

GENERAL TERMS AND CONDITIONS FOR BUSINESS CUSTOMERS





1. **AGREEMENT STRUCTURE**

1.1 This Agreement is composed of the following documents, which apply in decreasing order of priority in the event of conflict:

- a. Any agreed Customer Order Form; Contract Change Note; addendum; or notice served by EE under clause 18;
- b. Commercial Terms;
- c. Solution Terms including those set out in the Price Guide (including any Solution Description and Statement of Requirements where incorporated and where there is a conflict, the Statement of Requirements takes precedence over the Solution Description);
- d. General Terms and Conditions for Business Customers;
- e. Price Guide; and
- f. Any other document attached to or explicitly referred to in this Agreement.

- b. variable charges for voice, data and text usage and any other Services and other non-recurring charges payable by the Customer ("**Usage Charges**");
- c. lump sum termination charges set out in the Commercial Terms and Solution Terms payable by the Customer in the circumstances set out within clause 21.3 ("**Termination Charges**");
- d. one off charges payable by the Customer for installation of Installed Equipment by EE or a Sub-contractor ("**Installation Charges**"); and
- e. additional fees set out in the Price Guide for specified administration or account activity ("**Additional Charges**"), including without limitation the following:
 - i. Device Unlocking Fee,
 - ii. Inactive Connection Fee,
 - ii. Replacement SIM Card Fee, and
 - iii. Suspension Lifting Fee.

2. **DEFINITIONS AND INTERPRETATION**

2.1 **Definitions**

Additional Network Equipment the equipment defined in the relevant Solution Terms.

Applicable Law means the laws of England and Wales and any laws and regulations, as may be amended from time to time, that apply to the provision or receipt of a Service, including:

(a) anti-corruption laws set out in the Bribery Act 2010 and the Foreign Corrupt Practices Act of 1977 of the United States of America; and

(b) all applicable export laws and regulations, including those of the United States of America;

Call Data Records in relation to the conveyance of any call or other communication over the Network, any data that constitutes traffic data as defined in the Privacy and Electronic Communications (EC Directive) Regulations 2003.

Charged Basis Equipment paid for by the Customer at List Price without the use of any Technology Fund.

Charges all monies payable by the Customer to EE under this Agreement as set out in the Commercial Terms or (if silent) in the Price Guide (as may be varied pursuant to clause 18 of this Agreement) including without limitation any:

- a. monthly or periodic charges payable by the Customer to access the Services ("**Subscription Charges**");

Confidential Information

any commercial or technical information in whatever form which is disclosed by one party to the other party and which would be regarded as confidential by a reasonable business person including, without limitation, all business, statistical, financial, marketing and personnel information, customer or supplier details, know-how, designs, trade secrets or software of the disclosing party or any member of its Group.

Connection

a connection by which EE gives the Customer access to the Network, including via a SIM Card that has been configured to attach to the Network, or via any other connection specified in the Agreement. "**Re-Connection**", "**Connect**" and "**Connected**" each have a corresponding meaning. A Connection may (without limitation) be a Connection:

- a. with some inbound or outbound communications activity and which is not an Inactive Connection ("**Active Connection**");
- b. which is already Connected at the commencement of this Agreement ("**Existing Connection**");
- c. which is Connected under this Agreement over and above the Connections specified in the Initial Order, but which is not a Re-Connection or transfer or reallocation of a Connection between Users ("**Future New Connection**"); or
- d. with no inbound or outbound communications traffic in any consecutive 3 month period ("**Inactive Connection**").



Contract Change Note	the communication issued by EE by email or via www.salesforce.com from name@echosign.com detailing the Customer's requested change to this Agreement.	EE Software	any software, excluding End User Licensed Software, that is owned by EE or licensed by EE on behalf of a third party, and which may be updated from time to time.
Credit	a notional credit which has no cash redemption or equivalent value and that can be used by the Customer to purchase airtime (" Airtime Fund ") or Equipment at the List Price (" Technology Fund ") from EE in accordance with the terms of this Agreement, and any other contractual credit, subsidy, fund, BACS or other payment which EE agrees to provide under this Agreement, including without limitation additional credits that EE may agree to provide to the Customer where: <ol style="list-style-type: none"> a. a Future New Connection is added to a Service Plan during the Minimum Agreement Term ("Future New Connection Credit"); or b. a specified data bundle is added at the same time as a Future New Connection during the Minimum Agreement Term ("Enhanced Credit"). 	End User Licensed Software	software licensed to the Customer by a separate agreement with the licensor of such software, as set out in the General Terms and Conditions for Business Customers or Solution Terms of this Agreement or by any 'shrink wrap' or 'click through' licence agreement or in box documentation provided.
Customer Equipment	any equipment and/or software used by the Customer which is not provided by EE.	Equipment	the Devices and Installed Equipment (both of which may contain Software) set out in Part 2 of the Commercial Terms and any other equipment, including SIM Cards, that may be supplied by EE to enable the Customer to access the Services as agreed between the parties from time to time.
Customer Representative	a representative of the Customer with the authority to bind the Customer in relation to the Agreement, as detailed in the Commercial Terms or the Statement of Requirements, or as otherwise notified to EE.	EU-US Privacy Shield	means a legal framework adopted by the European Commission in its adequacy decision of 12 July 2016
Data Protection Legislation	means collectively (i) any applicable laws of the European Union, (ii) any applicable local laws relating to the Processing of Personal Data and the protection of an individual's privacy, (iii) the GDPR, and (iv) any binding guidance or code of practice issued by a Supervisory Authority;	Funded Basis	Equipment supplied without charge or purchased by the Customer (in full or in part) using a Technology Fund.
Device	any mobile or wireless device, handset, USB drive, data card, memory card or other equipment incorporating a SIM Card, or tablet (which may or may not incorporate a SIM Card), provided by EE for use in connection with the Services.	GDPR	means the General Data Protection Regulation (EU) 2016/679 and any amendment or replacement to it, (including any corresponding or equivalent national law or regulation that implements the GDPR).
Disconnect	removal of access to the Network of a Connection. " Disconnection " and " Disconnected " shall have a corresponding meaning.	GDPR Processing Annex	means the document setting out detailed information on the Processing of Personal Data for the Solution Terms that can be found at www.ee.co.uk/businesssterms
EE	EE Limited, registration number 02382161, registered office at Trident Place, Mosquito Way, Hatfield, Hertfordshire AL10 9BW (or any organisation that may succeed it as the assignee of this Agreement).	Group	any entity or person controlled by, controlling or under common control with EE or the Customer (as applicable), from time to time. For the purpose of this definition the term "control" means ownership, directly or indirectly, of: (i) equity securities entitling it to exercise, in aggregate, 50% or more of the voting power in such corporation or other entity; (ii) 50% or more of the interest in the profit or income in the case of a business entity other than a corporation; or (iii) in the case of a partnership, any other comparable interest in the general partnership.
EE Insurance Services	is a trading name of Lifestyle Services Group Limited, registration number 05114385	Initial Order	the initial order for Services and Equipment which the Customer commits to take and EE commits to supply upon commencement of this Agreement, as set out in the Commercial Terms.
EE Privacy Policy	means EE's privacy policy (as amended from time to time) that you can access at https://ee.co.uk/eeprivacycentre (or any other online address that EE may advise you)	Insolvency Event	an event where either party: <ol style="list-style-type: none"> a. ceases, threatens to cease or suspends trading or carrying on business (other than temporarily by reason of a strike); or b. suspends payment of its debts or is or becomes unable to pay its debts (within the meaning of section 123 of the Insolvency Act 1986) or commits any act



