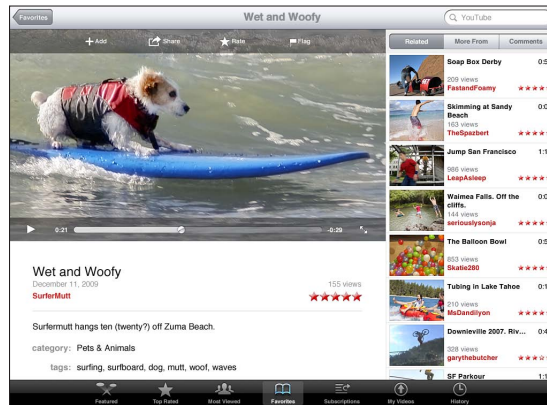
Show or hide the video controls: Tap the screen.



Play or pause a video	Tap ► or . You can also press the center button (or equivalent button) on a compatible headset.
Adjust the volume	Drag the volume slider, or use the iPad volume buttons or the volume buttons on a compatible headset.
Start a video over	Tap ◀◀.
Skip to the next or previous video in a list	Tap ◀◀ twice to skip to the previous video. Tap ▶▶ to skip to the next video.
Rewind or fast-forward	Touch and hold ◀◀ or ▶▶.
Skip to any point in a video	Drag the playhead along the scrubber bar.
Stop watching a video	Tap Done, or press the Home ◻ button.
Toggle between full-screen and standard mode	Double-tap the video. You can also tap ◻ to make the video fill the screen, or ◻ to make it fit the screen.
Add a video to Favorites	Start playing a video, then tap 📖.
Email a link to the video	Start playing a video, then tap ✉.
Play a video on Apple TV using AirPlay	Tap 📺 and choose Apple TV. For information, see "Using AirPlay" on page 45.
View information about a video	Tap ⌵ to exit full-screen mode and view related videos, comments, and more controls.

Managing Videos

While watching a full-screen video, tap to display the controller, then tap  to see related videos and options for managing videos.



Rate a video or add a comment

Tap the video to display the toolbar, then tap Rate and select a rating. You must be signed in to a YouTube account.

See more videos from this YouTube user

In the sidebar, tap “More From.” You must be signed in to a YouTube account.

See videos similar to this one

In the sidebar, tap “Related.”

Subscribe to videos by this YouTube user

On the More Info screen, tap More Videos, then tap “Subscribe to <account>” at the bottom of the video list. You must be signed in to a YouTube account.


Add a video to Favorites or a playlist

Tap Add, then select Favorites or a playlist.

Email a link to a video

Tap Share.

Flag a video

Tap the movie to display the toolbar, then tap .

Watching YouTube on a TV

If you have an Apple TV, you can use AirPlay to watch YouTube videos on a TV. See “Controlling Video Playback” on page 83.

You can also connect iPad directly to your TV or a projector, and watch YouTube on the large screen. For more information about using iPad with a TV or projector, see “Video” on page 168.



About Calendar

iPad makes it easy to stay on schedule. You can view calendars individually, or several calendars at once. You can view your events by day, week, or month, or in a list. You can also search events by title, invitee, or location.

You can sync iPad with the calendars on your computer. You can also create, edit, or cancel events on iPad, and sync them back to your computer. You can subscribe to Google, Yahoo!, or iCal calendars. You can subscribe to read-only iCalendar (.ics) calendars or import .ics files from email. If you have a Microsoft Exchange account or a supported CalDAV account, you can receive and respond to meeting invitations from others, and invite people to events you've scheduled.

Syncing Calendars

You can sync your calendars in these ways:

- In iTunes, use the iPad settings panes to sync with iCal or Microsoft Entourage on a Mac, or with Microsoft Outlook on a PC, when you connect iPad to your computer. See "Syncing with iTunes" on page 24.
- In Settings on iPad, turn on Calendars in your MobileMe, Google, Yahoo!, or Microsoft Exchange account to sync your calendar information over the air. If your company or organization supports it, you can also set up a CalDAV account. See "Adding Mail, Contacts, and Calendar Accounts" on page 31. To sync calendars over the air, iPad must be connected to the Internet.

Adding, Editing, and Deleting Calendar Events

You can create and edit calendar events directly on iPad.

If you have a Microsoft Exchange account with calendars enabled, or a supported CalDAV account, you can invite other people to your event or meeting.

Add an event: Tap **+** and enter event information, then tap Done.

You can enter the following:

- Title
- Location
- Starting and ending times (or turn on All-day, if it's an all-day event)
- Repeat times—none, or every day, week, two weeks, month, or year
- Alert time—from five minutes to two days before the event

When you set an alert, the option to set a second alert appears. When an alert occurs, iPad displays a message. To set iPad to play a sound, see “Alerts” on page 90.

Important: When you travel, iPad may not alert you at the correct local time. To manually set the correct time, see “Date and Time” on page 160. For information about adjusting the calendar time zone, see “Viewing Your Calendars” on page 86.

- Notes

If you have more than one calendar, you can select which calendar to add the event to. Read-only calendars don't appear in the list.

Edit an event	Tap the event, then tap Edit.
Delete an event	Tap the event, tap Edit, then scroll down and tap Delete Event.

Viewing Your Calendars

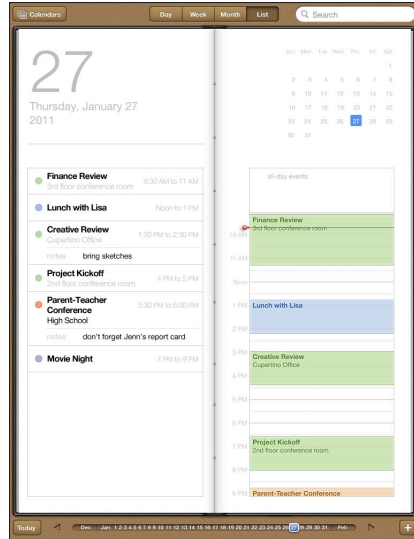
You can view a single calendar, selected calendars, or all calendars at once. This makes it easy to manage work and family calendars at the same time.

View a different calendar: Tap Calendars, then select the calendars you want to view. To view your contacts' birthdays, as defined in Contacts, select the Birthdays calendar.

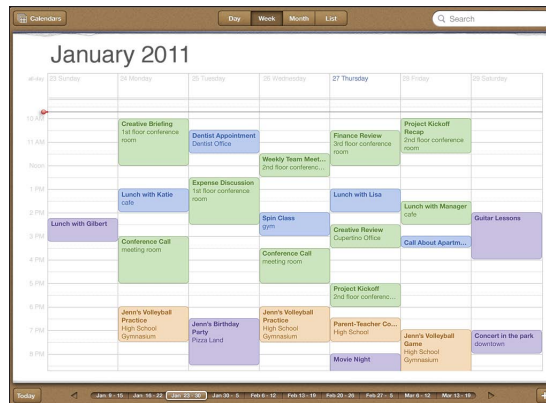
You can view calendar events in a list, or by day, week, or month. The events for all of your selected calendars appear on iPad.

Switch views: Tap List, Day, Week, or Month.

- **List view:** All your appointments and events appear in a scrollable list, next to the selected day. To view a different day, tap ◀ or ▶ or select a day from the timeline below the calendar.



- **Day view:** Scroll up or down to see the day's events. Tap ◀ or ▶ to see the previous or next day's events, or select a day from the timeline below the calendar.
- **Week view:** Scroll up or down to see the week's events. Tap ◀ or ▶ to see the previous or next week, or select a week from the timeline below the calendar.
- **Month view:** Tap a day to see its events. Tap ◀ or ▶ to see the previous or next month, or select a month from the timeline below the calendar.



See the details of an event: Tap the event.

See events adjusted for a time zone: In Settings, go to “Mail, Contacts, Calendars.” Under Calendars, tap Time Zone Support. Turn on Time Zone Support and select a major city for the time zone you want to use. When Time Zone Support is off, iPad Wi-Fi + 3G displays events in the time zone of your current location as determined by the cellular network time.

Searching Calendars

You can search the titles, invitees, notes, and locations of the events in your calendars. Calendar searches just the calendar or calendars you’re currently viewing.

Search for events: Enter text in the search field.

Search results appear as you type. Tap a result to view the event. Tap the calendar to close the list of search results.

Subscribing to Calendars

You can subscribe to calendars that use the iCalendar (.ics) format. Many calendar-based services, including Yahoo!, Google, and iCal on the Mac, support calendar subscriptions.

Subscribed calendars are read-only. You can read events from subscribed calendars on iPad, but you can’t edit them or create new events.

Subscribe to a CalDAV or .ics calendar:


- 1 In Settings, choose “Mail, Contacts, Calendars,” then tap Add Account.
- 2 Choose Other, then choose Add Subscribed Calendar.
- 3 Enter your account information, then tap Next to verify the subscription.
- 4 Tap Save.

Apple provides links to a number of free iCal calendars—for national holidays or sports events, for example—that you may want to subscribe to.


You can also subscribe to an iCal (or other .ics) calendar published on the web, by tapping a calendar link you receive in an email message on iPad.

Responding to Meeting Invitations

If you have a Microsoft Exchange account on iPad with Calendars enabled, a supported CalDAV account, or a MobileMe calendar, you can receive and respond to meeting invitations from people in your organization.

When you receive an invitation, the meeting appears in your calendar with a dotted line around it. The  icon in the lower-right corner of the screen shows the number of new invitations you have. To receive and respond to meeting invitations, iPad must have an Internet connection.

Respond to an invitation in Calendar:

- 1 Tap a meeting invitation in the calendar, or tap  to display the Event screen and then tap an invitation.
 - Tap “Invitation from” to get contact information for the meeting organizer. Tap the email address to send the organizer a message.
 - Tap Invitees to see who is invited to the meeting. Tap a name to see the attendee’s contact information. Tap an email address to send a message to the attendee.
 - Tap Alert to set iPad to sound an alert before the meeting.
 - Tap Add Comments to add comments for the meeting organizer. Your comments will also appear in the Info screen for the meeting.

Notes are made by the meeting organizer.

- 2 Tap Accept, Maybe, or Decline.

When you accept, tentatively accept, or decline the invitation, the organizer is sent a response that includes any comments you add.

You can change your response later, unless you decline. Tap Add Comments to change or add comments.

Importing Calendar Files from Mail

You can add events to a calendar by importing a calendar file from an email message. You can import any standard .ics calendar file.



Import events from a calendar file: In Mail, open the message and tap the calendar file. When the list of events appears, tap Add All, choose the calendar you want to add the events to, and tap Done.

Alerts

Set calendar alerts: In Settings, choose General > Sounds, then turn Calendar Alerts on. If Calendar Alerts is off when an event occurs, iPad displays a message but makes no sound.

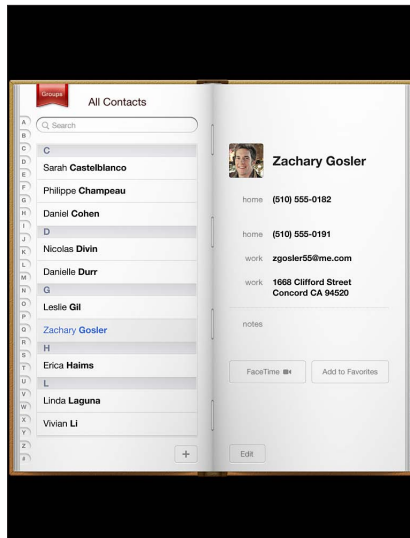
Sound alerts for invitations: In Settings, choose "Mail, Contacts, Calendar." Under Calendars, tap New Invitation Alert to turn it on.



About Contacts

iPad lets you easily access and edit your contact lists from personal, business, and organizational accounts. You can search across all of your groups, and the information in Contacts is automatically accessed to make addressing emails quick and easy.

You can add contacts directly on iPad, or sync contacts from applications on your computer. If you have a MobileMe or Microsoft Exchange account with Contacts enabled, or a supported CardDAV account, you can sync your contacts over the air without connecting iPad to your computer.



Syncing and Adding Contacts

You can add contacts to iPad in these ways:

- Enter contacts on iPad
- In iTunes, sync contacts from Google or Yahoo!, or sync with applications on your computer (see “Syncing with iTunes” on page 24)
- Set up a MobileMe or Microsoft Exchange account on iPad with Contacts enabled (see “Adding Mail, Contacts, and Calendar Accounts” on page 31)
- Install a profile that sets up an Exchange account with Contacts enabled (see “Setting Up Microsoft Exchange Accounts” on page 172)
- Set up an LDAP or CardDAV account on iPad to access business or school directories (see “LDAP and CardDAV Accounts” on page 173)

Searching Contacts

You can search first, last, and company names in your contacts on iPad. If you have a Microsoft Exchange account on iPad, you may also be able to search your enterprise Global Address List (GAL) for contacts in your organization. If you have an LDAP account on iPad, you can search contacts on your organization’s LDAP server. If you have a CardDAV account, you can search contacts synced to iPad, or searchable contacts on a supported CardDAV server.

When you enter search information, contacts with matching information appear as you type.

Search contacts: In Contacts, tap the search field at the top of the screen and enter a first, last, or company name. To scroll quickly to the top of the list, tap the status bar.

Search a GAL: Tap Groups, tap the Exchange server name, then enter a first, last, or company name.

You can’t edit GAL contacts or save them to iPad.

Search an LDAP server: Tap Groups, tap the LDAP server name, then enter a first, last, or company name.

You can’t edit LDAP contacts or save them to iPad.




Search a CardDAV server: Tap Groups, tap the searchable CardDAV group at the bottom of the list, then enter your search.

You can’t edit searchable CardDAV contacts from the server, but you can edit synced CardDAV contacts on iPad.

Managing Contacts

You can edit your contacts and mark as favorites the ones you use frequently with FaceTime.

Add a contact on iPad: Tap Contacts, then tap **+**.

Delete a contact	In Contacts, choose a contact, then tap Edit. Scroll down, then tap Delete Contact.
Add a contact to FaceTime Favorites	In Contacts, choose a contact, then tap Favorites.
Edit FaceTime Favorites	In FaceTime, tap Favorites, then tap Edit. To delete an item, tap  .
Edit contact information	In Contacts, choose a contact, then tap Edit. To add an item, tap  . To delete an item, tap  .

Assign a photo to a contact:

- 1 Tap Contacts, then choose a contact.
- 2 Tap Edit and tap Add Photo, or tap the existing photo.
- 3 Tap an album, then tap a photo.
- 4 Drag and scale the photo.
- 5 Tap Choose.

Using Contact Information

You can use the information on a contact's Info screen to:


- Create an email message in Mail, addressed to the contact
- Open the contact's home page in Safari
- Find the location of the contact's address in Maps, and get directions
- Share the contact information with others
- Call a contact using FaceTime

Use a contact's info screen: Tap Contacts and choose a contact, then tap an item.

Placing a FaceTime call: Tap Contacts and choose a contact, then tap FaceTime and choose an email address or phone number to use for the call. If you don't see the FaceTime button, turn on FaceTime in Settings > FaceTime.

Unified Contacts

When you sync contacts with multiple accounts, you might have entries for the same person in more than one account. To keep redundant contacts from appearing in the All Contacts list, you can link contacts that have the same first and last name (but not a different prefix, suffix, or middle name) and display them as a single *unified contact*. When you view a unified contact, the title Unified Info appears at the bottom of the contact's entry. Unified contacts appear only when you view the All Contacts list.

Link contacts: Find the first contact that you want to link, then tap Edit. Tap + and select the other contact, then tap Link.

When a contact is linked, tap the silhouette icon to view, add, or delete linked entries.

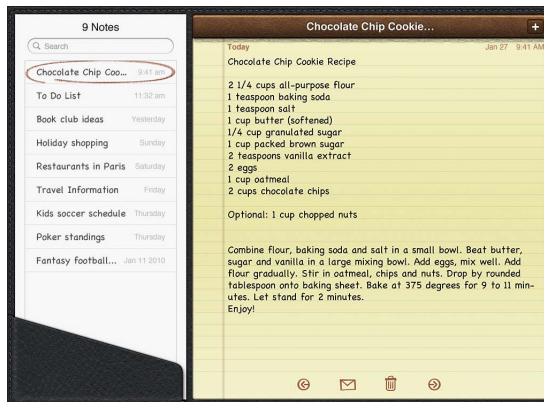
Linked contacts aren't merged. Unless you edit a unified contact, the contact in each source account remains separate. If you change information in a unified contact, the changes are copied to each source account that information already exists in. If you add information to a unified contact, that information is added to the contact in each source account.



Writing and Reading Notes

With its large display and onscreen keyboard, iPad makes jotting notes easy.

You can view notes in landscape or portrait orientation. In portrait orientation, tap Notes to view a list of your notes. In landscape orientation, the list of notes appears on the left, and the current note is circled in red.



Notes are listed by last-modified date, with the most recent note at the top. The list shows the first few words of each note. Tap a note in the list to view or edit it.

Add a note: Tap **+**, type the note, then tap Done.

Read a note: Tap the note. Tap **➡** or **⬅** to see the next or previous note.

Edit a note: Tap anywhere on the note to bring up the keyboard. Edit the note, then tap Done.

Delete a note: Tap the note, then tap **🗑**.

Change the font used to display notes: In Settings, choose Notes and select a font from the list.

Searching Notes

You can search the text of notes to find a particular note.

Search for notes: Enter text in the search field that appears at the top of the notes list. (In portrait orientation, tap Notes to display the notes list.)

Search results appear automatically as you type. Tap the keyboard button to dismiss the keyboard and see more results. To view a note, tap it in the search results list.

Emailing Notes

Email a note: Tap the note, then tap .

To email a note, iPad must be set up for email. See “Setting Up Email Accounts” on page 53.

Syncing Notes

You can set iTunes to automatically sync your notes with some email applications. See “Setting Up Syncing” on page 24.

You can also sync notes over the air, when iPad has an Internet connection. Go to Settings > Notes, then select the default mail account for syncing notes. New notes you create on iPad will be stored in the account you select. To view notes stored in a specific account, open Notes and tap Accounts.



About Maps

Maps provides classic, satellite, hybrid, and terrain views of locations in many countries. Search for a location, then get detailed driving, public transit, or walking directions, as well as traffic information.

WARNING: For important information about driving and navigating safely, see the *Important Product Information Guide* at support.apple.com/manuals/ipad.

To use Maps, iPad must have an Internet connection. See “Connecting to the Internet” on page 29.

Important: Maps, directions, and location-based apps provided by Apple depend on data services provided by third parties. These data services are subject to change and may not be available in all geographic areas, resulting in maps, directions, or location-based information that may be unavailable, inaccurate, or incomplete. Compare the information provided on iPad to your surroundings, and defer to posted signs to resolve any discrepancies. To provide your location, data is collected which doesn’t identify you personally. If you don’t want this data collected, don’t use the feature. Not using this feature doesn’t affect the non–location-based functionality of your iPad.

If location services is turned off when you open Maps, you may be asked to turn it on. You can use Maps without turning on location services. See “Location Services” on page 153.

Finding and Viewing Locations

You can search for locations, find your current location, drop a pin to mark a location, and get different map views, including Google Street Views.

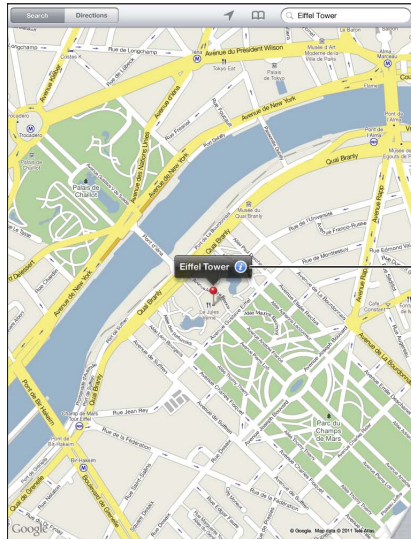
Searching for Locations


You can search for locations in many ways—by address, intersection, area, landmark, bookmark, contact, or zip code.


Find a location and see a map:

- 1 Tap the search field to bring up the keyboard.
- 2 Type an address or other search information.
- 3 Tap Search.

A pin marks the location.



Tap  to get information about the location, get directions, add the location to your bookmarks or contacts list, or email a link to Google Maps.

A location can include places of interest added by Google My Maps users (“User-created content”), and sponsored links that appear as special icons (for example, ).

Zoom in


Pinch the map with two fingers. Or double-tap the part you want to zoom in on. Double-tap again to zoom in even closer.

Zoom out

Pinch your fingers apart on the map. Or tap the map with two fingers. Tap with two fingers again to zoom out further.

Pan or scroll


Drag up, down, left, or right to view a different part of the map.

See the location of an entry in your Contacts list: Tap  at the top of the screen and choose a contact.


The contact must include at least one address. If the contact has more than one address, choose the one to locate. You can also tap an address in Contacts to find a location.





Finding Your Current Location

A quick tap finds your current location. The onscreen digital compass shows which direction you're facing.


Find your current location: Tap  in the status bar at the top of the screen.

A blue marker shows your current location. If Maps can't determine your exact location, a blue circle appears around the marker. The size of the circle depends on how precisely your location can be determined—the smaller the circle, the greater the precision.

If you drag the map, then tap  again, iPad centers the map back to your current location.

Use the digital compass: Tap  a second time.  changes to  and a small digital compass  appears onscreen. Use the digital compass to find which direction you're heading.

Note: You need to calibrate the compass the first time you use it, and you may need to calibrate it occasionally after that.

Calibrate the compass: When the calibrate  symbol appears, wave iPad in a figure eight. You may be asked to move away from a source of interference.


See which way you're facing: Hold iPad level to the ground. The compass rotates to point north.

Return to map view: Tap  to go back to the map view.

iPad uses Location Services to determine your location. Location Services uses available information from local Wi-Fi networks if you have Wi-Fi turned on. This feature isn't available in all areas.

Your current location can't be found if Location Services is turned off, so you may be prompted to turn it on. See "Location Services" on page 153.

When you're not using Location Services, you can turn it off to conserve battery power. In Settings, choose General > Location Services.

Get information about your current location: Tap the blue marker, then tap . iPad displays the address of your current location, if available. You can use this information to:

- Get directions to or from this location
- Add the location to contacts
- Send the address in email
- Bookmark the location
- See a street view (when available)

Marking a Location with a Drop Pin

A drop pin lets you mark a location by hand.

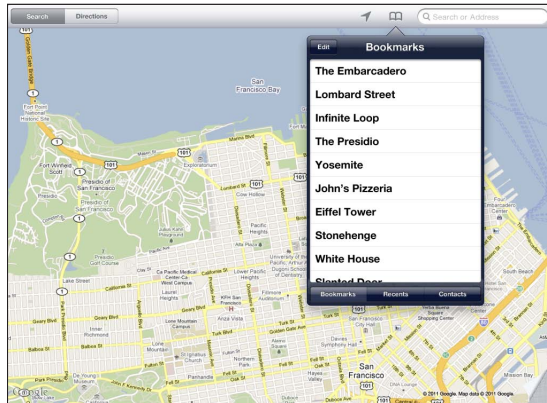
Drop a pin: Touch and hold any location on the map. Or, you can drag or tap the lower-right corner of the screen, then tap Drop Pin.

A pin drops on the map. Touch and hold the pin, then drag it to any location you choose.

Bookmarking Locations

You can bookmark any location that you want to find later.

Bookmark a location: Find a location, tap the pin, tap ⓘ next to the name or description, then tap “Add to Bookmarks.”



See a bookmarked or recently viewed location: Tap 📌 at the top of the screen, then tap Bookmarks or Recents.

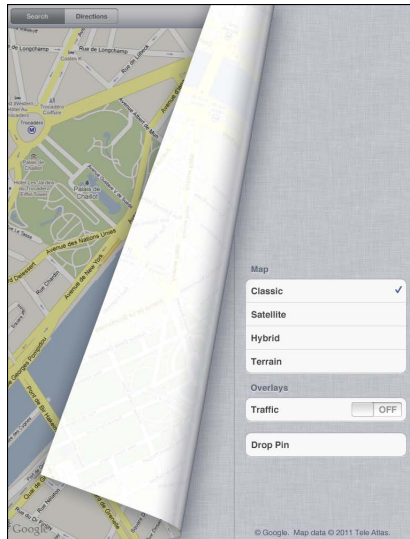
Clear the list of recents: Tap Clear.


Rearrange or delete a bookmark: Tap Edit.

Map Views

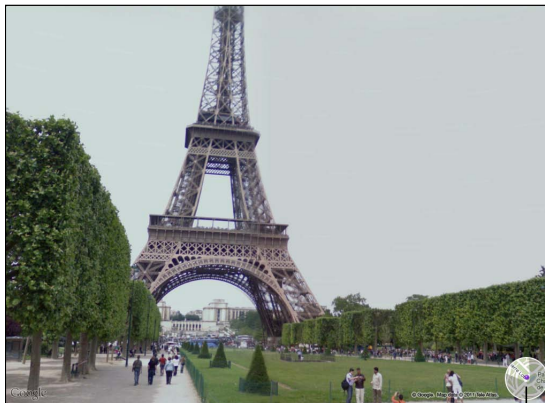
You can choose classic, satellite, hybrid, or terrain view. You can also see a location in street view, when available.

Change the view: Tap or drag the bottom-right corner of the screen, then tap Classic, Satellite, Hybrid, or Terrain.



See a street view: Tap a drop pin, then tap . You can flick up or down, or left or right, to pan through the 360° panoramic view. The inset in the lower-right corner shows your current view. Tap an arrow to move down the street. Street view isn't available in all areas.

To return to map view, tap the inset.



Tap to return to map view


Getting Directions

You can get step-by-step driving, public transit, or walking directions.

Get directions:




- 1 Tap Directions.
- 2 Tap the fields at the top of the screen to enter your starting and ending locations. Normally, iPad starts with your current location (if available).

If an address is in your contacts list, tap , choose the contact, and tap Directions To Here or Directions From Here.


Tap  to reverse the directions.

- 3 Select directions for driving () , public transit () , or walking () at the bottom of the screen.


The available travel options depend on the route.

- 4 Do one of the following:
 - *To view directions one step at a time*, tap Start, and then tap  to see the next leg of the trip. Tap  to go back.
 - *To view the directions in a list*, tap Start, and then tap . Tap any item in the list to see a map showing that leg of the trip. Tap Route Overview to return to the overview screen.

You can also get directions by finding a location on the map, tapping the pin that points to it, tapping , then tapping Directions To Here or Directions From Here.



Get reverse directions: Tap  to switch the start and end points.

See recently viewed directions: Tap  in the search field, then tap Recents.

See driving or walking directions: Tap  or .

If you're driving or walking, the approximate distance and travel time appear onscreen. If traffic data is available, the driving time adjusts accordingly.

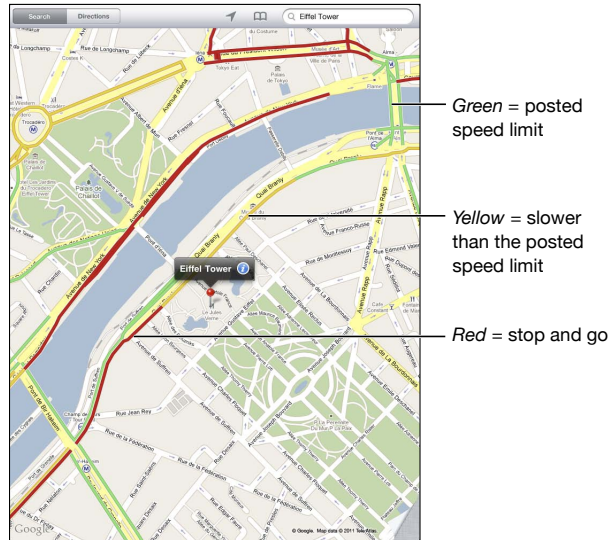
See public transit directions: Tap .

- Tap  to set your departure or arrival time, and to choose a schedule for the trip.
- Tap Start, then tap  to see the Route Overview screen. From there, you see the estimated arrival time, total fare, information about each leg of the trip, and the mode of transportation—including where you need to walk.

Showing Traffic Conditions

When available, you can show traffic conditions for major streets and highways on the map.

Show or hide traffic conditions: Tap or drag the bottom-right corner of the screen, then turn Traffic on or off.



Streets and highways are color-coded according to the flow of traffic. If a street or highway is gray, traffic data isn't available.

If you don't see traffic conditions, zoom out to see major roads. Traffic conditions are not available in all areas.

Finding and Contacting Businesses

Find businesses in an area:

- 1 Find a location—for example, a city or a street address—or scroll to a location on the map.
- 2 Type the kind of business in the Search field and tap Search on the keyboard.

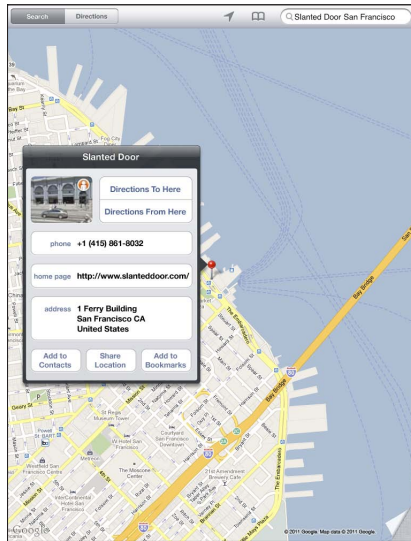
Pins appear for matching locations in the area. For example, if you locate your city and then type “movies” and tap Search, pins mark movie theaters in your city.

Tap the pin that marks a business to see its name or description.

Find businesses without first finding the location: Type things like:

- restaurants san francisco ca
- apple inc new york

Contact a business or get directions: Tap the pin that marks a business, then tap ⓘ next to the name.



From there, you can do the following:

- Tap Directions To Here or Directions From Here to find directions.
- Tap Home Page to visit the website, or Email to send an email.
- Tap “Add to Contacts,” and then tap “Create New Contact” or “Add to Existing Contact.”
- Share the location of the business by email.
- Tap ⓘ to see a street view.

See a list of businesses found in the search: Tap ☰ in the search field.

Choose a business from the Results list to see its location. Tap the pin that marks a business, then tap ⓘ next to the business to see its information.

Sharing Location Information

You can add a location to your contacts. You can also send links to a map location in email.

Add a location to your contacts list: Find a location, tap the pin that points to it, tap ⓘ next to the name or description, tap “Add to Contacts,” and then tap “Create New Contact” or “Add to Existing Contact.”

Email a link to a map location: Find a location, tap the pin that points to it, tap ⓘ, and then tap Share Location.



Adding Music and More to iPad

Browse your music collection by song, artist, album, genre, or composer. Listen to your songs, audiobooks, and podcasts. Create and manage playlists, or use Genius to create playlists for you. Stream your music, podcasts, or audiobooks wirelessly to an Apple TV using AirPlay.

There are two ways to get music and other content onto iPad:

- Transfer content by syncing it from iTunes on your computer. You can sync all of your music, or you can select specific songs, podcasts, and iTunes U collections. See “Syncing with iTunes” on page 24.
- Use the iTunes Store on iPad to purchase and download songs, albums, TV shows, movies, music videos, and audiobooks. You can also stream and download audio and video podcasts, as well as iTunes U content. After listening to a podcast or watching a TV show, you can tap a link to get more episodes from the iTunes Store. See Chapter 17, “iTunes Store,” on page 113.

Playing Music and Other Audio

Listen to audio using the built-in speaker. You can also attach wired headphones to the headphones port, or pair wireless Bluetooth headphones. Sound doesn’t come out of the speaker when you attach or pair headphones.

WARNING: For important information about avoiding hearing loss, see the *iPad Important Product Information Guide* at support.apple.com/manuals/ipad.

Playing Songs

Browse your collection: Tap Music, Podcasts, Audiobooks, iTunes U, or Purchased. At the bottom of the screen, tap Songs, Artists, Albums, Genres, or Composers to browse.

Browse Genius playlists or Genius Mixes: Tap Genius or Genius Mixes. If Genius doesn't appear, you may need to turn on Genius in iTunes, then sync iPad. See "Making Genius Playlists" on page 110.

Play a song: Tap the song.


Controlling Song Playback

When you play a song, the Now Playing screen appears.




Pause a song	Tap .
Resume playback	Tap ▶ .
Raise or lower the volume	Drag the onscreen volume slider or use the iPad volume buttons.
Restart a song or a chapter in an audiobook or podcast	Tap ⏮ .
Skip to the next song or chapter in an audiobook or podcast	Tap ⏭ .
Go to the previous song or chapter in an audiobook or podcast	Tap ⏮ twice.
Rewind or fast-forward	Touch and hold ⏮ or ⏭ —the longer you hold the control, the faster the song rewinds or fast-forwards.
View album art full-size	Tap the album cover when playing a song.

You can display playback controls when you're listening to music and using another app—or even when iPad is locked.

Display audio playback controls from another app or from the Lock screen: Double-click the Home  button, then flick from left to right along the bottom of the screen.





After using the controls, tap iPod to go your iPod library or click the Home  button to return to the app you were using.

If iPad is locked, the controls appear at the top of the screen and then disappear after you finish using them.

Additional Song Controls



From the Now Playing screen, tap the album cover to see the controls.


The repeat  and shuffle  controls appear along with the scrubber bar. You can see elapsed time, remaining time, and the song number.

Drag the playhead along the scrubber bar to skip to any point in the song. You can adjust the scrub rate from high-speed to fine by sliding your finger down as you drag the playhead along the scrubber bar. The scrub rate becomes slower the farther down you slide your finger.



Set iPad to repeat songs

Tap . Tap  again to set iPad to repeat only the current song.

 = iPad is set to repeat all songs in the current album or list.

 = iPad is set to repeat the current song over and over.


 = iPad isn't set to repeat songs.

Skip to any point in a song

Drag the playhead along the scrubber bar. Slide your finger down to adjust the scrub rate. The scrub rate becomes slower the farther down you slide your finger.



Set iPad to shuffle songs

Tap  to shuffle songs. Tap  again to set iPad to play songs in order.



 = iPad is set to shuffle songs.

 = iPad is set to play songs in order.


Shuffle the tracks in any playlist, album, or other list of songs

From the Now Playing screen, tap the album art to show the song controls onscreen. Tap  at the bottom of the screen, then tap Shuffle  at the top of the list of songs. Whether or not iPad is set to shuffle, if you tap Shuffle at the top of a list of songs, iPad plays the songs from that list in random order.

Play music on an AirPlay sound system or Apple TV

Tap  and choose a sound system. If  doesn't appear or if you don't see the AirPlay system you're looking for, make sure it's on the same wireless network.

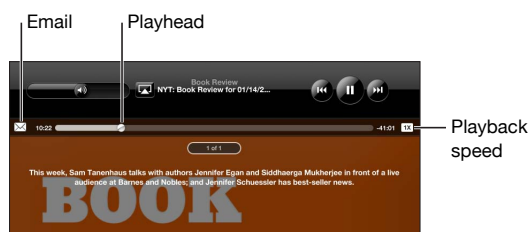
Switch from AirPlay back to iPad

Tap  and choose iPad from the list.

Podcast and Audiobook Controls


From the Now Playing screen, tap the podcast or audiobook cover to see the controls.




The email control and playback speed control appear along with the scrubber bar. You can see elapsed time, remaining time, and the episode or chapter number. The scrubber bar lets you skip to any point in the podcast or audiobook.

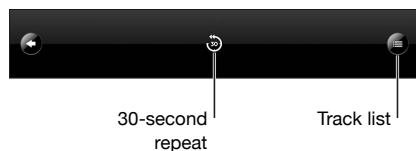


Send an email link to this podcast: Tap .

Skip to any point: Drag the playhead along the scrubber bar. Adjust the scrub rate from high-speed to fine by sliding your finger down as you drag the playhead along the scrubber bar. The scrub rate becomes slower the farther down you slide your finger.


Change the playback speed: Tap  to change the speed.

-  = Play at normal speed
-  = Play at double speed
-  = Play at half speed




The 30-second repeat control and track list control appear at the bottom of the screen.

Play back the last 30 seconds: Tap .

See other podcasts in a series or chapters in an audiobook: Tap . Tap the podcast or audiobook thumbnail to return to the Now Playing screen.

Viewing All Tracks on an Album

See all the tracks on the album that contains the current song: On the Now Playing screen, tap . Tap a track to play it. Tap the album thumbnail to return to the Now Playing screen.

In track list view, you can assign ratings to songs. You can use ratings to create smart playlists in iTunes that dynamically update to include, for example, your highest rated songs.

Rate a song: Drag your thumb across the rating bar (the five dots under the playhead) to give the song zero to five stars.

Searching Music

You can search the titles, artists, albums, and composers of songs, podcasts, and other content you've synced to iPad.



Search music, podcasts, audiobooks, or other content in your library: Enter text in the search field at the top of a song list, playlist, artist list, or other view of your iPod content. (Tap the status bar to scroll quickly to the top of a list and reveal the search field.)

Search results appear automatically as you type. Tap Search to dismiss the keyboard and see more of the results.

You can also use Spotlight to search for music. See “Spotlight Search” on page 157.



Using Playlists

A playlist is a custom compilation of songs. You might want to create a playlist for a specific mood or occasion or organize your music library. You can use three kinds of playlists on iPad—standard playlists, Genius playlists, and Genius Mixes.

Creating Playlists

You can make playlists from the music, podcasts, or audiobooks in your iPod library.




Make a standard playlist:

- 1 Tap iPod, then tap  at the bottom of the screen.
- 2 Enter a name for the playlist, then tap Save.
- 3 Tap  next to your selections, then tap Done when you finish selecting. You can also tap Sources to browse for selections.
- 4 When you finish, tap Done.

You can also make playlists from other categories in your iPod library, such as podcasts or audiobooks.

When you make a playlist on iPad, the playlist is also saved in the iTunes library on your computer the next time you sync.

Edit a playlist: Tap the playlist, tap Edit, then do one of the following:

- To move a selection higher or lower in the list, drag  next to the selection.
- To delete a selection, tap  next to the selection, then tap Delete. Deleting a song from a playlist doesn't delete it from iPad.
- To add more songs, tap Add Songs, tap  next to the selection, then tap Done.

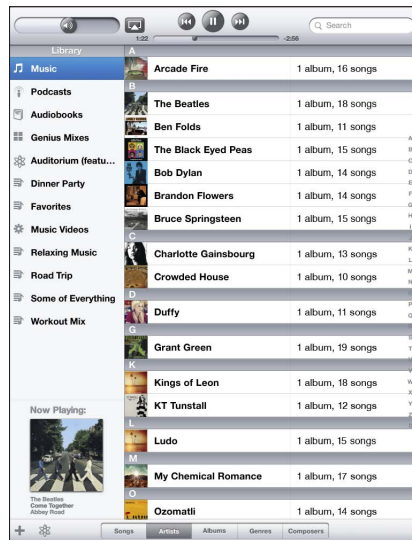
Clear a playlist: Tap the playlist, tap Edit, then tap .

Making Genius Playlists


Genius finds songs in your iTunes library that go great together. A Genius playlist is a collection of songs that are picked for you to go with a song you choose from your library.


You can create Genius playlists in iTunes and sync them to iPad. You can also create and save Genius playlists on iPad.

To use Genius on iPad, first turn on Genius in iTunes, then sync iPad with iTunes. Genius is a free service, but requires an Apple ID.



Make a Genius playlist on iPad:

- 1 Tap , then tap New.
- 2 Tap a song in the list. Genius creates a playlist of similar songs.

You can also make a Genius playlist of songs that go great with the song you're playing. From the Now Playing screen, tap the album cover to display additional controls, then tap .

Save a Genius playlist: In the playlist, tap Save. The playlist is saved in Genius with the title of the song you picked.