of insolvency, or enters into a composition or voluntary arrangement with its creditors, or has a receiver or administrator appointed over the whole or any part of its business or assets, or has a creditor's winding up petition advertised against it in the appropriate Gazette, or passes a resolution to wind up (other than for the purposes of a solvent amalgamation or reconstruction), or is the subject of any action or procedure commenced in any jurisdiction which is similar to or analogous with any above-mentioned action or procedure.

Installed Equipment

any antennae, routers, enhancers, monitoring units or other equipment, including but not limited to equipment forming part of the Network, which EE may agree to install or otherwise provide for installation by the Customer at any premises owned, occupied or controlled by the Customer. Installed Equipment excludes Additional Network Equipment.

Insurance Products

means an insurance product for the protection of loss or theft or damage in respect of a Device underwritten by Allianz. Such Insurance Products are subject to regulation by the Financial Conduct Authority.

Insurance Terms and Conditions

the terms and conditions applicable to any insurance product offered by EE as set out in the Commercial Terms and as at www.ee.co.uk/business/terms.

Intellectual Property Rights

copyright, database rights, design rights, patents, trade marks, domain names (whether or not any of the same are registered and including applications for registration of the same) and confidential information, know-how and all other intellectual property or forms of protection of similar nature or having equivalent or similar effect to any of the same, which may subsist in any part of the world.

List Price

the standard prices for services and equipment as current at the time the price needs to be determined.

Minimum Agreement Term

the minimum term of this Agreement, as detailed in the Commercial Terms.

Minimum Connection Period

the minimum period for which the Customer commits to receive a particular Service and (where the Customer has one or more Connections under a Service) to keep each Connection Connected to the Network as detailed in Part 2 of the Commercial Terms or as may be agreed between the parties from time to time.

Minimum Spend

the minimum sum set out in the Commercial Terms that the Customer commits to pay to EE in Charges in relation to a particular Service or Services during the Minimum Agreement Term.

Network

the electronic communications systems by which EE makes Services available in the United Kingdom and any other type of communications

system which may be provided by EE.

Price Guide

the applicable list of current standard prices, terms and conditions for certain standard services as updated from time to time and published at www.ee.co.uk/business/terms. To the extent that there is any conflict between the Price Guide and any other point of sale pricing information, the Price Guide takes precedence.

Roaming

a Service Plan Add-On by which the Customer can use a SIM Card to connect to another network whilst outside of the UK.

Service(s)

the service(s) set out in the Initial Order and any other services that may be agreed between the parties from time to time, which may include Solutions, Service Plans and Service Plan Add-Ons and may contain or use Software.

Service Commencement Date

the date on which EE commences supply of a particular Service to the Customer.

Service Plan

a service provided by EE to the Customer for an agreed Subscription Charge.

Service Plan Add-On

an additional service added to a Service Plan for an agreed Subscription Charge. Service Plan Add-Ons specified as "Fixed" shall have a Minimum Connection Period identical in length to the original Minimum Connection Period of the Service Plan the Service Plan Add-On is added to.

Shared Service Plan Add-On

a Service Plan Add-On under which Services are shared between a specified group of Users.

SIM Card

a subscriber identity module supplied to the Customer by EE.

Single Service Plan Add-On

a Service Plan Add-On under which additional services may only be used by individual Users.

Software

EE Software and End User Licensed Software, as updated from time to time.

Solution

a business solution (which may include services and Equipment) to which additional requirements, technical details, commercial and support arrangements, terms and conditions may apply as set out in the Solution Terms.

Solution Description

a specification document relating to complex Services or Equipment provided by EE, as may be amended from time to time in accordance with clause 5.2 and as notified to the Customer.

Solution Terms

Solution terms and conditions available at www.ee.co.uk/business/terms either as standalone documents or within the Price Guide. Solution Terms may incorporate a Solution Description and/or Statement of Requirements which shall be provided separately to the Customer.

Statement of

an EE form that may be used to detail the Customer's requirements in relation to a



- Requirements** particular Service which shall be agreed in accordance with clause 5.4.
- Sub-contractor(s)** any person appointed by EE to perform EE's obligations under this Agreement to the Customer on EE's behalf.
- Sub-Processor** means an EE Group or EE's supplier or subcontractor that EE engages to Process User Personal Data for the purposes of the Agreement.
- User** the Customer or anyone who is permitted by the Customer to use the Service(s) under this Agreement.
- User Personal Data** means only the proportion of Personal Data where the Customer is the Controller and that EE needs to Process on the Customer's behalf as a Processor in providing the Services to the Customer under the Agreement.
- Working Day** any day other than a Saturday, Sunday, Christmas Day, Good Friday or a day which is a bank holiday in the UK.

2.2 Interpretation

- a. any reference to the plural includes the singular and vice versa.
- b. any reference to a statutory or regulatory requirement will: (a) include any relevant Act of Parliament, subordinate legislation or other enforceable right; and (b) be construed as a reference to that requirement as may be amended, replaced extended or consolidated from time to time.
- c. general words will not be given a restrictive meaning where they follow one or more specific terms indicating a particular category of act, matter or thing or where they are followed by examples. The words "including" and "in particular" (or similar) will not limit the generality of any preceding words
- d. The headings used in this Agreement are for convenience only and shall not affect the interpretation of this Agreement.

3. COMMENCEMENT AND TERM

- 3.1 This Agreement shall commence on the date of last signature of this Agreement and shall continue until the last remaining Service expires or is terminated by either party in accordance with this Agreement.
- 3.2 The Minimum Agreement Term shall commence on the date that the Customer's EE account is activated (activation being the date the Customer's first Connection is Connected to the Network) and Charges will be applied across all Connections specified in the Initial Order from that date. The Customer will have up to 90 days from the commencement of this Agreement within which to activate its account after which EE will otherwise activate the Customer's whole account. Where the Customer is re-signing Existing Connections the Minimum Agreement Term shall commence on the date of last signature of this Agreement.

- 3.3 The Minimum Connection Period for each Connection shall commence on the date that individual Connection is given access to the Network. The Minimum Connection Period for each Service shall commence on the Service Commencement Date.

4. SUPPLY OF SERVICES AND AGREEMENT

- 4.1 EE agrees to supply, and the Customer agrees to receive, the Services and Equipment subject to the provisions of this Agreement.
- 4.2 EE shall supply each Service from its Service Commencement Date for its Minimum Connection Period and thereafter until the Service expires or is terminated by either party in accordance with this Agreement.
- 4.3 Subject to clause 11, the Customer agrees that it is procuring the Services and Equipment for its own use and for the benefit of its Users as authorised by and in accordance with this Agreement and it will not re-sell, re-supply or otherwise distribute the Services and Equipment or allow Users to do so.

5. SOLUTIONS AND STATEMENT OF REQUIREMENTS

- 5.1 EE will ensure that the Services and Equipment comply in all material respects with any Solution Description provided or Statement of Requirements agreed.
- 5.2 Changes to the Solution Description (including without limitation improvements and upgrades) may be offered to the Customer from time to time. Such changes may be subject to additional Charges. If the changes are accepted by the Customer, the new Solution Description shall then apply to the Customer's Solution and where applicable, any such additional Charges shall be payable in accordance with clause 7.
- 5.3 If the Customer orders a Solution to which a Statement of Requirements applies (as specified in the online Solution Terms), EE and the Customer shall agree the final contents of that Statement of Requirements in writing, in accordance with the process set out in clause 5.4, before EE provides the Solution.
- 5.4 Upon either party completing a Statement of Requirements, the other party may agree to the proposed Statement of Requirements or revise it with suggested amendments for approval or revision by the original party. Any revised Statement of Requirements will then follow the same approval or revision process. The Statement of Requirements shall only be incorporated into the Customer's Agreement when EE communicates to the Customer in writing that the Statement of Requirements is in final and agreed form.
- 5.5 If the Statement of Requirements has not been agreed within 14 days of the date of this Agreement or the applicable Contract Change Note for the Solution and any such delay is not as a result of EE's actions, EE may, at its discretion and without the Customer being liable for Termination Charges for the relevant Solution:
- a. charge the Customer an administrative fee to cover EE's reasonable expenses caused by the delay; and/or
 - b. terminate the Solution, in which case the Customer shall return to EE, in good condition, all Equipment supplied by EE for the Solution whether on a Charged Basis or Funded Basis, and title in any Equipment supplied on a Funded Basis shall revert back to EE. Where Equipment



is not returned, or in EE's reasonable opinion is not returned in good condition, EE reserves the right to charge the Customer at the List Price for such items.

6. STANDARD OF SERVICE

6.1 EE will use its reasonable endeavours to provide the Services where technically possible within the range of the base stations that make up the Network, however EE is unable to guarantee a continuous fault-free service and has no obligation to provide any Services outside the range of these base stations.

6.2 The Customer acknowledges that, as Network design is an ongoing process, the range of base stations making up the Network may change from time to time, at EE's discretion, and that at any time the Network may comprise of different technologies. The Services are made available provided the Customer is in the range of base stations forming part of the relevant technological Network when trying to use any particular Service. Any coverage maps are EE's estimate of outdoor coverage and do not guarantee Service coverage which may vary depending on location.

6.3 The quality and availability of the Services is also subject to:

- a. local geography and topography;
- b. weather and/or atmospheric conditions;
- c. degradation, congestion or maintenance requirements of the Network including but not limited to re-positioning and/or decommissioning of base stations;
- d. other physical or electromagnetic obstructions or interference;
- e. faults in other telecommunication networks to which the Network is connected; and
- f. the compatibility of Equipment and/or Customer Equipment used.

7. CHARGES AND PAYMENT

7.1 The Customer is responsible for paying all Charges incurred for Services and Equipment on its account and must pay the Charges in full and without any deduction or set off within the time period specified in Part 5 of the Commercial Terms. The Customer is responsible for notifying its Users if it does not wish Users to incur any particular Charges or use any particular Services.

7.2 EE will invoice the Customer monthly in advance for Subscription Charges, monthly in arrears for Usage Charges, and after dispatch for any Equipment ordered from EE. Charges in respect of Services not supplied directly by EE such as (but not limited to) Roaming may be invoiced several months in arrears by EE.

7.3 The Customer will notify EE in writing of any disputed invoice within 14 days of the date of such invoice, including the full facts of the dispute. The Customer must pay the undisputed portion of the invoice in accordance with the terms of this Agreement and in good faith co-operate with EE to resolve the dispute. Any sum agreed to have been correctly invoiced will be paid and any sum incorrectly invoiced will be resolved by

appropriate credit to the Customer's account (in each case within 7 days of resolution).