You can make and save as many Genius playlists as you want. If you save a Genius playlist created on iPad, it syncs back to iTunes the next time you connect.

Refresh a Genius playlist: In the playlist, tap Refresh.

Refreshing a Genius playlist creates a Genius playlist of different songs that go great with the song you picked. You can refresh any Genius playlist, whether it was created in iTunes and synced to iPad, or created on iPad.

Create a Genius playlist from a new song: In the playlist, tap New, then pick a new song.

Delete a saved Genius playlist: Tap the Genius playlist, then tap Delete.

Once a Genius playlist is synced back to iTunes, you won't be able to delete it directly from iPad. You can use iTunes to edit the playlist name, stop syncing, or delete the playlist.

Playing Genius Mixes

Genius automatically searches your iPad library and finds songs from your library in that genre or format. Genius Mixes are recreated each time you listen to them, so they're always new and fresh.

Genius Mixes creates different mixes depending on the variety of music you have in your iPad library. For example, you may have Genius Mixes that highlight Classical, Jazz, or Alternative Rock songs.

Browse Genius Mixes: On the left side of the iPod window (below Genius), tap Genius Mixes.

Play a Genius Mix: Tap the mix.

Home Sharing

Home Sharing lets you play music, movies, and TV shows on iPad from the iTunes library on your Mac or PC.

Note: Booklets, albums, LPs, and other bonus content can't be shared.

iPad and your computer must be on the same Wi-Fi network. iTunes on your computer must be open, with Home Sharing turned on and logged in to the same Apple account as Home Sharing on iPad.

Turn on Home Sharing in iTunes: On your computer, open iTunes and choose Advanced > Turn On Home Sharing. Enter your Apple ID and password, then click Create Home Share.

Play music or video on iPad from your iTunes library:

- 1 In Settings, choose iPod then, under Home Sharing, enter the same Apple ID and password you used when turning on Home Sharing in iTunes.
- 2 In iPod, tap More, then tap Shared and choose your iTunes library.

The Playlists, Artists, Songs, and other tabs in iPod now show the content of your iTunes library, instead of your iPad content.

Return to the content on your iPad: In iPod, tap More, then tap Shared and choose iPad at the top of the list.

Transferring Content

You can transfer purchases you make on iPad to a computer that's authorized to play content from your Apple ID. To authorize the computer, open iTunes on the computer and choose Store > Authorize This Computer.

Transfer purchased content: Connect iPad to your computer. iTunes asks if you want to transfer purchased content.



About the iTunes Store

Use the iTunes Store to add content to your iPad. You can browse and purchase music and TV shows, buy and rent movies, or download and play podcasts or iTunes U collections.

Many movies and TV shows are available in both standard and high definition. To access the iTunes Store, iPad must have an Internet connection. See “Connecting to the Internet” on page 29.

Note: The iTunes Store is not available in all regions, and iTunes Store content may vary across regions.

Transferring Content

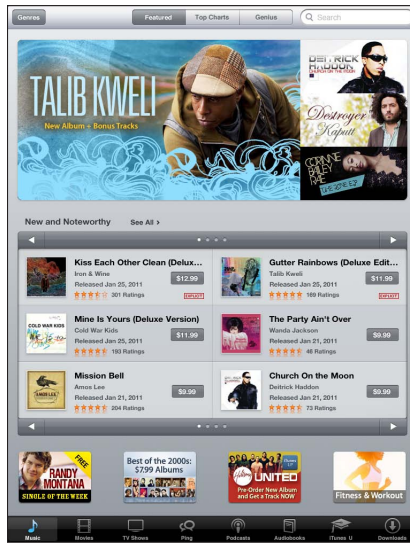
You can transfer purchases you make on iPad to a computer authorized to play content from your Apple ID.

Authorize a computer: Open iTunes on the computer, then choose Store > Authorize Computer.

Transfer purchased content: Connect iPad to your computer. iTunes verifies that you want to transfer purchased content.

Finding Music, Videos, and More

Browse content: At the top of the screen, browse by Genres, Featured, Top Charts, or Genius. At the bottom of the screen, tap Music, Movies, TV Shows, Podcasts, Audiobooks, iTunes U, or Downloads.



Search for content: Tap the search field at the top of the screen, then use the onscreen keyboard to enter one or more words. Tap Search on the keyboard. Search results are grouped by category, such as Movies, Albums, or Podcasts.

Tap an item to see more information. You can read reviews, write your own review, or email a link about the item to a friend. Depending on the item, you can also buy, download, or rent it.

Following Artists and Friends

Use iTunes Ping to connect with the world's music fans. Follow favorite artists to learn about new releases and upcoming concerts and tours, get an insider's perspective through their photos and videos, and learn about their musical influences. Read friends' comments about the music they're listening to, and see what they're buying and which concerts they plan to attend. Express your musical likes and post comments for your own followers.

To create and explore musical connections, you need to create a profile.

Create your iTunes Ping profile: Open the iTunes application on your Mac or PC, click Ping, and follow the onscreen instructions.

Explore iTunes Ping on your iPad: Open the iTunes app, tap Ping (tap More first, if Ping isn't visible), and then:

- Tap Activity to see the latest from the people you follow. Updates include purchases, reviews, likes, comments, and posts.
- Tap People to see who you're following and who's following you, and to search for artists or friends.
- Tap My Profile to review your profile information.

Follow an artist: Tap Follow on the artist's profile page.

- *By searching:* Tap People, enter the artist's name in the search field at the top of the page, then tap Search. Tap the artist's name in the list of results, then tap Follow.
- *While browsing:* Tap Profile at the bottom of any album page, then tap Follow.

Follow a friend: Choose your starting group of friends when you set up your profile using iTunes on your Mac or PC. After that, you can follow friends using Ping on iPad.

- *By searching:* Tap People, enter your friend's name in the search field, then tap Search. Tap your friend's name in the list of matches, then tap Follow.
- *While exploring Ping:* Tap a person's name, then tap Follow.

When you follow someone, they don't automatically follow you. In your profile you can choose to approve or decline follow requests as they arrive, or simply accept all new followers without review.

Share your thoughts: As you browse albums and songs, tap Post to comment on a piece of music, or tap Like just to say you like it. Your friends will see your thoughts in their iTunes Ping Activity feed.

Share concert plans: Tap Concerts on your profile page to see upcoming performances by the artists you follow, and to see which of your friends are going to a show. Tap Tickets to buy your own ticket, or tap I'm Going to let others know you'll be there too. (Not available in all countries or regions.)

Purchasing Music or Audiobooks

When you find a song, album, or audiobook you like in the iTunes Store, you can purchase and download it to iPad. You can also preview it to make sure it's what you want.

To make purchases or write reviews, you need an Apple ID. iPad gets your account settings from iTunes when you sync. If you don't have an Apple ID, or if you want to make purchases from a different Apple ID, go to Settings > Store.

You don't need an Apple ID to play or download podcasts or iTunes U classes.

Preview a song: Tap the number in the column, then tap ▶.

Preview an audiobook: Tap the item.

Purchase and download a song, album, or audiobook:

- 1 Tap the price and tap Buy.
- 2 Sign in using your Apple ID if requested, then tap OK.

If you don't have an Apple ID, tap Create New Apple ID to set one up.

Purchases are charged to your Apple ID. If you make additional purchases within fifteen minutes, you don't have to enter your password again.

An alert appears if you previously purchased one or more songs from an album. Tap Buy if you want to purchase the entire album including the songs you already purchased, or tap Cancel if you want to purchase any remaining songs individually.

Once you purchase an item, it begins downloading. See "Checking Download Status" on page 117.

Purchased songs are added to the Purchased playlist on iPad (iPod > Purchased). If you delete the Purchased playlist, iTunes creates a new one when you buy an item from the iTunes Store.

You can use iTunes Store gift cards, gift certificates, or other promotional codes to make purchases. When you sign in to your account, your remaining store credit appears with your account information at the bottom of most iTunes Store screens.

Enter a redemption code: Tap Music, scroll to the bottom of the screen, tap Redeem, and follow the onscreen instructions.

Purchasing or Renting Videos

When you find a movie, TV show, or music video you like in the iTunes Store, you can purchase and download it to iPad. You can purchase movies and TV shows in standard (480p) or high definition (720p) format. If you purchase a high definition version, you also receive the standard definition version.

Preview a video: Tap Preview.

Purchase or rent a video:

- 1 Tap Buy or Rent.
- 2 Sign in using your Apple ID if requested, then tap OK.

If you don't have an Apple ID, tap Create New Apple ID to set one up.

Your purchase is charged to your Apple ID. For additional purchases made within the next fifteen minutes, you don't have to enter your password again.

Once you purchase an item it begins downloading. Rented movies won't begin playing until the download completes. See "Checking Download Status" on page 117.


Purchased videos are added to the Purchased playlist on iPad (iPod > Purchased). If you delete the Purchased playlist, iTunes creates a new one the next time you buy an item from the iTunes Store. Purchased videos also appear in the Video app.

You can use iTunes Store gift cards, gift certificates, or other promotional codes to make purchases. When you're signed in using your Apple ID, your remaining store credit appears with your account information at the bottom of most iTunes Store screens.

Enter a redemption code: Tap Music, then tap Redeem at the bottom of the screen and follow the onscreen instructions.

Listening to or Watching Podcasts

You can listen to audio podcasts or watch video podcasts on iPad. You can also download podcasts to iPad, and sync them to the iTunes library on your computer when you connect.

Tap Podcasts at the bottom of the iTunes Store screen. Browse by Featured or Top Charts. To see a list of episodes, tap a podcast. The  icon indicates video podcasts.

Listen to a podcast: Tap the podcast title.

Download a podcast: Tap the Free button, then tap Get Episode. Downloaded podcasts appear in the Podcasts list in iPod.

Listen to or watch a podcast you downloaded: In iPod, tap Podcasts, then tap the podcast. Video podcasts also appear in the Video app.

Get more episodes of the podcast you downloaded: In the Podcasts list in iPod, tap the podcast, then tap Get More Episodes.

Delete a podcast: In the Podcasts list in iPod, swipe left or right on the podcast, then tap Delete.

Checking Download Status


You can check the Downloads screen to see the status of in-progress and scheduled downloads, including purchases you've pre-ordered.

See the status of items being downloaded: Tap Downloads.

To pause a download, tap .

If a download is paused or interrupted, iPad starts the download again the next time it connects to the Internet. Or, if you open iTunes on your computer, iTunes completes the download to your iTunes library (if your computer has an Internet connection and is signed in using the same Apple ID).

See the status of pre-ordered items: Tap Downloads.

Pre-ordered items appear in a list until the date the item is released. Tap the item for release date information. Once the item is available for download, a download  icon appears next to the download.

Download a pre-ordered item: Tap the item, then tap .

Pre-ordered items aren't downloaded automatically when they're released. Return to the Downloads screen to begin the download.

Some albums include bonus content, which is downloaded to your iTunes library on your computer. Not all bonus content is downloaded directly to iPad.

Download bonus content: Sign in using your Apple ID. In iTunes, choose Store > "Check for Available Downloads," then click Check.

Syncing Content

iTunes automatically syncs everything you download or purchase on iPad to your iTunes library when you connect iPad to your computer. This lets you access the downloads on your computer and provides a backup if you delete purchased content from iPad.

Purchased content is synced to the "Purchased on <name of your iPad>" playlist. iTunes creates the playlist if it doesn't exist. iTunes also syncs your purchases to the Purchased playlist that iTunes uses for purchases you make on your computer, if that playlist exists and is set to sync with iPad.

Podcasts you download sync to the Podcast list in your iTunes library.

Viewing Apple ID Information

To view iTunes Store information for your Apple ID on iPad, scroll to the bottom of the screen and tap Sign In. If you're already signed in, tap Account. Or, go to Settings > Store and tap View Apple ID. You must be signed in to view your account information.

Verifying Purchases

You can use iTunes on your computer to verify that all the music, videos, apps, and other items you bought from the iTunes Store or App Store are in your iTunes library. You might want to do this if a download was interrupted.

Verify your purchases:

- 1 Make sure your computer has an Internet connection.
- 2 In iTunes, choose Store > Check for Available Downloads.
- 3 Enter your Apple ID and password, then click Check.

Purchases not yet on your computer are downloaded.

The Purchased playlist displays your purchases. However, because you can add or remove items in this list, it might not be accurate. To see all of your purchases, sign in to your account, choose Store > View My Account, then click Purchase History.



About the App Store

Use the App Store to add apps to iPad. Browse, purchase, and download apps specifically designed for iPad, or for iPhone and iPod touch.

Apps you download from the App Store and install on iPad are backed up to your iTunes library the next time you sync. When you sync, you can also install apps on iPad that you purchase through iTunes on your computer. iPad works with most iPhone and iPod touch apps, so if you already have apps for your iPhone or iPod touch, you can sync them to iPad from your Mac or PC. Use them at their original size, or tap **2x** in the lower-right corner of the screen to expand them.

Note: The App Store and some apps are not available in all areas. App availability and pricing are subject to change.

To use the App Store, iPad must have an Internet connection. See “Connecting to the Internet” on page 29. You also need an Apple ID (not available in some countries) to download apps. iPad gets your Apple ID settings from iTunes. If you don’t have an Apple ID, or if you want to make purchases using a different Apple ID, go to Settings > Store. See “Store” on page 170.

Browsing and Searching

Browse Featured to see new, notable, or recommended apps, or browse Top Charts to see the most popular applications. If you're looking for a specific app, use Search.

Browse apps: Tap Featured, Top Charts, or Categories at the bottom of the screen.

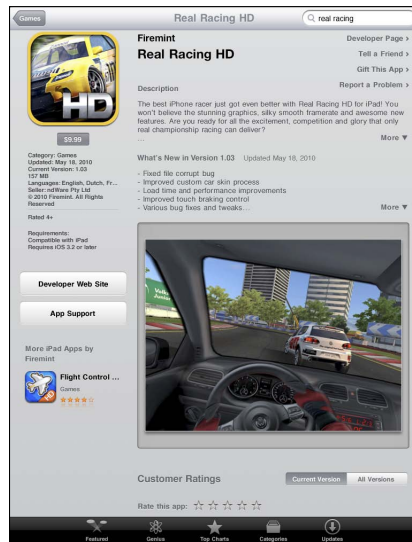
Browse using Genius: Tap Genius to see a list of recommended apps, based on what's already in your app collection. To turn Genius on, follow the onscreen instructions.

Genius is a free service, but it requires an Apple ID.

Search for apps: Tap the search field at the top of the screen and enter one or more words. Choose from the list of suggestions, or tap Search on the keyboard.

Getting More Information

Tap any app in a list to see the Info screen, which shows the app's price, screenshots, and ratings.



Email a link to the app's Info page: Tap "Tell a Friend" at the top of the screen.

Report a problem: Tap "Report a Problem" at the top of the Info screen. Select a problem from the list or type your comments, then tap Report.

View screenshots: Scroll down to the screenshots, then flick left or right to see additional screenshots.

Get ratings and read reviews: Scroll down to "Customer Ratings and Reviews."

Buying Apps

When you find an app you want in the App Store, you can purchase and download it to iPad. If the app is free, you can download it without charge.

Once you download an app, it's immediately installed on iPad.

Purchase and download an app:

- 1 Tap the price, then tap Buy App (or tap Free, then tap Install App).
- 2 Sign in using your Apple ID if requested, then tap OK.

If you don't have an Apple ID, tap Create New Apple ID to set one up.

Purchases are charged to your Apple ID. If you make additional purchases within fifteen minutes, you don't have to enter your password again.

You can use iTunes Store gift cards, gift certificates, or other promotional codes to make purchases. When you sign in using your Apple ID, your remaining store credit appears with your account information at the bottom of most App Store screens.

Enter a redemption code: Tap Featured or Top Charts, scroll to the bottom of the screen, tap Redeem, then follow the onscreen instructions.

See the status of app downloads: After you begin downloading an app, its icon appears on the Home screen with a progress indicator.



If a download is interrupted, iPad starts the download again the next time it connects to the Internet. Or, if you open iTunes on your computer, iTunes completes the download to your iTunes library (if your computer is connected to the Internet and signed in using the same Apple ID).

Using Apps

Apps designed for iPad work in any orientation—portrait or landscape. When you use an app in landscape orientation, it fills the screen.

On iPad, you can use apps designed for iPhone or iPod touch at their original size, or expand them.

Expand an app: Tap **2x** in the lower-right corner.

Return an app to its original size: Tap **1x** in the lower-right corner.

Some apps let you make purchases within the app. You can restrict in-app purchases in Settings. See "Restrictions" on page 158.

Some apps use push notifications to alert you of new information, even when the app isn't running. Notifications vary by app, but may include text or sound alerts, or a number on the app icon on the Home screen.

Updating Apps

The App Store checks for updates to apps you install. The App Store icon shows the total number of app updates available.



If an update is available when you access the App Store, the Updates screen appears immediately. App updates are downloaded and installed when you choose to update them.

Note: App upgrades are new releases, which you can purchase or download.

Update an app:

- 1 At the bottom of the screen, tap Updates.
- 2 Tap an app to see more information about the update.
- 3 Tap Update.

Update all apps: At the bottom of the screen, tap Updates, then tap Update All.

If you try to update an app purchased with a different Apple ID, you're prompted for that Apple ID and password.

Writing Reviews

You can write and submit app reviews on iPad.

Write a review:

- 1 On the Info screen, scroll down to "Customer Ratings and Reviews."
- 2 Tap "Write a Review."
- 3 Set the rating (1–5 stars), enter a title for the review, and add optional review comments.
- 4 Tap Submit.

Before submitting a review, you must be signed in with your Apple ID and have purchased or downloaded the app.


Deleting Apps

You can delete iPad apps that you've installed from the App Store. You can't delete built-in iPad apps.

When you sync, iTunes automatically backs up any apps you download to iPad. If you delete an app on iPad, you can reinstall it if it was previously synced.

Important: If you delete an app, the documents associated with the app are deleted from iPad, unless you reinstall the app and restore its data from a backup using iTunes.

Delete an App Store app:

- 1 Touch and hold any app icon on the Home screen until the icons start to jiggle.
- 2 Tap  in the corner of the app you want to delete.
- 3 Tap Delete.

Press the Home  button to cancel.

When you delete an app, its data is no longer accessible, but it isn't erased from iPad. For information about erasing all content and settings, see "Resetting iPad" on page 162.

Syncing Purchases

When you connect iPad to your computer, iTunes automatically syncs apps you download or purchase on iPad to your iTunes library. This lets you access the downloaded apps on your computer and provides a backup if you delete apps from iPad.

Downloaded apps are backed up the next time you sync with iTunes. Afterwards, only app data is backed up when you sync with iTunes.

Apps are synced to the Apps list in your iTunes library.

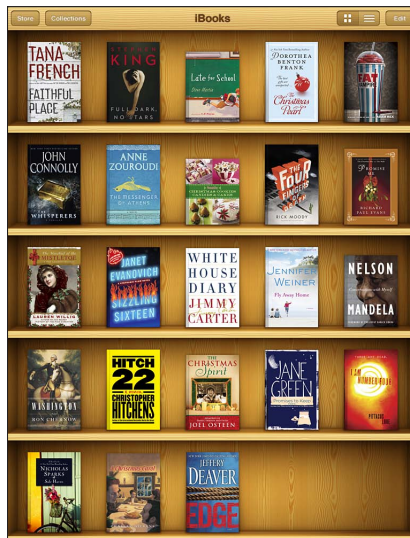


About iBooks

iBooks is a great way to read and buy books. Download the free iBooks app from the App Store, and then get everything from classics to best sellers from the built-in iBookstore. Once you download a book, it's displayed on your bookshelf.

Add ePub books and PDFs to your bookshelf using iTunes. Then tap a book to start reading. iBooks remembers your location, so you can easily return to where you left off. A wide range of display options makes the books easy to read.

iBooks and the iBookstore aren't available in all languages and locations.



Available on the iBookstore. Title availability is subject to change.

To download the iBooks app and use the iBookstore, you need an Internet connection and an Apple account. If you don't have an Apple account, or if you want to make purchases using a different Apple ID, go to Settings > Store.