7.4 If any payment is not made when due, EE may charge interest on all sums outstanding from the date they fell due at the rate of 5% per annum. This interest shall be calculated on a monthly basis both before and after settlement or judgment until payment is made. EE may further take any or all of the following actions until payment for Charges not the subject of a dispute in good faith is received:

- a. withhold and/or set-off any sums owed by EE to the Customer (including any Credit) against the sums owed by the Customer to EE;
- b. suspend the Service(s) in relation to which the Charges are outstanding in accordance with clause 19.4; and/or
- c. issue a notice pursuant to clause 20.3a on the basis that the parties agree that such non-payment shall be a material breach of this Agreement.

8. CUSTOMER CHANGES AND NEW ORDERS

8.1 New orders may be placed by the Customer at any time during the term of this Agreement, subject to acceptance by EE at its sole discretion. New orders shall become effective upon EE's explicit acceptance of an order form ("**Customer Order Form**"), provided that the Customer Order Form:

- a. uses the current standard EE order form format unless otherwise agreed between the parties;
- b. is completed in full; and
- c. is accompanied by the Customer's letterhead or recognised purchase order clearly referring to the number of this Agreement. The Customer Order Form shall not incorporate or be subject to any additional Customer terms and any such terms attached or purported to be incorporated by the Customer shall not apply.

8.2 Changes requested by the Customer shall become effective upon agreement by the parties of a Contract Change Note or execution of an addendum.

8.3 Minor changes requested by the Customer, such as the addition, removal or restriction of access to Service Plan Add-Ons, can be made by contacting EE. Additional terms and conditions may apply to Service Plan Add-Ons as set out in the Price Guide, and use by the Customer will constitute the Customer's acceptance of any such additional terms.

8.4 Any changes to the Customer's tariff will take effect from the next billing date provided the change is agreed by the parties more than 10 Working Days prior to that date. Where changes are agreed less than 10 Working Days prior to that date the Charges will take effect from the following billing date.

9. RE-SIGNS

9.1 All Existing Connections shall be resigned unless otherwise agreed. Existing Connections not re-signed under this Agreement shall be terminated unless otherwise agreed by EE.



9.2 Existing Connections shall start a new Minimum Connection Period from the date of last signature of this Agreement.

9.3 Existing Connections which are re-signed under this Agreement may require a new SIM which must be connected to the Network to ensure continuation of Service.

10. USE OF THE SERVICES AND EQUIPMENT

10.1 The Customer shall, and shall procure that its Users shall:

a. keep confidential and not disclose to any third party any Customer account password, personal identification code, number or name issued by EE permitting access to the Services and Equipment;

b. provide in a timely manner any information and/or assistance EE requires in order to supply the Services and Equipment, ensuring the continuing accuracy and completeness of such information;

c. comply with any manuals, guidance and any reasonable instructions issued by EE or relevant third party manufacturer or supplier concerning the use of the Equipment, Services and Network and co-operate with EE's reasonable security and other checks (which may include EE making calls or sending communications to Users);

d. only use Equipment or Customer Equipment which is authorised by EE (such authorisation not to be unreasonably withheld) and compatible for use on the Network;

e. inform EE upon becoming aware of any suspected or actual unauthorised use of the Services or Equipment and take all steps necessary, including any steps requested by EE, to prevent such use;

f. not operate without obtaining prior written consent from EE, whether directly or through a third party, any device to route or re-route voice, data or other Services on, from or to the Network, including without limitation:

i. any GSM Gateway, or

ii. any device used to forward or divert calls with the intention of reducing Charges for that call except where a Device is supplied as part of a Service by EE and used by the Customer in accordance with the Service terms;

g. comply with all licence terms as required from time to time for any Software;

h. do not use, nor knowingly allow the Equipment or Services to be used:

iii. for any unlawful or improper purpose or in such a manner that will or may impair the operation of the Network or EE's provision of the Services to the Customer or other users,

iv. in any way which causes annoyance, inconvenience or needless anxiety as set out in the Communications Act 2003, nor use the Network or the Services to send spam or unsolicited communications without the receiver's consent,

v. to send, store, communicate or knowingly receive content which is abusive, indecent, defamatory, obscene, menacing, unlawful or a nuisance, or

vi. in any way that breaches the provisions of clauses 23 and 24 or contravenes the Intellectual Property Rights of EE's Group or any third party;

i. not knowingly distribute malicious software or permit the hacking or unauthorised modification of any Equipment or Software or the Network;

j. comply with any applicable fair use policy that EE may issue from time to time; and

k. comply with all applicable regulatory provisions, laws, codes of conduct and guidelines.

10.2 The Services may enable access to the internet, use of which is solely at the Customer's risk. EE has no control over and is not responsible or liable in any way for any content offered by third parties on or through the Services. The Customer agrees that it retains responsibility for, and control of, content which it sends or passes over the Network.

10.3 Use of the Services and Equipment or any content accessed through them in a country other than the UK may be subject to different laws and regulations. The Customer is responsible for ensuring compliance with such laws or regulations and EE is not liable for any failure of the Customer or its Users to do so.

10.4 The Customer shall be responsible for implementing its own data archiving and data back-up processes. The Customer acknowledges that it may be required to restore data from its back-up to relevant systems to enable a Service to continue to be provided.

10.5 The Customer acknowledges and agrees that EE may monitor and record calls or other communications to emergency services and calls or other communications relating to EE customer services and telemarketing.

11. CUSTOMER GROUP

11.1 Subject to clause 11.2, the Customer may permit other members of its Group as notified to EE from time to time to place orders under this Agreement and use the Services and Equipment supplied by EE under this Agreement, provided that any act or omission of such members of the Customer's Group shall for the purposes of this Agreement be deemed to be the act or omission of the Customer.

11.2 The Customer shall procure that such Group members fully comply with the terms of this Agreement. The relevant member of the Customer's Group may, on request, be billed separately for the Charges incurred by that member, provided that the Customer shall ultimately remain liable to pay all Charges in respect of the use of the Services and/or Equipment by other members of its Group.

12. RISK AND TITLE

12.1 Subject to clause 12.2, title to any Equipment supplied by EE on a Charged Basis passes to the Customer once the Customer has paid for such Equipment in full, and title to any Equipment provided by EE on a Funded Basis shall pass to the Customer on delivery.