Syncing Books and PDFs

You can download or purchase from the iBookstore. You can also add DRM-free ePub books and PDFs to your iTunes library. There are several websites that offer books in ePub and PDF format.

Use iTunes to sync your books and PDFs between iPad and your computer. When iPad is connected to your computer, the Books pane lets you select which items to sync.

Sync an ePub book or PDF to iPad: Download the book or PDF using your computer. Then, in iTunes, choose File > Add to Library and select the file. Connect iPad to your computer, select the book or PDF in the Books pane in iTunes, and then sync iPad.

If a PDF doesn't appear in the Books pane, you need to change its type in iTunes. Search your iTunes library to find the PDF file, select it, then choose File > Get Info. In the Options section of the file information window, choose Book from the Media Kind pop-up menu, then click OK.

Using the iBookstore

In the iBooks app, tap Store to open the iBookstore. From there, you can browse featured books or best sellers, and browse for books by author or topic. When you find a book you like, you can purchase and download it.

Note: Some features of the iBookstore may not be available in all locations.

Get more information: In the iBookstore, you can read a summary of the book, read or write a review, and download a sample of the book before buying it.

Purchase a book: Find a book you want, tap the price, then tap Buy Now. Sign in using your Apple ID, then tap OK. Some books may be free for downloading.

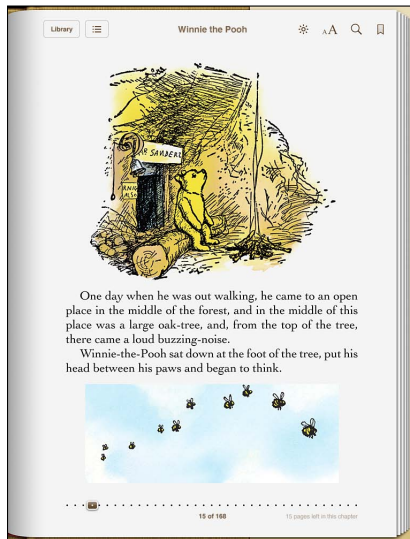
The purchase is charged to your Apple account. If you make additional purchases within the next fifteen minutes, you don't have to enter your password again.

If you've already purchased a book and want to download it again, tap Purchases in the iBookstore and find the book in the list. Then tap Redownload.

Books that you purchase are synced to your iTunes library the next time you sync iPad with your computer. This provides a backup in case you delete the book from iPad.


Reading Books

Reading a book is easy. Go to the bookshelf and tap the book you want to read. If you don't see the book you're looking for, tap Collections to view other groups of books.



Turn pages: Tap near the right or left margin of a page, or flick left or right. To change the direction the page turns when you tap the left margin, go to Settings > iBooks.


Go to a specific page: Tap near the center of the current page to show the controls. Drag the page navigation control at the bottom of the screen to the desired page, then let go.

Go to the table of contents: Tap near the center of the current page to show the controls, then tap . Tap an entry to jump to that location, or tap Resume to return to the current page.

Add or remove a bookmark: Tap the ribbon button to set a bookmark. You can have multiple bookmarks. To remove a bookmark, tap it. You don't need to add a bookmark when you close a book, because iBooks remembers where you left off and returns there when you open the book again.

Add, remove, or edit a highlight: Touch and hold any word until it's selected. Use the grab points to adjust the selection, then tap Highlight. To remove a highlight, tap the highlighted text, then tap Remove Highlight. To change the color of a highlight, tap the highlighted text, then tap Colors and select a color from the menu.

Add, view, or remove a note: Touch and hold any word until it's selected. Use the grab points to adjust the selection, then tap Note. Type some text, then tap Done. To view a note, tap the indicator in the margin near the highlighted text. To remove a note, tap the highlighted text, then choose Delete Note. To change the color of a note, tap the highlighted text, then tap Colors and select a color from the menu.

See all your bookmarks, highlights and notes: To see the bookmarks, highlights, and notes you've added, tap , then tap Bookmarks. To view a note, tap its indicator.

Enlarge an image: Double-tap an image.

To read a book while lying down, use the screen rotation lock to prevent iPad from rotating the display when you tilt iPad. For information, see "Viewing in Portrait or Landscape" on page 16.

Reading PDFs


You can use iBooks to read PDFs. Go to the bookshelf and tap Collections, select a collection, then tap the PDF you want to read.

Turn pages: Flick left or right.

Enlarge a page: Pinch to zoom in on the page, then scroll to see the portion you want.



Go to a specific page: Tap near the center of the current page to show the controls. Then, in the page navigation controls at the bottom of the page, drag until the desired page number appears, or tap a thumbnail to jump to that page.


Add or remove a bookmark: To add a bookmark, tap the ribbon button. You can have multiple bookmarks. To remove a bookmark, tap it. You don't need to set a bookmark when you close a PDF, because iBooks remembers where you left off and returns there when you open the PDF again.


Go to the table of contents: Tap near the center of the current page to show the controls, then tap . Tap an entry to jump to that location, or tap Resume to return to the current page. If the author hasn't defined a table of contents, you can tap a page icon instead.

Changing a Book's Appearance

To change the appearance of a book, access the controls by tapping near the center of a page.

Change the font or type size: Tap A, then in the list that appears, tap A or A to reduce or enlarge the type size. To change the font, tap Fonts, then select one from the list. Changing the font and size also changes text formatting.

Change the brightness: Tap , then adjust the brightness.

Change the page and type color: Tap A, then turn the Sepia option on to change the color of the page and type. This setting applies to all books.

You can change the way that iBooks justifies the text of paragraphs in Settings > iBooks.

Searching Books and PDFs

You can search for the title or author of a book to quickly locate it on the bookshelf. You can also search the contents of a book to find all the references to a word or phrase you're interested in. You can also send a search to Wikipedia or Google to find other related resources.

Search for a book: Go to the bookshelf. Tap the status bar to scroll to the top of the screen, then tap the magnifying glass. Enter a word that's in the title of a book, or the author's name, then tap Search. Matching books appear on the bookshelf.

Search in a book: Open a book and tap near the center of the page to show the controls. Tap the magnifying glass, then enter a search phrase and tap Search. Tap a search result to go to that page in the book.

To send your search to Google or Wikipedia, tap Search Google or Search Wikipedia. Safari opens and displays the result.

To quickly search for a word in a book, touch and hold the word, then tap Search.

Looking up the Definition of a Word

You can look up the definition of a word using the dictionary.

Look up a word: Select a word in a book, then tap Dictionary in the menu that appears. Dictionaries may not be available for all languages.


Having a Book Read to You


If you have a visual impairment, you can use VoiceOver to read a book aloud. See "VoiceOver" on page 138.

Some books may not be compatible with VoiceOver.

Printing or Emailing a PDF

You can use iBooks to send a copy of a PDF via email, or to print all or a portion of the PDF to a supported printer.


Email a PDF: Open the PDF, then tap  and choose Email Document. A new message appears with the PDF attached. Tap Send when you finish addressing and writing your message.

Print a PDF: Open the PDF, then tap  and choose Print. Select a printer and the page range and number of copies, then tap Print. For information about supported printers, see "Printing" on page 40.

You can only email or print PDFs. These options aren't available for ePub books.


Organizing the Bookshelf

Use the bookshelf to browse your books and PDFs. You can also organize items into collections.

Sort the bookshelf: Go to the bookshelf and tap , then select a sort method from the choices at the bottom of the screen.

Rearrange items: Touch and hold a book or PDF, then drag it to a new location on the bookshelf.

Delete an item from the bookshelf: Go to the bookshelf and tap Edit. Tap each book or PDF that you want to delete so that a checkmark appears, then tap Delete. When you finish deleting, tap Done. If you delete a book you purchased, you can download it again from Purchases in iBookstore. If you've synced your device with your computer, the book also remains in your iTunes Library.

Create, rename, or delete a collection: Tap Collections to display the collections list. Tap New to add a new collection. To delete a collection tap Edit, then tap  and tap Delete. You can't edit or remove the built-in Books and PDFs collections. To edit the name of a collection, tap its name. When you finish, tap Done.

Move a book or PDF to a collection: Go to the bookshelf and tap Edit. Tap each book or PDF that you want to move so that a checkmark appears, then tap Move and select a collection. An item can be in only one collection at a time. When you add a book or PDF to your bookshelf, it's put in the Books or PDF collection. From there, you can move it to a different collection. You might want to create collections for work and school, for example, or for reference and leisure reading.

View a collection: Tap Collections, then tap an item in the list that appears.



About Game Center

You can discover new games and share your game experiences with friends around the world in Game Center.

Invite your friends to play, or use auto-match to find other equally-matched opponents. Check leaderboards to see who the best players are. Earn bonus points by achieving specific accomplishments in a game.

Note: Game Center may not be available in all countries or regions, and the available games may vary by country or region.

To use Game Center, you need an Internet connection and an Apple ID. If you already have an iTunes Store, MobileMe, or other Apple account, you can use that Apple ID with Game Center. If you don't already have an Apple ID, you can create one in Game Center, as described below.

Setting Up Game Center

When you first open Game Center, you're asked if you want to allow push notifications. Notifications include alerts, sounds, and icon badges that let you know about Game Center events, even if you're not using Game Center. For example, you might receive an alert that a friend has invited you to play a game.

Allow notifications: Tap OK.

If you tap Don't Allow, you won't receive notifications for Game Center. You can turn notifications on at a later time if you want, and you can specify what kinds of notifications you want to get.

Turn notifications on or off: In Settings, choose Notifications. Turning off Notifications disables all notifications for all apps. You can also silence notifications using the Side Switch (see “Side Switch” on page 160).

Specify which notifications you want for Game Center: In Settings, choose Notifications > Game Center, then configure the Sounds, Alerts, and Badges settings. If Game Center doesn't appear, turn on Notifications.

Set up Game Center information for your Apple ID:

- 1 Enter your Apple ID and password, then tap Sign In.
You may be asked to provide additional information. If you don't have an Apple ID, you can create one by tapping Create New Account.
- 2 Tap Agree to accept the Game Center Terms & Conditions.
- 3 Enter a nickname—the name others will see and know you by.
- 4 Configure your Game Center settings:
 - To allow other users to invite you to play a game, leave Allow Game Invites turned on. Otherwise, tap to turn it off.
 - To allow other users to find you by your email address, leave Find Me By Email turned on. Otherwise, tap to turn it off.
 - Verify your account email. You can enter a different address if you don't want to use the one for the Apple ID you used to sign in. To confirm this address as yours, you need to respond to the email that will be sent to that address.
 - To add other email addresses that people can use to contact you in Game Center, tap Add Another Email.
- 5 Tap Next when your account is configured.

Change Game Center settings for your Apple ID:

- 1 Tap Me, then tap your account banner.
- 2 Tap View Account.
- 3 Make your changes, then tap Done.

Sign in using a different Apple ID:

- 1 Tap Me, then tap the account banner.
- 2 Tap Sign Out.
- 3 Enter the new Apple ID and password, then tap Sign In.

Games

Purchasing and Downloading Games

Games for the Game Center are available from the App Store. If you haven't entered credit card information for your Apple ID, you'll be prompted to enter that information before you can purchase and download games.

Purchase and download games: Tap Games, then tap Find Game Center Games.

The Game Center section of App Store displays games that work with Game Center. You can browse this section, and purchase and download games from it. See Chapter 18, "App Store," on page 119.

If you want to purchase a game that a friend has, tap the game on your friend's info screen to go directly to that game in the App Store.

Playing Games

The Games screen displays the games you download from the App Store. For each of the games, your number of achievements and your ranking among all the game's players are displayed.

Get information about a game: Tap Games, then tap a game. If available, you can display the game's leaderboards, see your achievements for the game, and find out who's recently played the game.

Play a game: Tap Games, choose a game, then tap Play.

Depending on the game, the home screen may provide instructions or other information, and let you view leaderboards and achievements, set game options, and start a single or multiplayer game. To play against others, you can either invite a friend or use auto-match to have Game Center find other players for you. For information about making friends in Game Center, see "Friends" on page 134.

For multiplayer games, you can also send a game invitation from the Friends screen.

Invite a friend to a multiplayer game from the Friends screen:

- 1 Tap Friends at the bottom of the screen.
- 2 Choose a friend.
- 3 Choose a game and tap Play.

If the game allows or requires additional players, you can choose players to invite, then tap Next.

- 4 Enter and send your invitation, then wait for the others to accept.
- 5 Start the game.

If a friend isn't available or doesn't respond to your invitation, you can tap Auto-Match to have Game Center find another player for you, or tap Invite Friend to try inviting some other friend.

Other players may invite you to play the game.

Respond to an invitation to play a game: Tap Accept or Decline in the alert that appears.

You can disable multiplayer games in Restrictions. See “Restrictions” on page 158. You can prevent other players from inviting you to play games by turning off Allow Game Invites in Game Center settings. See “Your Status and Account Information” on page 135.

Return to Game Center: Press the Home button, then tap Game Center on the Home screen.

You can also press the Home button twice quickly and choose Game Center from your recent apps.

Leaderboards

Some games provide one or more leaderboards to show the ranking of the game’s players, with their scores, times, or other measures of the players’ success.

See a game’s leaderboard: Tap Games, then choose the game and tap Leaderboard.

You may also be able to view leaderboards from within a game.

If a game has variations (such as Easy, Normal, and Hard), the Categories screen lets you choose the leaderboard for the game in general, or for one of the variations.

The leaderboard shows the ranking of your friends, and of all players. You may be able to view leaderboard stats for a specific time period, such as today, this week, or all time.



Rotate iPad to see a leaderboard in landscape orientation.

Start playing a game from the leaderboard: Tap Play in the upper-right corner.

Achievements

Some games reward you with bonus points for specific achievements.

See the possible achievements for a game: Tap Games, choose a game, then tap Achievements.

For each achievement, Game Center shows how many bonus points are awarded, and whether you've completed the achievement. The total points awarded for your achievements appear at the top. You can get bonus points for a specific achievement only once.

You may also be able to view achievements from within a game.

Recently Played

Some games let you see which of your friends have recently played the game.

See who's recently played a game: Tap Games, tap a game, then tap Recently Played.

Get information about a player: Tap a player's name in the list.

Friends

Game Center puts you in contact with players around the world. You add friends to Game Center by making a request, or by accepting a request from another player.

Add a friend to Game Center:

- 1 Tap Friends or Requests.
- 2 Tap **+**, then enter a friend's email address or Game Center nickname.
Matching addresses and names from your contacts appear as you type. Tap a contact to include that person in your request. Tap **+** to browse your contacts.
To add several friends at once, enter additional contacts.
- 3 Enter a message for your request, then tap Send.

To become a friend, a person must accept your request.

Other players might send you a request. If you receive an alert, you can accept the request from there, or close it and respond to the request later from the Request screen. A badge on the Requests button displays the number of outstanding friend requests.

Respond to a friend request: Tap Requests, tap the name of the person making the request, then tap Accept, Ignore, or Report a Problem.

When a player accepts another player's request, they each become the other's friend. Friends' names appear on the Friends screen.

Get information about a friend: Tap the friend's name.

Search for a friend: Tap the status bar to scroll to the top of the screen, then tap the search field and start typing. Friends who match your search appear as you type.

A friend's info page shows how many friends (including you) the person has, the number of different games your friend has played, and how many achievements your friend has completed. The info screen may also show:

- The games you've played together
- The games you have in common
- Other games your friend has

You can tap a game in any of the lists to see your position and your friend's position on the overall leaderboard, and your respective accomplishments for the game.

Invite a friend to play a game: Tap Friends, tap the friend's name, tap a game, then tap Play. See "Playing Games" on page 132.

Remove a friend: Tap Friends, tap a name, then tap Unfriend and tap Remove.

If a player is offensive or exhibits inappropriate behavior, you can report the problem.

Report a problem with a friend: Tap Friends, tap the friend's name, then tap "Report a Problem." Describe the problem, then tap Report to send the report.

If you turn off Multiplayer Games in Settings, you can't send or receive a invitations to play games. See "Restrictions" on page 158.

Your Status and Account Information

The Me screen summarizes information about your friends, your games, and your achievements.

The text field in the center of the screen lets you enter your current status message. Your status appears along with your nickname in other players' Friends screens.

Change your status: Tap the status field to enter or update your status.

View your account information: Tap the account banner, then tap View Account.

You can change or update the following settings:

- Nickname
- Allow game invites
- Find Me By Email
- Your email address for Game Center
- Additional email addresses

When you finish, tap Done.

You can also sign out and sign in to a different account, or create a new account.

Sign out: Tap the account banner, then tap Sign Out.

Sign in to a different account: Enter the username and password, then tap Sign In.

Create a new account: Tap Create New Account and follow the onscreen instructions.

Parental Controls

You can use parental controls to manage the way your family adds friends and joins multiplayer games in Game Center.

Set up Game Center parental controls: Choose Settings > General > Restrictions, then tap Enable Restrictions. Enter a four-digit passcode, then reenter the passcode.

You can enable restrictions for the following settings:

- Multiplayer games
- Adding friends

For more information, see “Restrictions” on page 158.

In addition to the many features that make iPad easy to use for everyone, iPad includes universal access features.

Universal Access Features

Universal access features make iPad easy to use for people who have a vision impairment, are deaf or hard of hearing, or have a physical or learning disability.

The accessibility features on iPad include:

- Support for playback of closed-captioned content
- VoiceOver screen reader
- Zoom magnification
- White on Black
- Large Text
- Mono Audio
- Speak Auto-text
- Support for braille displays

Zoom, White on Black, and Mono Audio work with all apps. Large Text works with Mail and Notes. VoiceOver works with the built-in iPad apps, and with some third-party apps you can download from the App Store. Closed-captioning works with videos and podcasts that support it.

For more information about the iPad accessibility features, go to www.apple.com/accessibility/ipad.

You can turn individual accessibility features on or off in Accessibility settings on iPad. You can also turn some accessibility features on or off in iTunes when you connect iPad to your computer.

Turn accessibility features on or off in iTunes:

- 1 Connect iPad to your computer.
- 2 In iTunes, select iPad in the sidebar.
- 3 In the Summary pane, click Configure Universal Access in the Options section.
- 4 Select the accessibility features you want to use and click OK.

The features you select are available immediately on iPad when you click OK.



VoiceOver

VoiceOver describes aloud what appears onscreen, so that you can use iPad without seeing it.

VoiceOver tells you about each element on the screen as you select it. When you select an element, a black rectangle encloses it (for the benefit of those who can see the screen) and VoiceOver speaks the name or describes the item. The enclosing rectangle is referred to as the VoiceOver cursor.

Touch the screen or drag your fingers to hear different items on the screen. To interact with items on the screen, such as buttons and links, use the gestures described in “VoiceOver Gestures” on page 140. When you select text, VoiceOver reads the text. If you turn on Speak Hints, VoiceOver may tell you the name of the item. When you select a control (such as a button or switch), VoiceOver provides instructions for you—for example, “double-tap to open.”

When you go to a new screen, VoiceOver plays a sound and automatically selects and speaks the first element of the screen (typically, the item in the upper-left corner). VoiceOver also lets you know when the display changes to landscape or portrait orientation, and when the screen is locked or unlocked.

Note: VoiceOver speaks in the language specified in International settings, which may be influenced by the Region Locale setting. VoiceOver is available in many languages, but not all.

Setting Up VoiceOver

VoiceOver changes the gestures you use to control iPad. Once you turn VoiceOver on, you must use VoiceOver gestures to operate iPad—even to turn VoiceOver off again and resume standard operation.

Turn VoiceOver on or off on iPad: In Settings, choose General > Accessibility > VoiceOver, then tap the VoiceOver On/Off switch.

Turn VoiceOver on or off in iTunes: Select iPad in the iTunes sidebar. In the Options section of the Summary pane, click Configure Universal Access. Select VoiceOver, then click OK.

You can also set Triple-click Home to turn VoiceOver on or off. See “Triple-Click Home” on page 150.