- 12.2 Unless otherwise agreed in writing, title and property in any SIM Cards, Software and Installed Equipment shall remain vested in EE or the appropriate third party and the Customer is hereby granted a licence to use any SIM Cards and any Installed Equipment only for accessing the Services during the term of this Agreement.
- 12.3 All risks in any Equipment, SIM Card and Software pass to the Customer on delivery or, in the case of Installed Equipment, on installation. Any Equipment, SIM Card or Software returned to EE shall be done so at the Customer's risk until received by EE.
13. **EQUIPMENT**
- 13.1 The Customer must satisfy itself that all Equipment is suitable for its intended purpose and requirements. EE will use reasonable endeavours to provide the Equipment. Certain Services may require specific equipment and the Customer acknowledges that it may have to purchase certain equipment to benefit from the full functionality and range of Services.
- 13.2 Devices will only be unlocked for use on another UK mobile network where technically possible and at the Customer's request after completion of the relevant Minimum Agreement Term and provided all Charges and the Device Unlocking Fee have been paid.
- 13.3 Equipment may be subject to additional terms (such as user manuals and in box documentation) which the Customer accepts by retaining and using such Equipment. If the Customer does not consent to such additional terms it must (at its cost) return such Equipment within 7 days of delivery.
- 13.4 The Customer must inform EE immediately if it becomes aware of the loss, theft or damage of any Equipment, and shall remain liable for all Charges incurred by the use of any lost or stolen Equipment until reported to EE. Data on any lost or stolen Equipment is at the Customer's risk and the sending of any command for remote wiping of data (such as a device management solution) is the responsibility of the Customer. The Customer must send any remote wipe command prior to reporting the Device lost or stolen and EE will use reasonable endeavours to carry such command across the Network. The Customer acknowledges that once the loss or theft of the Equipment is notified to EE, EE will terminate the ability of the Device to communicate with the Network.
- 13.5 EE may recall, update or have access to the Equipment as reasonably required to enhance or maintain the quality of Services or to update Software, but will endeavour to minimise any disruption caused to the Customer.
- 13.6 Notwithstanding clause 10.1d, the Customer acknowledges that it has carried out its own investigations as to the suitability of any Customer Equipment used with the Equipment and that EE has made no representations or warranties in relation to the suitability of the Equipment for use with the Customer Equipment (or vice versa). The Customer will ensure that any Customer Equipment is compatible with the Network and adheres to any technical parameters and guidelines issued by EE from time to time.
- 13.7 EE does not warrant the availability of any Equipment and may from time to time amend the range of Equipment available or withdraw particular Equipment from sale or supply a comparable replacement where the Equipment ordered by the Customer is not available at the time of despatch.
- 13.8 The Customer acknowledges that any support services that may be provided by EE are only provided for the specified Equipment and that EE does not provide support for any other equipment (including without limitation Customer Equipment).
14. **INSTALLED EQUIPMENT**
- 14.1 Where EE installs Equipment for the Customer, the Customer will notify EE of any health and safety and security policies in relation to the Customer's premises and EE will comply with any such reasonable policies notified in advance to EE. The Customer shall ensure that all necessary and appropriate authorities, licences and consents have been obtained and complied with in order to allow EE to install Equipment and that it provides a suitable and safe working environment for EE.
- 14.2 Where EE provides Installed Equipment, the Customer agrees:
- to grant EE the right to install, store, operate, maintain and support any Installed Equipment on the Customer's premises to enable provision of the Services;
 - to provide EE with reasonable access to the Customer's premises and systems during normal office hours and if necessary outside these hours for the installation, implementation, de-commissioning, removal and ongoing maintenance and support of the Services and/or Equipment; and
 - not to modify, tamper, move or interfere with any Installed Equipment in any way other than to assist with any installation and implementation, without the prior written consent of EE, nor to use the Installed Equipment for any purpose other than for the Services.
- 14.3 EE reserves the right to make further charges in respect of installation services if, as a result of the Customer's acts or omissions, installation cannot be completed on the agreed date.
- 14.4 On completion of installation of the Installed Equipment, EE will carry out acceptance testing to confirm that the relevant Service is operational. Upon the completion of such acceptance testing to the reasonable satisfaction of EE and the Customer, the Customer shall provide a written sign-off confirming acceptance of the installation. Following such acceptance, EE will not be responsible for providing further installation and implementation services to the Customer and if any such services are required, EE may charge the Customer reasonable fees to be agreed with the Customer.
- 14.5 The Customer agrees that it shall maintain at its own expense, policies of insurance against public liability and other third party liability in connection with any injury (including death), loss or damage to any persons or property belonging to any third party arising out of or in connection with the Customer's use of the Services, including the storage of the Installed Equipment on the Customer's premises.
- 14.6 If EE causes any damage to the Customer's premises during the installation of the Installed Equipment due to EE's negligence, EE will cover the reasonable costs of any work that is needed to restore the premises to the condition it was in immediately before the damage occurred. In all other cases, restoration is the Customer's responsibility.



15. **UPGRADES**

15.1 The Customer may replace a Device in use by purchasing another Device ("**Upgrade**") at any time during this Agreement provided the Upgrade is used in connection with the existing mobile number, the Services and any new SIM Card provided with the Upgrade is Connected to the Network.

15.2 Where the Customer:

- a. receives additional Credit as a result of the Upgrade; or
- b. receives an Upgrade free of charge (and such Upgrade does not utilise the existing Technology Fund),

then the Minimum Connection Period applicable to that Connection shall re-start from the date of dispatch of the Upgrade by EE.

15.3 Upgrades will be subject to the relevant Service Plan and Service Plan Add-On Charges detailed in the Commercial Terms or (if silent) in the Price Guide.

16. **WARRANTY AND INSURANCE**

16.1 EE shall procure that the Customer receives the benefit of the manufacturer's warranty for all new Equipment (excluding SIM Cards) where it is able to do so for a period of no less than 12 calendar months from delivery. All out of warranty replacements will be charged to the Customer at List Price.