Note: You cannot use VoiceOver and Full-screen Zoom at the same time.

VoiceOver Settings

You can set VoiceOver to give spoken hints, increase or decrease the speaking rate, or give typing feedback.

Turn spoken hints on or off: In Settings, choose General > Accessibility > VoiceOver, then tap the Speak Hints On/Off switch. Spoken hints are turned on by default.

Set the VoiceOver speaking rate: In Settings, choose General > Accessibility > VoiceOver, then adjust the Speaking Rate slider.

You can choose what kind of feedback you get when you type. You can set VoiceOver to speak characters, words, both, or nothing. If you choose to hear both characters and words, VoiceOver speaks each character as you type it, then speaks the whole word when you enter a space or punctuation.

Choose typing feedback: In Settings, choose General > Accessibility > VoiceOver > Typing Feedback. You can choose Characters, Words, Characters and Words, or Nothing for software keyboards and for Apple Wireless Keyboards.

Use phonetics

In Settings, choose General > Accessibility > VoiceOver, then tap the Use Phonetics switch to turn it on.

Use this feature when you type or read character-by-character, to help make clear which characters were spoken. When Use Phonetics is turned on, Voiceover first speaks the character, then speaks a word beginning with the character. For example, if you type the character “f,” VoiceOver speaks “f,” and then a moment later, “foxtrot.”

Use pitch change


In Settings, choose General > Accessibility > VoiceOver, then tap the Use Pitch Change switch to turn it on.


VoiceOver uses a higher pitch when entering a letter, and a lower pitch when deleting a letter. VoiceOver also uses a higher pitch when speaking the first item of a group (such as a list or table) and a lower pitch when speaking the last item of a group.

By default, VoiceOver uses the language that's set for iPad. You can set a different language for VoiceOver.

Change the language spoken by VoiceOver: In Settings, choose General > International > Language, then select a language and tap OK.

Some languages may be influenced by the Region Local setting. In Settings, choose General > International > Region Format, then select the format.

Set the rotor options for web browsing: In Settings, choose General > Accessibility > VoiceOver > Web Rotor. Tap to select or deselect options. To change the position of an item in the list, touch  next to the item, then drag up or down.

Select the languages available in the Language rotor: In Settings, choose General > Accessibility > VoiceOver > Language Rotor and tap to select the language or languages you want to appear in the Language rotor. To change the position of a language in the list, touch  next to the language and drag up or down.

The Language rotor is always available when you've selected more than one language.

VoiceOver Gestures

When VoiceOver is turned on, it changes the gestures you use to control iPad, so that you can hear descriptions without activating buttons. These VoiceOver gestures let you move around the screen and control the individual elements that you select. Some VoiceOver gestures use two, three, or four fingers to tap or flick. For best results when using more than one finger, relax and let your fingers touch the screen with some space between them.

There are many ways to enter VoiceOver gestures. For example, you can two-finger tap by using either two fingers on one hand, or one finger on each hand. You can also use your thumbs. Try different techniques to discover what works best for you.

If your gestures don't work, try quicker movements, especially for double-tapping and flicking gestures. To flick, try quickly brushing the screen with your finger or fingers.

Practice gestures: In Settings, choose General > Accessibility > VoiceOver > Practice Gestures, then tap the Practice VoiceOver Gestures button. Practice the gestures described in "VoiceOver Settings," below. When you finish practicing, tap Done.

Make single-finger flicking gestures quickly, to distinguish them from dragging gestures.

Here's a summary of VoiceOver gestures:

Navigate and Read

- *Tap*: Speak item.
- *Flick right or left*: Select the next or previous item.
- *Flick up or down*: The effect varies depending on the Rotor Control setting. See “Using VoiceOver” on page 143.
- *Two-finger tap*: Stop speaking the current item.
- *Two-finger flick up*: Read all, from the top of the screen.
- *Two-finger flick down*: Read all, from the current position.
- *Three-finger flick up or down*: Scroll one page at a time.
- *Three-finger flick right or left*: Go to the next or previous page (for example, on the Home screen or in Safari).
- *Three-finger tap*: Speak the scroll status (which page or rows are visible).
- *Four-finger flick up or down*: Go to the first or last element on a page.
- *Four-finger flick right or left*: Go to the next or previous section (for example, on a webpage).

Select and Activate

- *Double-tap*: Activate selected item.
- *Touch an item with one finger, tap the screen with another finger (“split-tapping”)*: Activate item.
- *Double-tap and hold (1 second) + standard gesture*: Use a standard gesture.

The double-tap and hold gesture tells iPad to interpret the subsequent gesture as standard. For example, you can double-tap and hold, and then without lifting your finger, drag your finger to slide a switch.

You can use standard gestures when VoiceOver is turned on, by double-tapping and holding your finger on the screen. A series of tones indicates that normal gestures are in force. They remain in effect until you lift your finger, then VoiceOver gestures resume.

- *Two-finger double tap*: Play or pause in iPod, YouTube, or Photos. Start or stop the stopwatch.
- *Three-finger double tap*: Mute or unmute VoiceOver.
- *Three-finger triple tap*: Turn the display on or off.

Rotor Control

The rotor is a virtual control that acts like a physical dial when VoiceOver is turned on. Use the rotor to change VoiceOver settings and to access additional commands and features.

Operate the rotor: Rotate two fingers on the iPad screen to “turn” the dial and choose items on the rotor. Flick up and down to use the selected item.

The effect of the rotor depends on what you’re doing. For example, if you’re reading text in an email, you can use the rotor to switch between hearing text spoken word-by-word, character-by-character, or line-by-line when you flick up or down. When you browse a webpage, use the rotor to choose whether you hear text word-by-word or character-by-character, hear just the headers, hear just the links (all of them, visited links, or links not yet visited), hear form elements, or hear descriptions of images. You can use the rotor setting to hear all of the text, or to jump from one element of a certain type (such as headers or links) to another.

Reading text

Select and hear text by:

- Character
- Word
- Line

Browsing a webpage

Select and hear text by:

- Character
- Word
- Line
- Heading
- Link
- Visited link
- Non-visited link
- In-page link
- Form control
- Table
- Row (when navigating a table)
- List
- Landmark
- Image
- Static text

Zoom in or out

Entering text

Move insertion point and hear text by:

- Character
- Word
- Line

Select edit function

Select language

Using a control

Select and hear values by:

- Character
- Word
- Line

Adjust the value of the control object

Using VoiceOver

Unlock iPad: Select the Unlock button, then double-tap the screen.

Select items on the screen: Drag your finger across the screen. VoiceOver identifies each element as you touch it. You can also move systematically from one element to the next by flicking left or right with one finger. Elements are selected from left to right, top to bottom. Flick right to go to the next element, or flick left to go to the previous element.

“Tap” a selected item when VoiceOver is turned on: Double-tap anywhere on the screen.


Speak the text of an element, character-by-character, word-by-word, or line-by-line: With the element selected, flick up or down with one finger. Flick down to read the next character, or flick up to read the previous character. Twist the rotor control to read word-by-word or line-by-line.

Adjust a slider: With one finger, flick up to increase the setting or down to decrease the setting. VoiceOver speaks the setting as you adjust it.

Scroll a list or area of the screen: Flick up or down with three fingers. Flick down to page down, or flick up to page up. When paging through a list, VoiceOver speaks the range of items displayed (for example, “showing rows 5 through 10”).

Scroll continuously through a list: Double-tap and hold. When you hear a series of tones, you can move your finger up or down to scroll the list. Continuous scrolling stops when you lift your finger.

Use an index: Some lists have an alphabetical index along the right side. The index can't be selected by flicking between elements; you must tap the index to select it. With the index selected, flick up or down to move along the index. You can also double-tap, then slide your finger up or down.

Rearrange the Home screen: On the Home screen, select the icon you want to move. Double-tap and hold, then drag the icon. VoiceOver speaks the row and column position as you drag the icon. Release the icon when it's in the location you want. You can drag additional icons. Drag an item to the left or right edge of the screen to move it to a different page of the Home screen. When you finish rearranging the icons, press the Home  button.

You can turn speaking off, stop speaking an item, turn the display off, or have VoiceOver speak the entire screen.

Mute VoiceOver	Double-tap with three fingers. Double-tap with three fingers again to turn speaking back on. To mute only VoiceOver sounds, set the Side Switch to silent.
Stop speaking an item	Tap once with two fingers. Tap again with two fingers to resume speaking. Speaking automatically resumes when you select another item.
Turn off the display while you use VoiceOver	Triple-tap with three fingers. Repeat to turn the display on again.
Speak the entire screen from the top	Flick up with two fingers.
Speak from the current item to the bottom of screen	Flick down with two fingers.

You can hear iPad status information by tapping the status bar at the top of the screen. This includes the time, battery life, Wi-Fi signal strength, and more.

Entering and Editing Text

When you select a text field with VoiceOver, you can use the onscreen keyboard to enter text. You can use the editing features of iPad to cut, copy, or paste in the text field.

Note: Safari doesn't support copying webpage content. The editing features work only in editable text fields.

Enter text:

- 1 Use VoiceOver to select an editable text field, then double-tap to display the insertion point and bring up the onscreen keyboard. If the field already contains text, the insertion point is placed at the beginning or at the end of the text. Double-tap again to place the insertion point at the opposite end. VoiceOver tells you the position of the insertion point.

The insertion point and onscreen keyboard may appear automatically when you select a text field. VoiceOver announces when you're in editing mode—based on the rotor setting.

2 To type, do one of the following:

- “Touch-type” by dragging your finger to select a key, then lifting your finger to enter the character.
- “Standard-type” by flicking left or right to select a key on the keyboard, then double-tapping to enter the character.
- Enter a character by dragging your finger around the keyboard to select a key, and, while holding the key with one finger, tapping the screen with another finger.

VoiceOver speaks the key when it's selected, and again when it's entered.

Enter an accented character: Double-tap and hold, until you hear a sound indicating that the alternate characters have appeared, then drag left or right to select and hear the choices. Release your finger to enter the current selection.

Move the insertion point: Flick up or down to move the insertion point forward or backward in the text. VoiceOver makes a sound when the insertion point moves, and speaks the character that the insertion point moved across. Use the rotor to choose whether you want to move the insertion point by characters, words, or lines.

Select text: Use the rotor to choose edit. Flick up or down to choose between the Select and Select All functions, then double-tap. If you chose Select, the word closest to the insertion point is selected when you double-tap. If you chose Select All, all the text is selected.

Pinch to increase or decrease the selection.

Cut, copy, or paste: Make sure the rotor is set to edit. With text selected, flick up or down to choose Cut, Copy, or Paste, then double-tap.

Undo: Shake iPad, or flick left or right to choose the action to undo, then double-tap.

Change the pitch: In Settings, choose General > Accessibility > VoiceOver, then tap the Use Pitch Change button. Then, when you delete a letter, it's spoken with a lower pitch.

Speak keys phonetically: In Settings, choose General > Accessibility > VoiceOver, then tap the Use Phonetics button. Then, when you pause on a key, VoiceOver speaks the letter of that key phonetically (for example, alpha for a, bravo for b, charlie for c, and so on).

Controlling VoiceOver Using an Apple Wireless Keyboard

You can control VoiceOver using an Apple Wireless Keyboard paired with iPad. See “Using Bluetooth Devices” on page 43.

The VoiceOver keyboard commands let you navigate the screen, select items, read screen contents, adjust the rotor, and perform other VoiceOver actions. All the keyboard commands (except one) include Control-Option, abbreviated in the table below as “VO.”

VoiceOver Help speaks keys or keyboard commands as you type them. You can use VoiceOver Help to learn the keyboard layout and the actions associated with key combinations.

VoiceOver Keyboard Commands

VO = Control-Option

Read all, starting from the current position	VO-A
Read from the top	VO-B
Move to the status bar	VO-M
Press the Home button	VO-H
Select the next or previous item	VO-Right Arrow or VO-Left Arrow
Tap an item	VO-Space bar
Double-tap with two fingers	VO-“-”
Choose the next or previous rotor item	VO-Up Arrow or VO-Down Arrow
Choose the next or previous speech rotor item	VO-Command-Left Arrow or VO-Command-Right Arrow
Adjust speech rotor item	VO-Command-Up Arrow or VO-Command-Down Arrow
Mute or unmute VoiceOver	VO-S
Turn the screen curtain on or off	VO-Shift-S
Turn on VoiceOver help	VO-K
Return to the previous screen, or turn off VoiceOver help	Escape

Quick Nav

Turn on Quick Nav to control VoiceOver using the arrow keys. Quick Nav is off by default.

Turn Quick Nav on or off	Left Arrow-Right Arrow
Select the next or previous item	Right Arrow or Left Arrow
Select the next or previous item specified by the rotor setting	Up Arrow or Down Arrow

Select the first or last item	Control–Up Arrow or Control–Down Arrow
“Tap” an item	Up Arrow–Down Arrow
Scroll up, down, left, or right	Option–Up Arrow, Option–Down Arrow, Option–Left Arrow, or Option–Right Arrow
Change the rotor	Up Arrow–Left Arrow or Up Arrow–Right Arrow

Using Maps

Use VoiceOver to zoom in or out, select pins, and get information about locations.

Zoom in or out: Use the rotor to choose zoom mode, then flick up or down to zoom in or out.

Select a pin: Touch a pin, or flick left or right to move from one item to another.

Get information about a location: With a pin selected, double-tap to display the information flag. Flick left or right to select the flag, then double-tap to display the information page.

Using a Braille Display with VoiceOver

Setting Up a Braille Display

You can use a refreshable Bluetooth braille display to read VoiceOver output in braille. In addition, braille displays with input keys and other controls can be used to control iPad when VoiceOver is turned on. iPad works with many of the most popular wireless braille displays. For a list of supported braille displays, see www.apple.com/accessibility/voiceover/devicesupport.

Set up a braille display:

- 1 Turn on the braille display.
- 2 On iPad, turn on Bluetooth.
In Settings, choose General > Bluetooth, then tap the Bluetooth switch.
- 3 In Settings, choose General > Accessibility > VoiceOver > Braille, then choose the braille display.

Turn contracted braille on or off: In Settings, choose General > Accessibility > VoiceOver > Braille, then tap the Contracted Braille switch.

Choosing a Language

The braille display uses the language that’s set for Voice Control. By default, this is the language that’s set for iPad in Settings > International > Language. You can use the VoiceOver language setting to set a different language for VoiceOver and braille displays.

Set the language for VoiceOver: In Settings, choose General > International > Voice Control, then choose the language.

If you change the language for iPad, you may need to reset the language for VoiceOver and your braille display.

Controlling VoiceOver with Your Braille Display

You can set the leftmost or rightmost cell of your braille display to provide system status and other information:

- Announcement History contains an unread message
- The current Announcement History message has not been read
- VoiceOver speech is muted
- The iPad battery is low (less than 20% charge)
- iPad is in landscape orientation
- The screen display is turned off
- The current line contains additional text to the left
- The current line contains additional text to the right

Set the leftmost or rightmost cell to display status information: In Settings, choose General > Accessibility > VoiceOver > Braille > Status Cell, then tap Left or Right.

See an expanded description of the status cell: On your braille display, press the status cell's router button.

Zoom

The Zoom accessibility feature lets you magnify the entire screen to help you see what's on the display.

Turn Zoom on or off: In Settings, choose General > Accessibility > Zoom, then tap the Zoom On/Off switch. Or, use Triple-click Home, (see "Triple-Click Home" on page 150).

Zoom in or out: Double-tap the screen with three fingers. By default, the screen is magnified 200 percent. If you manually change the magnification (by using the tap-and-drag gesture, described below), iPad automatically returns to that magnification when you zoom in by double-tapping with three fingers.

Increase magnification: With three fingers, tap and drag up to increase magnification or down to decrease magnification. The tap-and-drag gesture is similar to a double-tap, except you don't lift your fingers on the second tap—instead, drag your fingers on the screen.

Move around the screen: While zoomed in, drag the screen with three fingers. Hold one finger near the edge of the display to pan to that side of the screen image. Move your finger closer to the edge to pan more quickly. When you open a new screen, Zoom always goes to the upper-center of the screen.

While using Zoom with an Apple Wireless Keyboard (see "Controlling VoiceOver Using an Apple Wireless Keyboard" on page 146), the screen image follows the insertion point, keeping it in the center of the display.

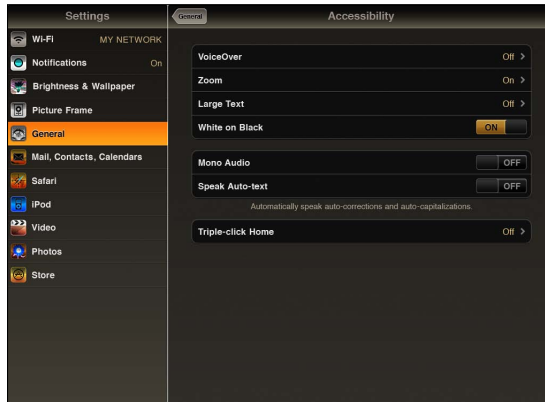
Large Text

Large Text lets you make the text larger in Mail and Notes. You can choose 20-point, 24-point, 32-point, 40-point, 48-point, or 56-point text.

Set the text size: In Settings, choose General > Accessibility, tap Large Text, then tap the text size you want.

White on Black

Use White on Black to invert the colors on the iPad display, which may make it easier to read the screen. When White on Black is turned on, the screen looks like a photographic negative.



Invert the screen's colors: In Settings, choose General > Accessibility, then tap “White on Black.”

Mono Audio

Mono Audio combines the sound of the left and right channels into a mono signal played on both sides. This lets users with hearing impairment in one ear hear the entire sound signal with the other ear.

Turn Mono Audio on or off: In Settings, choose General > Accessibility, then tap the Mono Audio button.

Speak Auto-Text

Speak Auto-text speaks the text corrections and suggestions iPad makes when you type.

Turn Speak Auto-text on or off: In Settings, choose General > Accessibility, then tap the Speak Auto-text button.

Speak Auto-text also works with VoiceOver or Zoom.

Triple-Click Home

Triple-click Home is an easy way to turn some accessibility features on or off by quickly pressing the Home button three times. You can set Triple-click Home to turn VoiceOver on or off, turn White on Black on or off, or ask if you would like to triple-click the Home button to:

- Turn VoiceOver on or off
- Turn White on Black on or off
- Turn Zoom on or off

Triple-click Home is normally turned off.

Set the Triple-click Home function: In Settings, choose General > Accessibility > Triple-click Home, then choose the function you want.

Closed Captioning and Other Helpful Features

Many standard features available on iPad also help make it accessible to all users, including those with disabilities.

Widescreen Keyboards

All the built-in iPad apps show a larger onscreen keyboard when you rotate iPad to landscape view. You can also type using an Apple Wireless Keyboard.

Minimum Font Size for Mail Messages

To increase readability, set the minimum font size for Mail message text to Large, Extra Large, or Giant. See “Mail” on page 164.

Universal Access in Mac OS X

Take advantage of the Universal Access features in Mac OS X when you use iTunes to sync information and content from your iTunes library to iPad. In the Finder, choose Help > Mac Help, then search for “universal access.”

For more information about iPad and Mac OS X accessibility features, go to www.apple.com/accessibility.

Closed Captioning

You can turn on closed captioning for videos in Video settings. See “Video” on page 168.



About Settings

Use Settings to personalize iPad apps, set the date and time, configure your network connection, and change other iPad settings.

Airplane Mode

Airplane Mode disables the wireless features of iPad to comply with airline regulations.

Turn Airplane Mode on or off: Tap Settings and turn Airplane Mode on or off.

When airplane mode is on, a small ✈️ appears in the status bar at the top of the screen. Wi-Fi and Bluetooth signals aren't emitted, and GPS reception is turned off, disabling many iPad features. You won't be able to:

- Send or receive email
- Browse the Internet
- Sync your contacts, calendars, or bookmarks
- Stream YouTube videos
- Get weather reports
- Get map locations
- Use the iTunes Store, iBookstore, or the App Store
- Use Game Center

If allowed by the aircraft operator and applicable laws and regulations, you can continue to use iPad to:

- Listen to music or watch videos
- Check your calendar
- View photos

- Take notes
- Read email messages stored on iPad

Where allowed by the aircraft operator and applicable laws and regulations, you can turn Wi-Fi back on, so you can:

- Send and receive email
- Browse the Internet
- Sync your contacts, calendars, and bookmarks
- Stream YouTube videos
- Use the iTunes Store, iBookstore, or the App Store
- Use Game Center

You may also be allowed to turn on Bluetooth and use Bluetooth devices with iPad.

VPN

This setting appears when you configure a Virtual Private Network (VPN). See “VPN Access” on page 172.


Turn VPN on or off: Tap VPN to turn it on or off.

Set up a VPN configuration: Choose General > Network > VPN.


Wi-Fi

Wi-Fi settings determine whether iPad uses local Wi-Fi networks to connect to the Internet. If a Wi-Fi network isn’t available, or if you turn Wi-Fi off, then iPad connects to the Internet over your cellular data network (iPad Wi-Fi + 3G).


Turn Wi-Fi on or off: Choose Wi-Fi, then turn Wi-Fi on or off.


Join a Wi-Fi network: Choose Wi-Fi, wait a moment as iPad detects networks in range, then select a network. If necessary, enter a password and tap Join. (Networks that require a password appear with a lock  icon.)

Once you join a Wi-Fi network, iPad automatically joins it whenever the network is in range. If more than one previous network is in range, iPad joins the one most recently used.

When iPad joins a Wi-Fi network, the Wi-Fi  icon in the status bar at the top of the screen shows signal strength. The more bars you see, the stronger the signal.

Set iPad to ask if you want to join a new network: Choose Wi-Fi, then turn “Ask to Join Networks” on or off.


When you try to access the Internet—by using Safari or Mail for example—and you aren't in range of a Wi-Fi network you've previously used, this option tells iPad to look for another network. iPad displays a list of available Wi-Fi networks that you can choose from. Networks that require a password show a lock  icon. If "Ask to Join Networks" is turned off and a previously used Wi-Fi or cellular data network isn't available, you must manually join a network to connect to the Internet.

Forget a network, so iPad doesn't join it automatically: Choose Wi-Fi, then tap  next to a network you've joined before. Then tap "Forget this Network."

Join a closed Wi-Fi network: To join a Wi-Fi network that isn't shown in the list of networks, choose Wi-Fi > Other, then enter the network name. If the network requires a password, tap Security, tap the type of security the network uses, and enter the password.

To connect to a closed network, you must know the network name, password, and security type.

Some Wi-Fi networks may require you to provide additional information, such as a client ID or static IP address. Ask your network administrator what settings to use.

Adjust settings to connect to a Wi-Fi network: Choose Wi-Fi, then tap  next to a network.

Notifications

This setting appears when you open an app, such as Game Center, that uses the Apple Push Notification service. Push notifications alert you to new information, even when the app isn't running. Notifications vary by app, but may include text or sound alerts, and a numbered badge on the app icon on the Home screen. Turn notifications off if you don't want to be notified, or to conserve battery life. See "Side Switch" on page 160.

Turn all notifications on or off: Tap Notifications, then turn Notifications on or off.

Turn sounds, alerts, or badges on or off for an app: Tap Notifications, choose an app from the list, then choose the types of notifications you want to turn on or off.

Location Services

Location Services allows apps such as Maps to gather and use data based on your location. Location Services doesn't connect the data it collects with your personally identifiable information. If you have Wi-Fi turned on, your approximate location is determined using available information from local Wi-Fi networks. iPad Wi-Fi + 3G also uses cellular networks and GPS to determine your location.

When an app is using location services,  appears in the status bar.

Every app that uses location services appears on the Location Services settings screen, showing whether location services is turned on or off for that app. ↗ appears for each app that has requested your location within the last 24 hours. If you don't want to use this feature, you can turn location services off for some apps or for all apps. If you turn location services off, you're prompted to turn it on again the next time an app tries to use the feature.

Turn location services on or off for all apps: Choose General > Location Services, then turn location services on or off.

Turn location services on or off for some apps: Choose General > Location Services, choose an app, then turn location services on or off for that app.

To conserve battery life, turn location services off when you're not using it.

Carrier

This setting appears on iPad Wi-Fi + 3G when you're outside of your carrier's network and other local carrier data networks are available to use for cellular network Internet connections.

Select a carrier: Choose Carrier and select the network you want to use.

Cellular Data

Use Cellular Data settings (iPad Wi-Fi + 3G) to turn Data Roaming on or off, view or change your account information, or add a Personal Identification Number (PIN) to lock the micro-SIM card (on some models).

Turn the cellular data network on or off: Choose Cellular Data, then turn cellular data on or off.

Turn data roaming on or off: Choose Data Roaming, then turn data roaming on or off.

View your account information: Tap View Account to view or change your account information.

Add a SIM PIN (on some models): Tap SIM PIN and add a PIN to lock your micro-SIM card.

Brightness & Wallpaper

Use Brightness settings to adjust the screen brightness to a comfortable level. Use Wallpaper settings to personalize iPad.

Adjust the screen brightness: Choose Brightness, then drag the slider.

Set whether iPad adjusts the screen brightness automatically: Choose Brightness, then turn Auto-Brightness on or off. If Auto-Brightness is on, iPad adjusts the screen brightness for current light conditions using the built-in ambient light sensor. To manually adjust the screen brightness, see “Adjusting Brightness” on page 17.

A wallpaper background picture is displayed on the Lock screen and on the Home screen. You can choose one of the images that came with iPad, an image you’ve saved to iPad, or a photo in your Photo Library. An image that’s at least 1024 x 1024 pixels fills the screen when iPad is rotated.

Set wallpaper: Choose Wallpaper, then choose an image and then do one of the following:

- *To use the image as the background for the Lock screen, tap Set Lock Screen.*
- *To use the image as the background for the Home screen, tap Set Home Screen.*
- *To use the image as the background for both the Lock screen and Home screen, tap Set Both.*

Picture Frame

Picture Frame mode turns iPad into an animated picture frame. Choose which transitions and photos to display. Choose whether to zoom in on faces and whether to shuffle photos.

Activate Picture Frame: Tap  on the Lock screen.

General

General settings include date and time, security, network, and other settings that affect more than one app. This is also where you can find information about your iPad, or reset iPad to its original state.

About

Choose General > About to get information about iPad, including:

- Number of songs, videos, photos, and apps
- Total storage capacity
- Space available
- Software version
- Model and serial numbers
- Cellular data number (iPad Wi-Fi + 3G), and Wi-Fi and Bluetooth addresses
- Modem firmware version of the cellular transmitter (iPad Wi-Fi + 3G)
- IMEI (International Mobile Equipment Identity) and ICCID (Integrated Circuit Card Identifier, or Smart Card) numbers (iPad Wi-Fi + 3G)
- Legal and Regulatory information

Usage

Show battery percentage: Turn Battery Percentage on to display the percentage of battery charge next to the battery icon in the upper-right corner.

See cellular network data: On iPad Wi-Fi + 3G, see the amount of data sent and received using a cellular data network.

Reset your usage statistics: Tap Reset Statistics to clear accumulated data and statistics.

Sounds

Adjust the ringer and alert volume: Choose General > Sounds and drag the slider. If “Change with Buttons” is turned on, use the volume buttons on the side of iPad. The volume buttons don’t change the ringer and alert volume if a song or video is playing.

Use the volume buttons to adjust the ringer and alert volume: Choose General > Sounds, then tap “Change with Buttons.”

Set the ringtone: Choose General > Sounds > Ringtone, then choose a ringtone.

Set alert and effects sounds: Choose General > Sounds, then turn items on or off. When “Change with Buttons” is on, iPad plays sounds for alerts and effects that are turned on.

You can set iPad to play a sound whenever you:

- Get a new email message
- Send an email message
- Have an Calendar event that you’ve set to alert you
- Lock iPad
- Type using the onscreen keyboard

Network

Use Network settings to configure a VPN (virtual private network) connection or access your Wi-Fi settings.

Add a new VPN configuration: Choose General > Network > VPN > Add VPN Configuration.

VPNs used within organizations allow you to communicate private information securely over a non-private network. You may need to configure VPN, for example, to access your work email on iPad.

iPad can connect to any VPN that uses the L2TP, PPTP, or Cisco IPSec protocol. VPN works over both Wi-Fi and cellular data network (iPad Wi-Fi + 3G) connections.

Ask your network administrator which settings to use. In most cases, if you’ve set up VPN on your computer, you can use the same VPN settings for iPad.

Once you enter VPN settings, a VPN switch appears in the Settings menu, which you can use to turn VPN on or off.

VPN may also be automatically set up by a configuration profile. See “Using Configuration Profiles” on page 171.


Change a VPN configuration: Choose General > Network > VPN and tap the configuration you want to update.

Turn VPN on or off: Tap Settings, then turn VPN on or off. When VPN is on, you see the **VPN** icon in the status bar at the top of the screen.

Delete a VPN configuration: Choose General > Network > VPN, tap the blue arrow to the right of the configuration name, then tap Delete VPN at the bottom of the configuration screen.

Bluetooth


iPad can connect wirelessly to an Apple Wireless Keyboard for wireless typing or to Bluetooth headphones for wireless listening. See “Using Bluetooth Devices” on page 43.

Turn Bluetooth on or off: Choose General > Bluetooth and turn Bluetooth on or off. When Bluetooth is on, you see the Bluetooth  icon in the status bar at the top of the screen.

Spotlight Search

You can specify the content areas you want to search on iPad using Spotlight.

Set the content areas Spotlight searches: Choose General > Spotlight Search and tap an item to select or deselect it.

Set the search result order: Choose General > Spotlight Search, touch  next to an item, and drag it up or down to rearrange the search order.

Auto-Lock

Set Auto-Lock to turn off the display and prevent unintended operation of your iPad.

Set the amount of time before iPad locks: Choose General > Auto-Lock and choose a time.

Passcode Lock

Initially, iPad doesn't require you to enter a passcode to unlock it. For security, you can create a passcode.

Set a passcode: Choose General > Passcode Lock > Turn Passcode On. Enter a 4-digit passcode, then enter the passcode again to verify it. iPad then requires you to enter the passcode to unlock it or to display the passcode lock settings.

Set how long before your passcode is required: Choose General > Passcode Lock, then enter your passcode. Tap Require Passcode and select how long iPad can be idle before you need to enter a passcode to unlock it.

Turn the passcode off: Choose General > Passcode Lock > Turn Passcode Off, then enter your passcode.

Change the passcode: Choose General > Passcode Lock, enter your passcode, then tap Change Passcode. Enter your passcode again, then enter and reenter your new passcode.

If you forget your passcode, you must restore the iPad software. See “Removing a Backup” on page 182.

Turn Simple Passcode on or off: Choose General > Passcode Lock, then turn Simple Passcode on or off.

A simple passcode is a four-digit number. To increase security, turn off Simple Passcode and use a longer passcode that has a combination of numbers, letters, punctuation, and special characters.

Turn Picture Frame on or off: Choose General > Passcode Lock and turn Picture Frame on or off.

When Picture Frame is on, iPad displays your photos from the locked screen. See “Picture Frame” on page 155.

Erase all data after ten failed passcode attempts: Choose General > Passcode Lock, enter your passcode, and tap Erase Data to turn it on.

After ten failed passcode attempts, your settings are reset to their original values, all your information and media are erased, and the encryption key is removed.

iPad Cover Lock/Unlock

You can automatically lock or unlock iPad 2 when you use it with the iPad Smart Cover (available separately).

Use the cover to lock or unlock iPad: Choose General > iPad Cover Lock/Unlock, then tap On. iPad automatically locks and goes to sleep when you close the cover, and then wakes and unlocks when you open the cover.

If you have a passcode set, you have to enter it when you open the cover to wake iPad.

Restrictions

You can set restrictions for the use of some apps and for iPod content on iPad. For example, parents can restrict access to explicit content, or turn off YouTube access.

Turn on restrictions:

- 1 Choose General > Restrictions, then tap Enable Restrictions.
- 2 Enter a four-digit passcode.
- 3 Reenter the passcode.

Turn off restrictions: Choose General > Restrictions, then enter the passcode. Tap Disable Restrictions, then reenter the passcode.

If you forget your passcode, you must restore the iPad software using iTunes. See “Removing a Backup” on page 182.

Set app restrictions: Set the restrictions you want by tapping individual controls on or off. Initially, all controls are on (unrestricted). Tap an item to turn it off and restrict its use.



Safari

Safari is disabled and its icon is removed from the Home screen. You cannot use Safari to browse the web or access web clips. Other third-party apps may allow web browsing even if Safari is disabled.



YouTube

YouTube is disabled and its icon is removed from the Home screen.



Camera

The Camera app is disabled and its icon is removed from the Home screen. You cannot take photos or videos with iPad.



FaceTime

You cannot make or receive FaceTime video chats.



iTunes

The iTunes Store is disabled and its icon is removed from the Home screen. You cannot preview, purchase, or download content.



Ping

Ping is disabled. You cannot follow artists or other people.



Installing
Apps

Installing apps is disabled and the App Store icon is removed from the Home screen.



Deleting
Apps

Deleting apps from iPad is disabled.  doesn't appear on app icons when you customize the Home screen.



Location

Location Services settings cannot be changed.



Accounts

Mail account settings cannot be changed.

Restrict purchases within apps: Turn off In-App Purchases. When enabled, this feature allows you to purchase additional content or features within apps downloaded from the App Store.

Set content restrictions: Tap Ratings For, then select a country in the list. You can set restrictions using that country's ratings system for the following categories of content:

- Music & Podcasts
- Movies
- TV Shows
- Apps

In the United States, for example, to allow only movies rated PG or below, tap Movies, then select PG from the list.

Note: Not all countries or regions have a rating system.

Restrict multiplayer games: Turn off Multiplayer Games.

When Multiplayer Games is turned off, you can't request a match, or send or receive invitations to play games or add friends in Game Center.

Restrict adding friends: Turn off Adding Friends.

When Adding Friends is turned off, you can't make or receive friend requests in Game Center. You can continue to play with existing friends if Multiplayer Games is turned on.

Side Switch

You can use the Side Switch to lock screen orientation or to silence notifications and sound effects.

Lock the screen in portrait or landscape orientation: Choose General > Use the Side Switch..., then tap Lock Rotation.

Mute notifications and other sound effects: Choose General > Use the Side Switch..., then tap Mute.

The Side Switch doesn't mute audio or video playback.

Date and Time

These settings apply to the time shown in the status bar at the top of the screen, and in world clocks and calendars.

Set whether iPad shows 24-hour time or 12-hour time: Choose General > Date & Time and turn 24-Hour Time on or off. (24-Hour Time may not be available in all countries or regions.)

Set whether iPad updates the date and time automatically: Choose General > Date & Time, then turn Set Automatically on or off.

Set the date and time manually: Choose General > Date & Time, then turn Set Automatically off. Tap Time Zone and enter the name of a major city in your time zone. Tap the "Date & Time" button, then tap "Set Date & Time" and enter the date and time.

Keyboard

Turn Auto-Capitalization on or off: Choose General > Keyboard, then turn Auto-Capitalization on or off.

Normally, iPad automatically capitalizes words after you type sentence-ending punctuation or a return character.

Turn Auto-Correction on or off: Choose General > Keyboard and turn Auto-Correction on or off.

Normally, if the default keyboard for the language you select has a dictionary, iPad automatically suggests corrections or completed words as you type.

Check spelling as you type: Choose General > Keyboard and turn Check Spelling on or off.

Enable caps lock: Choose General > Keyboard and turn Enable Caps Lock on or off.

If caps lock is enabled and you double-tap the Shift ⇧ key on the onscreen keyboard, all letters you type are uppercase. The Shift key turns blue when caps lock is on.

Turn the “.” shortcut on or off: Choose General > Keyboard and turn “.” Shortcut on or off. The “.” shortcut lets you double-tap the space bar to enter a period followed by a space when you’re typing. It’s initially on.

Add international keyboards: Choose General > Keyboards > International Keyboards > Add New Keyboard, and tap the keyboards you want to add.


Change a keyboard layout: Choose General > Keyboards > International Keyboards and select a keyboard. For some languages, you can change the both the onscreen keyboard layout and the external hardware keyboard layout.

International

Use International settings to set the language for iPad, add keyboards for different languages, and set the date, time, and telephone number formats for your region. You can also choose a calendar format.

Set the language for iPad: Choose General > International > Language, choose the language you want to use, and tap Done.

Turn international keyboards on or off: Choose General > International > Keyboards, and add the keyboards you want to use.

If more than one keyboard is turned on, press and hold  on the keyboard to see a menu of keyboards. See Appendix B, “International Keyboards,” on page 174.

Set date, time, and telephone number formats: Choose General > International > Region Format, and choose your region.

The Region Format also determines the language used for the days and months that appear in built-in iPad apps.

Set a calendar format: Choose General > International > Calendar and select the calendar format you want to use—for example Gregorian, Japanese, or Buddhist.

Accessibility

To turn on accessibility features, go to Accessibility settings and choose the features you want. See Chapter 21, “Accessibility,” on page 137.

Resetting iPad

Reset all settings: Choose General > Reset > Reset All Settings.

Enter your passcode if you have one. All your settings are reset. Information (such as your contacts and calendars) and media (such as your songs and videos) aren’t deleted.

Erase all content and settings: Choose General > Reset > Erase All Content and Settings.

Enter your passcode if you have one. This resets all iPad settings to their original values and erases all your information and media.

Reset network settings: Choose General > Reset > Reset Network Settings.

Enter your passcode if you have one. When you reset network settings, your list of previously used networks and VPN settings not installed by a configuration profile are removed. Wi-Fi is turned off and then back on, disconnecting you from any network you’re on. The Wi-Fi and “Ask to Join Networks” settings remain turned on.

To remove VPN settings installed by a configuration profile, choose Settings > General > Profile, then select the profile and tap Remove.

Reset the keyboard dictionary: Choose General > Reset > Reset Keyboard Dictionary.

Enter your passcode if you have one. You add words to the keyboard dictionary by rejecting words iPad suggests as you type. Tap a word to reject the correction and add the word to the keyboard dictionary. Resetting the keyboard dictionary erases all words you’ve added.

Reset the Home screen layout: Choose General > Reset > Reset Home Screen Layout to reset your Home screen to its original settings.

Reset the location warnings: Choose General > Reset > Reset Location Warnings, and enter your passcode if you have one.

Location warnings are the requests made by an app (such as Maps) to use Location Services with that app. iPad stops presenting the warning for an app the second time you tap OK. Tap Reset Location Warnings to resume the warnings.

Mail, Contacts, Calendars

Use Mail, Contacts, Calendars settings to set up and customize accounts for iPad:

- Microsoft Exchange
- MobileMe
- Google email
- Yahoo! Mail
- AOL
- Other POP and IMAP mail systems
- LDAP accounts for Contacts
- CalDAV or iCalendar (.ics) accounts for Calendars

Accounts

The Accounts section lets you set up accounts on iPad. The specific settings that appear depend on the type of account you're setting up. Your service provider or system administrator should be able to provide the information you need to enter.

For more information, see:

- "Adding Mail, Contacts, and Calendar Accounts" on page 31
- "Syncing and Adding Contacts" on page 92
- "Subscribing to Calendars" on page 88

Change an account's settings: Choose "Mail, Contacts, Calendars," choose an account, then make the changes you want.

Changes you make to an account's settings on iPad are *not* synced to your computer, so you can configure your accounts to work with iPad without affecting the account settings on your computer.

Stop using an account: Choose "Mail, Contacts, Calendars," choose an account, then turn Account off.

If an account is off, iPad doesn't display the account and doesn't send or check email from or sync other information with that account, until you turn it back on.

Adjust advanced settings: Choose "Mail, Contacts, Calendars," choose an account, tap Advanced, then do one of the following:

- *To set whether drafts and deleted messages are stored on iPad or remotely on your email server (IMAP accounts only),* tap Drafts Mailbox or Deleted Mailbox.