16.2 SIM Cards which are defective due to faulty materials or workmanship or require upgrading as part of the Service will be replaced by EE at no charge for the duration of this Agreement. The Customer understands and acknowledges that SIM cards have a limited lifespan and may need replacing from time to time.

All other replacements of SIM Cards are subject to payment by the Customer of a Replacement SIM Card Fee.

16.3 The Customer shall notify EE within 14 days of receipt if any Device has arrived damaged and/or faulty or if an order has been incorrectly fulfilled. EE shall replace such damaged or faulty Device with a new Device.

16.4 EE warrants that the EE Software shall conform in all material respects to the manufacturer's specification for a period of 3 months from the date of delivery of the EE Software. EE's sole obligation and liability for breach of this warranty will be to promptly repair or replace (at EE's expense) the defective EE Software.

16.5 The above warranties are subject to compliance by the Customer and other Users in all material respects with all relevant licences, specifications, user manuals, any other user guidelines and any manufacturer's conditions specified in the warranty. EE shall not be liable for faults in or malfunction of any Equipment or EE Software where:

- a. the Customer or Users have failed to comply with such licences, specifications, manuals, guidelines or conditions; or
- b. any alteration, modification or addition has been made to the Equipment or EE Software without EE's prior written consent.

16.6 The Customer may select the option to have the Insurance Products from EE under this Agreement. Each Device where Insurance Products have been selected shall be the subject of a separate contract of insurance ("**Insurance Terms**") with Allianz Insurance plc ("**Allianz**"). The Customer may choose to have Insurance Products on some Devices but not others. Only Devices supplied by EE can be insured by the Insurance Products. The Insurance Products are only available on handsets and tablets where a SIM Card is incorporated.

16.7 EE has authority to sell the Insurance Products on behalf of Allianz to the Customer in respect of protection for the Devices. The Insurance Products are underwritten by Allianz and administered by EE and EE Insurance Services. The Insurance Terms are non-negotiable and may be subject to change, in accordance with their terms from time to time. The Insurance Terms take precedence over the Agreement in all matters relating to the Insurance Products. In accordance with the Insurance Terms, the Customer shall be informed of any changes to the Insurance Terms and all Devices covered by the Insurance Products shall become covered by any updated Insurance Terms, whether such Device was supplied by EE before or after the change to the Insurance Terms. Under the Insurance Terms the Customer can terminate the Insurance Products if they do not agree to the change.

16.8 The Customer shall ensure that it makes available to Users the Insurance Terms and any amendment thereto. The Customer shall procure that the Users comply with the Insurance Terms at all times. The Customer shall give EE written notice as to whether the User or an authorised administrator has authority to exercise the Customer's rights under the Insurance Terms.

17. **MOBILE SERVICES**

17.1 Each Service and Connection under this Agreement shall remain Connected for its Minimum Connection Period.

17.2 The Customer acknowledges that the functionality of certain Services is interconnected and that in such circumstances the Customer cannot receive one Service without also purchasing another. Therefore, where the Customer wishes to add a Service ("**New Facility**") which relies on the Customer continuing to purchase an existing Service from EE ("**Base Facility**"), the Customer agrees that the Minimum Connection Period for the Base Facility will be required to meet the longer of:

- a. the Minimum Connection Period of the New Facility; and
- b. the Minimum Connection Period in respect of the Base Facility.

17.3 All SIM Cards shall be supplied by EE pre-Connected. Devices that contain SIM Cards will be Connected when they are dispatched to the Customer unless otherwise agreed by EE. The Customer must start using SIM Cards as Active Connections within 30 days of delivery. SIM Cards supplied as part of a service change or upgrade must be Connected to the Network to ensure continuation of the relevant Service(s). EE shall liaise with the Customer to determine at EE's sole discretion whether there is a justifiable reason for the Customer to delay using SIM Cards. EE reserves the right to Disconnect Inactive Connections or to re-allocate these where the Customer requests new Connections, to enable the proper management of Inactive Connections. The Customer may request to retain an Inactive Connection however this may be subject to an Inactive Connection Fee.



17.4 Connections may be provided with access to certain Service Plan Add-Ons enabled, the terms and conditions of which are set out in the Price Guide.

17.5 Where a regulatory authority requires the re-allocation or change of phone numbers, EE reserves the right (without liability) to change the phone numbers allocated to the Customer to access the Services, but shall use its reasonable endeavours to minimise the disruption caused.

17.6 It is the Customer's responsibility to configure at its own cost any virtual private network not supplied by EE which it may use in conjunction with the Services. EE does not warrant that any virtual private network not specifically approved for use by EE will be compatible with the Services and shall bear no liability for any such lack of compatibility.

18. VARIATIONS BY EE

18.1 EE may by issue of a notice to the Customer (sent by post, e-mail or text message) vary the provisions of this Agreement where such variation is required as a result of:

- a. any legislation, statutory instrument, government regulation, regulatory requirement or licence;
- b. changes imposed by third party manufacturers or suppliers; or
- c. a change to EE's operations provided such change is also implemented in relation to the majority of EE's business customers.

18.2 Where any variation by EE to this Agreement is of material detriment to the Customer, EE will give the Customer at least one month's written notice of the variation (save where this is not practicable due to a change imposed by a legal or regulatory body) and the Customer will have the right to terminate the relevant Service and/or Equipment in accordance with clause 20.4.

18.3 For the purposes of this clause, the parties agree that an increase in the Charges (as a percentage) equal to or less than an increase in the retail prices index (also calculated as a percentage) or any other statistical measure of inflation published by any government body authorised to publish measures of inflation from time to time, in the 12 month period before any increase shall not constitute a material detriment to the Customer.

18.4 Subject to clause 18.2, EE may also from time to time vary:

- a. the Charges; and/or
- b. the prices, terms and conditions set out within the Price Guide.

Where the Charges are set out in the Commercial Terms, such variation shall take effect from the date the variation is notified to take effect to the Customer. The Customer agrees that variations to the Price Guide shall take effect from the date the variation is published at www.ee.co.uk/business/terms and that such publication shall constitute adequate notification of the variation. It shall be the responsibility of the Customer to review the Price Guide periodically. EE recommends that the review of the Price Guide is carried out by the Customer no less than every 30 days.

18.5 Subject to clause 18.2, EE may at any time, withdraw any Service or Equipment where it is either no longer able to provide the Service or Equipment because its nominated third party supplier no longer provides the Service or Equipment to EE, or where EE has decided that the Service or Equipment is no longer suitable to its business operations, provided it gives the Customer at least 60 days' notice of such withdrawal. The Customer shall not be liable to pay any Termination Charges in respect of the relevant Service or Equipment where EE exercises its rights under this clause.

19. SUSPENSION

19.1 EE may, without liability to the Customer, suspend the Customer's and/or any or all Users' access to any relevant part, or where necessary all, of the Services:

- a. during any technical failure, modification or maintenance of the Network;
- b. upon instruction by emergency services or any government, regulatory or appropriate authority; or
- c. where necessary to safeguard the integrity and security of the Network or to reduce fraud.

19.2 EE shall use its reasonable endeavours to keep any suspensions under clause 19.1 to a minimum, to provide prior notice where possible and to restore the Services as soon as reasonably practicable.

19.3 Where a User has caused the Customer to be in breach of any of its obligations under clause 10, EE may suspend the Services to that specific User, but where practicable shall use its reasonable endeavours to notify the Customer in advance of such suspension to allow the opportunity for the alleged breach to be remedied.

19.4 Without prejudice to its other rights under this Agreement, EE may additionally suspend the Customer and/or all the Users' access to the relevant Service(s) where it has not received payment of outstanding Charges (including any accrued interest) within 7 days of the due date of the invoice, and where those Charges are not being disputed in good faith, or where any agreed credit limit on the Charges has been exceeded by the Customer.

19.5 The Customer shall remain liable for all Charges during any period of suspension, and where the suspension has been implemented under clauses 19.3 or 19.4, the Customer shall also pay all reasonable costs and expenses incurred by EE in the implementation of the suspension and a Suspension Lifting Fee per suspended SIM Card. EE shall restore the Services as soon as the circumstances which gave rise to the suspension are remedied.

20. TERMINATION

20.1 Subject to clause 21.3 the Customer may terminate this Agreement in whole or in part and may Disconnect any individual Connection at any time by giving EE 30 days' written notice.

20.2 EE may terminate this Agreement in whole or in part by giving the Customer 30 days' written notice, provided such notice does not expire before the end of the Minimum Agreement Term.



- 20.3 Either party may terminate this Agreement in whole or in part at any time by notice in writing if the other party:
- a. is in material or persistent breach of any of the terms of this Agreement, by giving written notice specifying the breach and (if capable of remedy) requiring it to be remedied. If the breach is not remedied within 30 days of the date of the notice, this Agreement shall end on the expiry of the 30 day notice period. If the breach is not remediable, termination will take effect immediately; or
 - b. becomes subject to an Insolvency Event.
- 20.4 The Customer may terminate a Service or an order for Equipment without liability for Termination Charges by giving EE 30 days' written notice where EE has varied the terms of, or increased the Charges under, this Agreement pursuant to clause 18 in relation to that specific Service or Equipment to the material detriment of the Customer. This right to terminate ends 60 days after the date on which the variation became effective.
- 20.5 The Customer shall notify EE immediately in the event the Customer undergoes a change of control and EE shall have the right to terminate the Agreement by giving at least 30 days' written notice to the Customer in the event of such change of control, provided that EE exercises its right of termination within 6 months of receipt of the Customer's notice. For the purposes of this sub-clause, "control" shall have the meaning given in section 1124, Corporation Tax Act 2010.
- 20.6 In deciding whether to exercise the right to terminate under clause 20.5 EE will particularly consider whether:
- a. the new controlling entity is of the same financial standing as the Customer;
 - b. the overall commercial position for EE remains the same after the change of control;
 - c. the new controlling entity is a UK registered company.
21. **CONSEQUENCES OF TERMINATION**
- 21.1 Upon expiry or termination of this Agreement (in whole or in part) for any reason, the following shall apply (and where terminated in part, shall apply to that part) subject to clause 21.2:
- a. the Customer shall pay all Charges due and payable at the relevant date;
 - b. the Customer shall pay any Termination Charges which are due in accordance with clause 21.3;
 - c. where the Agreement includes a Minimum Spend requirement the Customer shall pay EE any outstanding Minimum Spend in accordance with Part 4 of the Commercial Terms;
 - d. any unused Airtime Fund to which the Customer is contractually entitled to at the date of termination shall be offset by EE against the outstanding Charges. Any unused Technology Fund is forfeited.
 - e. EE shall no longer supply and the Customer shall immediately cease to use the Services (except for EE Software embedded in such Equipment to which the Customer has title: (i) which cannot reasonably be removed or deleted from that Equipment; (ii) to the extent strictly necessary for the ongoing use of that Equipment; and (iii) subject to clause 24.3) and the Customer's Connections will be Disconnected;
- 21.2 Notwithstanding the above, where all or part of this Agreement has been terminated:
- a. by the Customer pursuant to clause 20.3a (material or persistent breach), clause 20.3b (insolvency) or clause 20.4 (variations);
 - b. by EE under clause 20.5 (change of control); or
 - c. by either party under clause 29.5 (events outside parties' reasonable control),
- the Customer shall only be obliged to pay the Charges due up until the date of termination. Where the Agreement includes a Minimum Spend requirement, the Customer shall pay to EE a pro-rated sum in accordance with Part 4 of the Commercial Terms. Any unused Technology Fund is forfeited. Any unused Airtime Fund to which the Customer is contractually entitled as at the date of termination (calculated on a pro-rata basis in accordance with the proportion of the Minimum Agreement Term elapsed) shall be offset by EE against the Charges with any remainder Airtime Fund forfeited.
- 21.3 Termination Charges will be payable in accordance with Part 4 of the Commercial Terms where a Service(s) is terminated or a Connection(s) is Disconnected prior to completion of its Minimum Connection Period:
- a. by the Customer under clause 20.1; or
 - b. by EE under clause 17.3 or clause 20.3.
- The Customer acknowledges that the Termination Charges represent a genuine pre-estimate of the loss suffered by EE due to early termination, having regard to the overall commercial deal between the parties, and that the Termination Charges do not represent a penalty. Where applicable the Customer acknowledges and agrees that it will be liable for Termination Charges in respect of both the New Facility and the Base Facility in the event that the Base Facility is terminated during such Minimum Connection Period.
- 21.4 EE will provide reasonable assistance to the Customer in accordance with standard telecommunications industry practice in relation to any transfer of Services to another telecommunications operator.
- 20.7 the parties must promptly on request return or destroy all Confidential Information (except that EE may retain such information where required for regulatory purposes) and also return any property belonging to the other (and where requested provide written confirmation of this); and
- 20.8 all Installed Equipment or any other Equipment in which title has not passed to the Customer must be returned to EE in full working order or destroyed as requested by EE. Where it is not returned, or if in EE's reasonable opinion is not returned in good working order, the Customer must pay the List Price for such Equipment, this does not apply where EE has requested that such Equipment is destroyed.