If you store messages on iPad, you can see them even when iPad isn't connected to the Internet.

- *To adjust SSL and password settings,* tap Advanced. Ask your network administrator or Internet service provider for the correct settings.

Delete an account from iPad: Choose “Mail, Contacts, Calendars,” choose an account, then scroll down and tap Delete Account.

Deleting an account means you can no longer access the account on iPad. All email and the contacts, calendar, and bookmark information synced with the account are removed from iPad. However, deleting an account doesn’t remove the account or its associated information from your computer.

Fetch New Data

This setting lets you turn Push on or off for MobileMe, Microsoft Exchange, Yahoo! Mail, and any other push accounts on iPad. Push accounts automatically deliver new information to iPad when new information appears on the server (delays may occur). To fetch or sync pushed data, iPad must have an Internet connection. Turn Push off to suspend delivery of email and other information, or to conserve battery life.

When Push is off, and with accounts that don’t support push, iPad can still check the server to see if new information is available. Use the Fetch New Data setting to determine how often data is requested. For optimal battery life, don’t fetch too frequently.

Turn Push on: Choose “Mail, Contacts, Calendars” > Fetch New Data, then tap to turn Push on.

Set how often to fetch data: Choose “Mail, Contacts, Calendars” > Fetch New Data, then choose how often you want to fetch data. To conserve battery life, fetch less frequently.

Setting Push to OFF or setting Fetch to Manually in the Fetch New Data screen overrides individual account settings.

Note: When Push is set to OFF, Find My iPad doesn’t work.

Mail

The Mail settings, except where noted, apply to all accounts you’ve set up on iPad.

To turn alerts sounds for new or sent mail on or off, use the General > Sounds settings.

Set the number of messages shown on iPad: Choose “Mail, Contacts, Calendars” > Show, then choose a setting.

Choose to see the most recent 25, 50, 75, 100, or 200 messages. To download additional messages when you’re in Mail, scroll to the bottom of your inbox and tap Load More Messages.

Note: For Microsoft Exchange accounts, choose “Mail, Contacts, Calendars,” then choose the Exchange account. Tap “Mail days to sync” and choose the number of days of mail you want to sync with the server.

Set how many lines of each message are previewed in the message list: Choose “Mail, Contacts, Calendars” > Preview, then choose a setting.

You can choose to see up to five lines of each message. That way, you can scan a list of messages in a mailbox and get an idea of what each message is about.

Set a minimum font size for messages: Choose “Mail, Contacts, Calendars” > Minimum Font Size, then choose Small, Medium, Large, Extra Large, or Giant.

Set whether iPad shows To and Cc labels in message lists: Choose “Mail, Contacts, Calendars,” then turn Show To/Cc Label on or off.

If Show To/Cc Label is on, **To** or **Cc** next to each message in a list indicates whether the message was sent directly to you or you received a copy.

Set whether iPad confirms that you want to delete a message: Choose “Mail, Contacts, Calendars,” then in Mail settings, turn Ask Before Deleting on or off.

Set whether iPad automatically loads remote images: Choose “Mail, Contacts, Calendars,” then turn Load Remote Images on or off.

If Load Remote Images is off, you can load images manually when reading a message.

Set whether iPad sends you a copy of every message you send: Choose “Mail, Contacts, Calendars,” then turn Always Bcc Myself on or off.

Add a signature to your messages: Choose “Mail, Contacts, Calendars” > Signature, then type a signature.

You can set iPad to add a signature—your favorite quote, or your name, title, and phone number, for example—to the bottom of every message you send.

Set the default email account: Choose “Mail, Contacts, Calendars” > Default Account, then choose an account.

This setting determines which of your accounts a message is sent from when you create a message from another iPad app—for example, by sending a photo from Photos or tapping the email address of a business in Maps. To send the message from a different account, tap the From field in the message and choose the account.

Contacts

Set how contacts are sorted: Choose “Mail, Contacts, Calendars,” then under Contacts tap Sort Order and do one of the following:

- *To sort by first name first*, tap First, Last.
- *To sort by last name first*, tap Last, First.

Set how contacts are displayed: Choose “Mail, Contacts, Calendars,” then under Contacts tap Display Order and do one of the following:

- *To show first name first*, tap First, Last.
- *To show last name first*, tap Last, First.

Calendars

Set alerts to sound when you receive meeting invitations: Choose “Mail, Contacts, Calendars,” then under Calendar tap “New Invitation Alerts” to turn it on.

Set how far back in the past to show your calendar events on iPad: Choose “Mail, Contacts, Calendars” > Sync, then choose a period of time.

Turn on Calendar time zone support: Choose “Mail, Contacts, Calendars” > Time Zone Support, then turn Time Zone Support on. Select a time zone for calendars by tapping Time Zone and entering the name of a major city.

When Time Zone Support is on, Calendar displays event dates and times in the time zone of the city you selected. When Time Zone Support is off, Calendar displays events in the time zone of your current location as determined by the network time.

Important: If you’re traveling, iPad may not display events or sound alerts at the correct local time. To manually set the correct time, see “Date and Time” on page 160.

Set alerts to sound when you receive a meeting invitation: Choose “Mail, Contacts, Calendars,” then under Calendar tap “New Invitation Alerts” to turn it on.

Safari

Safari settings let you select your Internet search engine, set security options, and for developers, turn on debugging.

General

To perform Internet searches, you can set the default search engine to Google, Yahoo!, or Bing.

Select a search engine: Choose Safari > Search Engine and select the search engine you want to use.

You can set Safari to automatically fill out web forms using contact information, names and passwords you previously entered, or both.

Enable AutoFill: Choose Safari > AutoFill, then do one of the following:

- *To use information from contacts*, turn Use Contact Info on, choose My Info, and select the contact you want to use.

When this feature is on, Safari uses information from Contacts to fill in contact fields on web forms.

- *To use information from names and passwords*, turn Names and Passwords on.

When this feature is on, Safari remembers names and passwords of websites you visit and automatically fills in the information when you revisit the website.

- *To remove all AutoFill information*, tap Clear All.

Security

By default, Safari is set to show features of the web, such as some movies, animation, and web apps. You may wish to change security settings to help protect iPad from possible security risks on the Internet.

Change security settings: Choose Safari, then do one of the following:

- *To set whether you're warned when visiting potentially fraudulent websites*, turn Fraud Warning on or off.

Fraud warning protects you from potentially fraudulent Internet sites. When you visit a suspicious site, Safari warns you about its suspect nature and doesn't load the page.

- *To enable or disable JavaScript*, turn JavaScript on or off.

JavaScript lets web programmers control elements of the page—for example, a page that uses JavaScript might display the current date and time or cause a linked page to appear in a new pop-up page.

- *To block or allow pop-ups*, turn Block Pop-ups on or off. Blocking pop-ups stops only pop-ups that appear when you close a page or open a page by typing its address. It doesn't block pop-ups that open when you tap a link.

- *To set whether Safari accepts cookies*, tap Accept Cookies and choose Never, "From visited," or Always.

A cookie is a piece of information that a website puts on iPad so the website can remember you when you visit again. This way, webpages can be customized for you based on information you may have provided.

Some webpages won't work correctly unless iPad accepts cookies.

- *To clear the history of webpages you've visited*, tap Clear History.
- *To clear all cookies from Safari*, tap Clear Cookies.
- *To clear the browser cache*, tap Clear Cache.

The browser cache stores the content of pages so the pages open faster the next time you visit them. If a page you open doesn't show new content, clearing the cache may help.

Developer

The debug console can help you resolve webpage errors. If this feature is turned on, the console appears whenever a webpage error occurs.

Turn the debug console on or off: Choose Safari > Developer, then turn Debug Console on or off.

iPod

Use iPod Settings to adjust the audio playback settings in the iPod app on iPad.

Set iTunes to play songs at the same sound level: In iTunes, choose iTunes > Preferences if you're using a Mac, or Edit > Preferences if you're using a PC. Then click Playback and select Sound Check.

Set iPad to use the iTunes volume settings (Sound Check): Choose iPod and turn Sound Check on or off.

Use EQ to customize the sound: Choose iPod, tap EQ, and choose an equalizer setting.

Set a volume limit: Choose iPod, tap Volume Limit, and drag the slider to adjust the maximum volume.

Tap Lock Volume Limit to assign a code to prevent the setting from being changed.

Get song lyrics and information about podcasts: Choose iPod and turn Lyrics & Podcast Info on or off.

Share your iTunes library: Enter your Apple ID and password, then use Home Sharing to import items from up to five iTunes libraries on other computers in your home network.

WARNING: For important information about avoiding hearing loss, see the *iPad Important Product Information Guide* at support.apple.com/manuals/ipad.

Video

Video settings apply to video content, including rented movies and TV shows. You can set where to resume playing videos that you previously started, turn closed captioning on or off, and set up iPad to play videos on your TV.

Set where to resume playing: Choose Video > Start Playing, then select whether you want videos that you previously started watching to resume playing from the beginning or where you left off.

Turn closed captioning on or off: Choose Video and turn Closed Captioning on or off.

Turn widescreen on or off: Choose Video and turn Widescreen on or off. If the video you're playing is in widescreen format, turning this on preserves the widescreen aspect ratio.

Set the TV signal to NTSC or PAL: Choose Video > TV Signal and select NTSC or PAL. NTSC and PAL are TV broadcast standards, used in different regions. If you're in the Americas, NTSC is probably the correct choice. Elsewhere, try PAL. If you're not sure, check the documentation that came with your TV or projector.

Use TV Out settings to set up how iPad plays videos on your TV.

Use one of these to connect iPad to a TV or projector:

- Apple Digital AV Adapter and an HDMI cable
- Apple Component AV Cable
- Apple Composite AV Cable
- Apple VGA Adapter

If you use the Apple Digital AV Adapter or the Apple Component AV Cable, high-resolution videos are shown in HD quality. Apple cables are available for purchase in many countries. Go to www.apple.com/store.

With iPad 2, when the cable is connected to a TV or projector, the iPad screen is automatically mirrored on the external display in up to 1080p resolution, and videos play at a maximum resolution of 720p. Some apps such as Keynote may use the external display as a second video monitor. With previous iPad models, only certain applications (including YouTube, Videos, and Photos) use the external display.

Photos

Use Photos settings to specify how slideshows display your photos.

Set the length of time each slide is shown: Choose Photos > Play Each Slide For, and select the length of time.

Set whether to repeat slideshows: Choose Photos and turn Repeat on or off.

Set photos to appear randomly or in order: Choose Photos and turn Shuffle on or off.

FaceTime

Use FaceTime settings to turn on FaceTime or change your address.

Enter your Apple ID and password to enable FaceTime. If you don't have an Apple ID, tap Create New Account and follow the onscreen instructions. The email address you specify when creating the account will be your FaceTime address.

Turn FaceTime on or off: When FaceTime is off, you cannot place or receive FaceTime calls.

Specify additional FaceTime addresses: To add an email address so that others can use it to call you with FaceTime, tap Add Another Email.

Notes

Use Notes settings to choose the font used to display your notes.

Choose a font: Choose Notes and select a font.

Store

Use Store settings to create or change an Apple ID. By default, the Apple ID you're signed in to when you sync iPad with your computer appears in Store settings. You can change accounts on iPad to purchase music or apps from a different account. If you don't have an Apple ID, you can create one in Store settings.

Create a new account: Choose Store and tap Create New Account, then follow the onscreen instructions.

Sign in to an account: Choose Store and tap Sign in, then enter your Apple ID and password.

View your Apple ID information: Choose Store, sign in using your Apple ID, and tap View Apple ID.

Sign in to a different account: Choose Store and tap Sign out, then tap Sign in and enter your username and password.

iPad at Work

With support for secure access to corporate networks, directories, and Microsoft Exchange, iPad is ready to go to work. For detailed information about using iPad in business go to www.apple.com/ipad/business.

Using Configuration Profiles

If you're in an enterprise environment, you may be able to set up accounts and other items on iPad by installing a configuration profile. Configuration profiles let your administrator set up your iPad to use the information systems at your company, school, or organization. For example, a configuration profile might set up your iPad to access the Microsoft Exchange servers at work, so iPad can access your Exchange email, calendars, and contacts.

A simple configuration profile can configure many different settings on iPad. For example, a configuration profile can set up your Microsoft Exchange account, VPN account, and certificates for secure access to your company's network and information. A configuration profile may also turn on Passcode Lock, which requires you to create and enter a passcode for using iPad.

Your administrator may distribute configuration profiles either by email, by putting them on a secure webpage, or by installing them directly on iPad for you. Your administrator may have you install a profile that ties your iPad to a mobile device management server, which allows your administrator to configure your settings remotely.

Installing configuration profiles:

- 1 On iPad, open the email message or download the configuration profiles from the website your administrator provides.
- 2 For each configuration profile, tap the profile, then tap Install.
- 3 Enter passwords and other information that's requested.

Important: You may be asked whether a configuration profile is trusted. If in doubt, ask your administrator before installing the configuration profile.

You can't change the settings in a configuration profile. If you want to change settings, you must first remove the configuration profile or install a new configuration profile with the new settings.

Remove a profile: In Settings, choose General > Profile, then select the configuration profile and tap Remove.

Removing a configuration profile deletes the settings and all other information installed by the profile.

Setting Up Microsoft Exchange Accounts

Microsoft Exchange provides email, contact, and calendar information that you can automatically sync wirelessly to iPad. You can set up an Exchange account directly on iPad.

Set up an Exchange account on iPad:

- 1 On the iPad Home screen, tap Settings.
- 2 Tap "Mail, Contacts, Calendars," then tap Add Account.
- 3 Tap Microsoft Exchange.
- 4 Enter your account information, then tap Save.

Your service provider or administrator can provide the account settings you need.

Exchange accounts: Enter your email address, domain (optional), user name, password, and a description.

iPad supports Microsoft's Autodiscovery service, which uses your user name and password to determine the address of the Exchange server. If the server address can't be determined, you're asked to enter it. Once you connect to the Exchange server, you may be prompted to change your passcode to meet server requirements.

- 5 When setting up a Microsoft Exchange account, tap the items you want to use on iPad—mail, contacts, and calendars.

VPN Access

VPN (virtual private network) provides secure access over the Internet to private networks, such as the network at your company or school. Use Network settings on iPad to configure and turn on VPN. Ask your administrator what settings you should use.

VPN can also be set up automatically by a configuration profile. When VPN is set up by a configuration profile, iPad may turn VPN on automatically whenever it's needed. For more information, see "Using Configuration Profiles" on page 171 or contact your administrator.

LDAP and CardDAV Accounts

When you set up an LDAP account, you can view and search for contacts on your company or organization's LDAP server. The server appears as a new group in Contacts. Because LDAP contacts aren't downloaded to iPad, you must have an Internet connection to view them. Check with your administrator for account settings and other requirements (such as VPN).

When you set up a CardDAV account, your account contacts are synced with iPad over the air. You may also be able to search for contacts on your company or organization's CardDAV server.

Set up an LDAP or CardDAV account:

- 1 In Settings, tap "Mail Contacts, Calendars," then tap Add Account.
- 2 Tap Other, then tap Add LDAP Account or Add CardDAV Account.
- 3 Enter your LDAP account information, then tap Next to verify the account.
- 4 Tap Save.

International keyboards allow you to enter text in many different languages, including Asian languages and languages written from right to left.

Adding Keyboards

To enter text in different languages on iPad, you use different keyboards. By default, only the keyboard for the language you've set is available. To make keyboards for other languages available, use Keyboard settings.

Add a keyboard:

- 1 In Settings, choose General > Keyboard > International Keyboards.



The number before the arrow indicates the number of keyboards currently enabled.

- 2 Tap Add New Keyboard, then choose a keyboard from the list.

Repeat to add more keyboards. Some languages have multiple keyboards available.


For a list of keyboards supported by iPad, go to www.apple.com/ipad/specs.


Edit your keyboard list: Choose General > Keyboard > International Keyboards, then tap Edit and do one of the following:

- To delete a keyboard, tap , then tap Delete.
- To reorder the list, drag  next to a keyboard to a new place in the list.

Switching Keyboards

To enter text in a different language, switch keyboards.

Switch keyboards when you're typing: Tap . When you tap the symbol, the name of the newly activated keyboard appears briefly.

You can also touch and hold  to display a list of available keyboards. To choose a keyboard from the list, slide your finger to the name of the keyboard, then release.

Many keyboards provide letters, numbers, and symbols not visible on the keyboard.

Type letters, numbers, or symbols that aren't on the keyboard: Touch and hold the related letter, number, or symbol, then slide your finger to choose a variation. On the Thai keyboard, for example, you can choose native numbers by touching and holding the related Arabic number.

Chinese

You can use keyboards to enter Chinese in several different ways, including Pinyin, Cangjie, Wubi Hua, and Zhuyin. You can also use your finger to write Chinese characters on the screen.

Entering Simplified or Traditional Chinese Pinyin

Use the QWERTY keyboard to enter Pinyin for Chinese characters. As you type, suggested Chinese characters appear. Tap a suggestion to choose it, or continue entering Pinyin to see more options.

If you keep entering Pinyin without spaces, sentence suggestions appear.

Entering Chinese Cangjie

Use the keyboard to build Chinese characters from the component Cangjie keys. As you type, suggested Chinese characters appear. Tap a character to choose it, or continue typing up to five total components to see more character options.

Entering Simplified Chinese Stroke (Wubi Hua)

Use the keypad to build Chinese characters using up to five strokes in the correct writing sequence: from left to right, top to bottom, outside to inside, and from inside to the closing stroke (for example, the Chinese character 圈 (circle) should begin with the vertical stroke |).

As you type, suggested Chinese characters appear (the most commonly used characters appear first). Tap a character to choose it.

If you're not sure of the correct stroke, enter an asterisk (*). To see more character options, type another stroke, or scroll through the character list.

Tap the match (匹配) key to show only characters that match exactly what you typed. For example, if you type 一一 (one one) and tap the match (匹配) key, the more commonly used 二 (two) appears as an exact match.

Entering Traditional Chinese Zhuyin

Use the keyboard to enter Zhuyin letters. As you type, suggested Chinese characters appear. Tap a suggestion to choose it, or continue entering Zhuyin letters to see more options. After you type an initial letter, the keyboard changes to show more letters.

If you keep entering Zhuyin without spaces, sentence suggestions appear.

Entering Handwritten Simplified or Traditional Chinese

Write Chinese characters directly on the screen with your finger. As you write character strokes, iPad recognizes them and shows matching characters in a list, with the closest match at the top. When you choose a character, its likely follow-on characters appear in the list as additional choices.

You can get some complex characters by writing two or more component characters. For example, enter 魚 (fish), then 巛 (bristle), to get 鱻 (partial name of Hong Kong International Airport), which appears in the character list with an arrow next to it. Tap the character to replace the characters you entered.

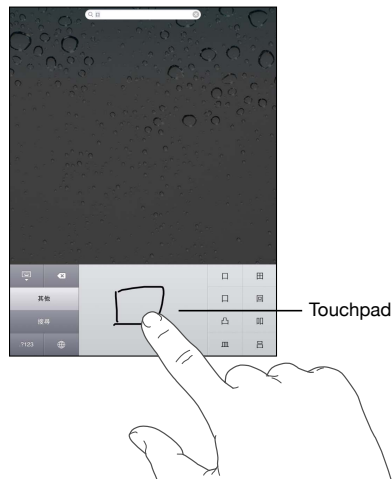
With Simplified Chinese handwriting, Roman characters are also recognized.

Converting Between Simplified and Traditional Chinese

Select the character or characters you want to convert, then tap Replace.

Drawing Chinese Characters

When Simplified or Traditional Chinese handwriting formats are turned on, you can enter Chinese characters with your finger, as shown:



Japanese

You can enter Japanese using the Romaji keyboard or Fifty Key keyboard.

Entering Japanese Romaji

Use the Romaji keyboard to enter syllables. Alternative choices appear along the top of the keyboard; tap one to enter it.

Entering Japanese Fifty Key

Use the Fifty Key keyboard to input code for Japanese syllables. As you type, suggested syllables appear. Tap the syllable to choose it.

Korean

Use the 2-Set Korean keyboard to type Hangul letters. To type double consonants or compound vowels, touch and hold the letter, then slide to choose the double letter.

Vietnamese

Touch and hold a character to see the available diacritical marks, then slide to choose the one you want.

You can also type the following key sequences to enter characters with diacritical marks:

- aa—â (a circumflex)
- aw—ă (a caron)
- ee—ê (e circumflex)
- oo—ô (o circumflex)
- ow—ơ (o hook)
- w—ư (u hook)
- dd—đ (d dash)
- as—á (a acute)
- af—à (a grave)
- ar—à (a question mark)
- ax—ã (a rising accent)
- aj—ạ (a drop tone)

Creating Dictionaries

When using certain Chinese or Japanese keyboards, you can create a dictionary of word and input pairs. When you type a word from the dictionary while using a supported keyboard, the associated input is substituted for the word. The dictionary is available for the following keyboards:

- Chinese - Simplified (Pinyin)
- Chinese - Traditional (Pinyin)
- Chinese - Traditional (Zhuyin)
- Japanese (Romaji)
- Japanese (50 Key)

Add a word to the dictionary: In Settings, choose General > Keyboard > Edit User Dictionary. Tap **+**, tap the Word field and enter the word, then tap the Yomi, Pinyin, or Zhuyin field and enter the input.

You can have multiple inputs for each word, based on which keyboards are turned on.

Delete a word from the dictionary: Tap the word in the User Dictionary list, then tap Delete Word.

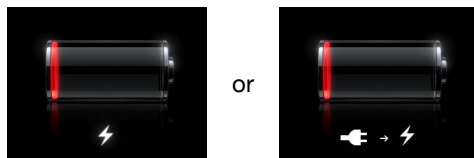
Tips and Troubleshooting

Apple iPad Support Site

Comprehensive support information is available online at www.apple.com/support/ipad. You can also use Express Lane for personalized support (not available in all countries). See expresslane.apple.com.

Low-Battery Image or “Not Charging” Message Appears

iPad is low on power and needs to charge for up to ten minutes before you can use it. For information about charging iPad, see “Charging the Battery” on page 33.




- When charging, make sure you’re using the 10W USB power adapter that came with iPad or the USB port on a recent Mac. The fastest way to charge is to use the power adapter. See “Charging the Battery” on page 33.
- For faster charging, turn iPad off.
- iPad may not charge when connected to the USB port on an older Mac, a PC, a keyboard, or to a USB hub.

If your Mac or PC doesn’t provide enough power to charge iPad, a Not Charging message appears in the status bar. To charge iPad, disconnect it from your computer and connect it to a power outlet using the included Dock Connector to USB Cable and 10W USB power adapter.

iPad Doesn’t Respond

- iPad may be low on power. Connect iPad to the 10W USB power adapter to charge. See “Charging the Battery” on page 33.
- Press and hold the Sleep/Wake for a few seconds until a red slider appears, then press and hold the Home button until the app you were using quits.

- If that doesn't work, turn iPad off, and then turn it on again. Press and hold the Sleep/Wake button until a red slider appears, then drag the slider. Then press and hold the Sleep/Wake button until the Apple logo appears.
- If that doesn't work, reset iPad. Press and hold both the Sleep/Wake button and the Home  button for at least ten seconds, until the Apple logo appears.
- If the screen doesn't rotate when you turn iPad, hold iPad upright, and make sure that the screen rotation lock is not engaged.



“This accessory is not supported by iPad” Appears

The accessory you attached may not work with iPad. Make sure the Dock Connector to USB Cable is free of debris, and refer to the documentation that came with the accessory.

Connect-to-iTunes Screen Appears

To use iPad, you must first set it up in iTunes. Connect iPad to your computer, open iTunes if it doesn't open automatically, then follow the onscreen instructions.

An App Appears Too Small

Most apps for iPhone and iPod touch can be used with iPad, but they might not take advantage of the large screen. In this case, tap  to zoom in on the app. Tap  to return to the original size.

Look in the App Store to see if there's a version of the app that's optimized for iPad, or a universal version that's optimized for iPhone, iPod touch, and iPad.

Onscreen Keyboard Doesn't Appear

If iPad is paired with a Bluetooth keyboard, the onscreen keyboard doesn't appear. To make the onscreen keyboard appear, press the Eject key on a Bluetooth keyboard. You can also make the onscreen keyboard appear by moving the Bluetooth keyboard out of range or turning it off.

iTunes and Syncing

iPad Doesn't Appear or Syncing Doesn't Work

If iPad doesn't appear in iTunes on your computer or is unable to sync content, contacts, calendars, or bookmarks, try the following:

- Recharge the battery if iPad is low on power. See “Charging the Battery” on page 33.
- Disconnect other USB devices from your computer and connect iPad to a different USB 2.0 port on your computer (not on your keyboard or a USB hub).
- Unlock iPad if it's locked with a passcode.
- Restart your computer and reconnect iPad to your computer.
- Restart iPad.

- Download and install (or reinstall) the latest version of iTunes from www.apple.com/itunes.
- For push accounts, make sure iPad has an Internet connection. See “Connecting to the Internet” on page 29.

Backing Up iPad

Backing Up

iTunes creates a backup of settings, app data, and other information on iPad when you:

- Sync iPad with iTunes on your computer
- Update iPad using iTunes
- Restore iPad using iTunes, if you choose to back up when asked

You can restore backup information to iPad after updating or restoring iPad software, or you can use a backup to copy your current iPad information to another iPad. See “Updating and Restoring iPad Software” on page 182.


Backups don’t include synced items, such as songs and videos from your iTunes library, or information such as contacts and calendars from your computer. To restore synced items, you must sync iPad after restoring backup information. If iPad is set to sync automatically, synced items are restored immediately after a software restore or update. See “Syncing with iTunes” on page 24.

Apps from the App Store are included in the first backup after the apps are downloaded. Subsequent backups include just the app data.

For extra security, you can set iTunes to encrypt your backups.

Encrypt iPad backups:

- 1 Connect iPad to your computer.
- 2 In iTunes, select iPad in the sidebar.
- 3 In the Summary pane, select “Encrypt backups.”
- 4 Select a password, then click Set Password.

If the backup is encrypted, you’ll need to enter your password before restoring your backup information to iPad. Encrypted backups are shown with a lock  icon in the list of backups in the Devices pane of iTunes preferences.

Removing a Backup

You can remove an iPad backup from the list of backups in iTunes. You may want to do this, for example, if a backup was created on someone else's computer.

Remove a backup:

- 1 In iTunes, open iTunes Preferences.
 - *Mac*: Choose iTunes > Preferences.
 - *Windows*: Choose Edit > Preferences.
- 2 Click Devices (iPad does not need to be connected).
- 3 Select the backup you want to remove, then click Delete Backup.
- 4 Click Delete Backup, to confirm you wish to remove the selected backup.
- 5 Click OK.

Updating and Restoring iPad Software

About Updating and Restoring Software

You can use iTunes to update or restore iPad software.

- *If you update*, the iPad software is updated. Your downloaded apps, settings, and data aren't affected.

Note: In some cases, an update may also include restoring iPad.

- *If you restore*, the latest version of iPad software is reinstalled, settings are restored to their default, and all data stored on iPad is deleted, including downloaded apps, songs, videos, contacts, photos, calendar information, and any other data. If you've backed up iPad with iTunes on your computer, you can restore data from the backup at the end of the restore process.

Deleted data is no longer accessible through the iPad user interface, but it isn't erased from iPad. For information about erasing all content and settings, see "Resetting iPad" on page 162.

If you use a Bluetooth headset or keyboard with iPad and you restore settings, you must pair the Bluetooth device with iPad again to use it.

For more information about updating and restoring iPad software, go to support.apple.com/kb/HT1414.

Updating iPad

Make sure your computer has an Internet connection and that you've installed the latest version of iTunes from www.apple.com/itunes.

Update iPad:

- 1 Connect iPad to your computer.

- 2 Select iPad in the iTunes sidebar, then click the Summary tab.
- 3 Click “Check for Update.” iTunes tells you if there’s a new version of the iPad software available.
- 4 Click Update to install the latest version of the software.

Restoring iPad

Make sure your computer has an Internet connection and that you’ve installed the latest version of iTunes from www.apple.com/itunes.

Restore iPad:

- 1 Connect iPad to your computer.
- 2 Select iPad in the iTunes sidebar, then click the Summary tab.
- 3 Click “Check for Update.” iTunes tells you if there’s a new version of the iPad software available.
- 4 Click Restore. Follow the onscreen instructions to complete the restore process. When restoring, it is recommended that you back up iPad when prompted.

When the iPad software has been restored, you can choose to set up iPad as a new iPad, or restore your music, video, app data, and other content from a backup.

After restoring from a backup, previous data is no longer accessible through the iPad user interface, but it isn’t erased from iPad. For information about erasing all content and settings, see “Resetting iPad” on page 162.

Restoring from a Backup

You can restore the settings, app data, and other information from a backup, or use this feature to copy these items to another iPad. Make sure your computer has an Internet connection and that you’ve installed the latest version of iTunes from www.apple.com/itunes.

Important: Restoring from a backup is not the same as restoring iPad from the Summary pane in iTunes. Restoring from a backup doesn’t fully restore iPad software. Also, restoring iPad from a backup restores all data in the backup, including data for apps. If you choose an old backup, restoring it could replace the app data with data that isn’t current. For more information, see “Resetting iPad” on page 162.

Restore iPad from a backup:

- 1 Connect iPad to the computer you normally sync with.
- 2 In iTunes, Control-click iPad in the sidebar, then choose “Restore from Backup” from the menu that appears.
- 3 Choose the backup that you want to restore from the pop-up menu, then click Restore. If the backup is encrypted, you’ll need to enter your password.

After restoring from a backup, previous data is no longer accessible through the iPad user interface, but it isn't erased from iPad. For information about erasing all content and settings, see "Resetting iPad" on page 162.

Safari, Mail, and Contacts

Can't Send Email

If iPad is unable to send email, try the following:

- In Settings, choose "Mail, Contacts, Calendars," then select the account you're trying to use. Tap Account Info, then tap SMTP under Outgoing Mail Server. You can set up additional SMTP servers, or select one from another mail account on iPad. Contact your Internet service provider for configuration information.
- Set up your email account directly on iPad instead of syncing it from iTunes. In Settings, choose "Mail, Contacts, Calendars," tap Add Account and enter your account information. If iPad is unable to locate your service provider's settings when you enter your email address, go to support.apple.com/kb/HT1277 for help setting up your account.
- Turn iPad off, and then on again. Press and hold the Sleep/Wake button for a few seconds until a red slider appears, then drag the slider. Then press and hold the Sleep/Wake button until the Apple logo appears.

For additional troubleshooting information, go to www.apple.com/support/ipad. If you still can't send email, you can use Express Lane (not available in all countries). Go to expresslane.apple.com.

Can't Receive Email

If iPad can't receive email, try the following:

- If you use one or more computers to check the same email account, it may create a lock-out. For more information, go to support.apple.com/kb/TS2621.
- Set up your email account directly on iPad instead of syncing it from iTunes. In Settings, choose "Mail, Contacts, Calendars," tap Add Account, then enter your account information. If iPad is unable to locate your service provider's settings when you enter your email address, go to support.apple.com/kb/HT1277 for help setting up your account.
- Turn iPad off, and then on again. Press and hold the Sleep/Wake button for a few seconds until a red slider appears, then drag the slider. Then press and hold the Sleep/Wake button until the Apple logo appears.
- If your iPad Wi-Fi + 3G uses a cellular data network, turn off Wi-Fi so iPad connects to the Internet through the cellular data network. In Settings, choose Wi-Fi and turn off Wi-Fi.

For additional troubleshooting information, go to www.apple.com/support/ipad. If you still can't send email, you can use Express Lane (not available in all countries). Go to expresslane.apple.com.

Email Attachment Won't Open


iPad may not support the attachment file type. iPad supports the following types of email attachments:

.doc	Microsoft Word
.docx	Microsoft Word (XML)
.htm	webpage
.html	webpage
.ics	Calendar item
.key	Keynote
.numbers	Numbers
.pages	Pages
.pdf	Preview, Adobe Acrobat
.ppt	Microsoft PowerPoint
.pptx	Microsoft PowerPoint (XML)
.rtf	Rich Text Format
.txt	text
.vcf	contact information
.xls	Microsoft Excel
.xlsx	Microsoft Excel (XML)

Sound, Music, and Video

No Sound

- Make sure the iPad speaker isn't covered.
- Make sure the Side Switch isn't set to silent. See "Volume Buttons" on page 11.
- If you're using a headset, unplug it, then plug it in again. Make sure you push the plug all the way in.
- Make sure the volume isn't turned all the way down.
- Music on iPad might be paused. If you're using a headset with a play button, try pressing the play button to resume playback. Or from the Home screen, tap iPod, then tap ►.


- Check to see if a volume limit is set. From the Home screen, choose Settings > iPod > Volume Limit. For more information, see “iPod” on page 168.
- If you’re using the line out port on the optional iPad Dock, make sure that you turn on the external speakers or stereo, and that they’re plugged in correctly and working properly. Use the volume controls on the the external speakers or stereo, not on iPad.
- If you're using an app that works with AirPlay, check to see if the AirPlay device you're sending the sound to is turned on and the volume is turned up. If you want to hear sound through iPad's speaker, tap  and select it from the list.


A Song, Video, or Other Item Won't Play

The song, video, audiobook, or podcast may be encoded in a format that iPad doesn't support. For information about the audio and video file formats iPad supports, go to www.apple.com/ipad/specs.

If a song or video in your iTunes library isn't supported by iPad, you may be able to convert it to a format iPad supports. For example, you can use iTunes for Windows to convert nonprotected WMA files to a format iPad supports. For more information, open iTunes and choose Help > iTunes Help.

No Video or Sound when Using AirPlay

To send video or audio to an AirPlay device such as an Apple TV, iPad and the AirPlay device must be connected to the same wireless network. If you don't see the  button, iPad isn't connected to the same Wi-Fi network as an AirPlay device, or the app you're using doesn't support AirPlay.

- When sound or video is being sent to an AirPlay device, iPad doesn't display video or play audio. To direct the content to iPad and disconnect iPad from the AirPlay device, tap  and select iPad in the list.
- Some applications play only audio over AirPlay. If video isn't working, make sure that the app you're using supports both audio and video.
- If the Apple TV has been set up to require a passcode, you must enter it on iPad when asked, in order to use AirPlay.
- Make sure the speakers on the AirPlay device are turned on and turned up. If you're using an Apple TV, make sure the TV's input source is set to Apple TV. Make sure the volume control on iPad is turned up.
- When iPad is streaming with AirPlay, it must remain connected to the Wi-Fi network. If you take iPad out of range, playback stops.
- Depending on the speed of your network, it may take 30 seconds or more for playback to begin when using AirPlay.

For more information about AirPlay, go to support.apple.com/kb/HT4437.

No Image on TV or Projector Connected to iPad

When you connect iPad to a TV or projector, the attached display automatically mirrors the iPad screen. Some apps may support using the attached display as a second monitor. Check the app's settings and documentation.

- Go to Settings > Video and make sure the settings are correct for your TV or projector. To view HD videos in high resolution, you must use a component video cable or the Apple Digital AV Adapter.
- Make sure the video cable is firmly connected at both ends, and that it's a supported cable. If iPad is connected to an A/V switchbox or receiver, try connecting it directly to the TV or projector instead.
 - Make sure that your TV has the proper video input selected, such as HDMI or component video.
- If no video appears, press the Home button, disconnect and reconnect the cable, and try again.

FaceTime

Can't make or receive FaceTime calls

To use FaceTime, you must first activate it with your Apple ID. See Chapter 7, "FaceTime," on page 63.

- Make sure the person calling you is using an email address that's associated with FaceTime. This is normally your Apple ID, but you can add other email addresses too. See "Sign in to FaceTime:" on page 64.
- To use FaceTime, iPad must be connected to the Internet via Wi-Fi.
- When you make a FaceTime call, allow enough time for the connection to be established, which may take many rings.

Improving FaceTime quality

For best results with FaceTime, try these tips:

- If the video seems jerky or slow, make sure both you and the person you're calling are connected to the fastest Wi-Fi network available.
- If your image is grainy, the camera needs more light. If the incoming image is grainy, ask the caller to adjust their lighting.
- Your image won't fill the whole screen if you hold iPad in landscape orientation. The person you're talking with might also need to rotate their device to send you a bigger image.

iTunes Store and App Store

iTunes or App Store Isn't Available

To use the iTunes Store or the App Store, iPad must have an Internet connection. See “Connecting to the Internet” on page 29.

To purchase content from the iTunes Store or the App Store, you need an Apple ID. You can set up an Apple ID on iPad. From the Home screen, choose Settings > Store > Create New Apple ID. See “Store” on page 170.

You can also set up an account on your computer by opening iTunes and choosing Store > Create Account.

Note: The iTunes Store and the App Store aren't available in some countries.

Restarting and Resetting iPad

If something isn't working right, try restarting iPad, force quitting an app, or resetting iPad.

Restart iPad: Press and hold the Sleep/Wake button until the red slider appears. Slide your finger across the slider to turn off iPad. To turn iPad back on, press and hold the Sleep/Wake until the Apple logo appears.

Force quit an app: Press and hold the Sleep/Wake button on top of iPad for a few seconds until a red slider appears, then press and hold the Home button until the app quits.

If you can't turn off iPad or if the problem continues, you may need to reset iPad. This should be done only if turning iPad off and on doesn't resolve the problem.

Reset iPad: Press and hold the Sleep/Wake button and the Home button at the same time for at least ten seconds, until the Apple logo appears.

iPad Still Doesn't Respond After Reset

- Reset iPad settings. From the Home screen choose Settings > General > Reset > Reset All Settings. All your settings are reset, but your data and media aren't deleted.
- If that doesn't work, erase all content on iPad. See “Resetting iPad” on page 162.
- If that doesn't work, restore the iPad software. See “Removing a Backup” on page 182.

Safety, Service, and Support Information

The following table describes where to get more iPad-related safety, software, and service information.

To learn about	Do this
Using iPad safely	See the <i>iPad Important Product Information Guide</i> at support.apple.com/manuals/ipad for the latest safety and regulatory information.
iPad service and support, tips, forums, and Apple software downloads	Go to www.apple.com/support/ipad .
The latest information about iPad	Go to www.apple.com/ipad .
Managing your Apple ID account	Go to appleid.apple.com .
Using iTunes	Open iTunes and choose Help > iTunes Help. For an online iTunes tutorial (not available in some areas), go to www.apple.com/support/itunes .
MobileMe	Go to www.apple.com/mobileme .
Using iPhoto on Mac OS X	Open iPhoto and choose Help > iPhoto Help.
Using Address Book on Mac OS X	Open Address Book and choose Help > Address Book Help.
Using iCal on Mac OS X	Open iCal and choose Help > iCal Help.
Microsoft Outlook, Windows Address Book, Adobe Photoshop Album, and Adobe Photoshop Elements	See the documentation that came with those apps.
Obtaining warranty service	First follow the advice in this guide. Then go to www.apple.com/support/ipad or see the <i>iPad Important Product Information Guide</i> at support.apple.com/manuals/ipad .
Battery replacement service	Go to www.apple.com/batteries/replacements.html .
Using iPad in an enterprise environment	Go to www.apple.com/ipad/business .

Disposal and Recycling Information

Your iPad must be disposed of properly according to local laws and regulations. Because it contains a battery, iPad must be disposed of separately from household waste. When your iPad reaches its end of life, contact Apple or your local authorities to learn about recycling options.

For information about Apple's recycling program, go to www.apple.com/recycling.

Apple and the Environment

At Apple, we recognize our responsibility to minimize the environmental impacts of our operations and products. For more information, go to www.apple.com/environment.

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