21.5 Termination or expiry of this Agreement (or any part of it) will not affect either party's accrued rights or liabilities and provisions of this Agreement which are intended by their nature to survive termination shall continue in force (including clauses 20, 21, 22, 23, 24, 25, 28 and 29) together with any other provisions necessary for their enforcement or interpretation.

22. LIABILITY

22.1 The express terms of this Agreement are in lieu of all warranties, conditions and other terms implied by statute, common law, custom, trade, course of dealing or otherwise, all of which are excluded to the fullest extent permitted by law, including any implied conditions, warranties or other terms as to satisfactory quality, fitness for purpose or the use of reasonable skill and care.

22.2 Subject to clause 22.3:

- a. the total liability of each party under or arising in connection with this Agreement in contract, tort (including negligence), breach of statutory duty or otherwise, will be limited to the greater of £100,000 or 100% of the Charges paid or payable by the Customer in the first 12 months of this Agreement;
- b. EE's liability for a failed SIM Card is limited to the cost of a replacement SIM Card; and
- c. neither party will be liable to the other in contract or tort (including negligence) or otherwise for:
 - i. any loss (whether direct or indirect) of profit, business, contract, use, anticipated saving or revenue, goodwill, production, business interruption, wasted expenditure,
 - ii. any loss or corruption of data or software, or
 - iii. any indirect or consequential loss or damage whatsoever arising under or in connection with this Agreement.

22.3 Nothing in this Agreement limits or excludes:

- a. either party's liability for death or personal injury caused by the negligence of its employees, agents or sub-contractors, for fraud or fraudulent misrepresentation or for any other matter in respect of which liability cannot lawfully be limited or excluded; or
- b. the Customer's obligation to: (i) pay the Charges or refund any Credits; (ii) pay any Termination Charges; or (iii) meet any Minimum Spend requirement.

22.4 EE will not be liable for any breach of this Agreement to the extent that any delay or failure by EE to perform its obligations results from: (a) an act, omission or delay of the Customer, its agents, sub-contractors, consultants or employees resulting in negligence or breach of law, or which is contrary to the terms of this Agreement; (b) acts, omissions or negligence of other providers of telecommunication services, except where such providers are Sub-contractors; or (c) acts, defaults, omissions or negligence of third party suppliers or manufacturers, except where such providers are Sub-contractors.

23. INTELLECTUAL PROPERTY

23.1 All Intellectual Property Rights used by or subsisting in the Services and Equipment shall remain the sole property of EE or (as the case may be) the relevant third party rights owner.

23.2 Where Intellectual Property Rights are created during or as a result of the supply of the Services and Equipment to the Customer, these Intellectual Property Rights shall be owned by EE or the third party rights owner as applicable. This clause shall not transfer the ownership of any Intellectual Property Rights created or owned by the Customer as a result of the receipt and ordinary use of the Services and such Intellectual Property Rights shall be owned by the Customer.

23.3 The Customer must not:

- a. do anything or allow anything to be done which might jeopardise EE's or its licensors' Intellectual Property Rights;
- b. dispute or challenge the rights of the relevant third party rights owner;
- c. apply for, or obtain, registration in any country of any trade or service mark or any other Intellectual Property Rights which consist of, or comprises of, or are confusingly similar to, the trade marks or Intellectual Property Rights of the EE Group or its licensors.

23.4 Subject to the provisions of clauses 22, 23.5 and 23.6 EE agrees to indemnify the Customer during the term of this Agreement against all losses, liabilities (including provision for contingent liabilities), fines, damages, costs and expenses including reasonable legal fees on a solicitor/client basis and disbursements and costs of investigation, litigation, settlement, judgment, interest and penalties ("Losses") to the extent suffered by, incurred by or awarded against the Customer directly as a result of any proven third party claim that the Services or EE Software infringes that third party's Intellectual Property Rights.

23.5 The Customer shall only have a right to claim the benefit of the indemnity under the above clause where it:

- a. has complied with the terms of this Agreement in all material respects;
- b. has promptly notified EE in writing of any complaint or event which it or its staff have become aware of which has the potential to lead to a claim being made;
- c. immediately gives EE sole control to defend all claims and all settlement negotiations relevant to potential Losses being incurred in respect of a claim conducted with any relevant third party, subject to EE agreeing to provide prompt and regular consultation to the Customer;
- d. provides EE with reasonable assistance in defending such claim (at EE's expense); and
- e. uses all reasonable endeavours to minimise and mitigate its Losses in connection with a claim.

23.6 EE will not indemnify the Customer against any claim where the Customer has operated or used the Services or EE Software in conjunction with any other equipment, device,



services or software not supplied by EE under this Agreement in such a way that has resulted in or been material in the causation of the claim.

24. SOFTWARE LICENCE

24.1 The Services and Equipment provided under this Agreement may contain or use EE Software or End User Licensed Software. Where EE Software is provided, EE grants the Customer a non-exclusive, revocable, non-transferable licence (without the right to sub-licence) to use any such EE Software in object code form for the purpose of properly accessing the Services in accordance with this Agreement. Any End User Licensed Software provided or accessed shall be governed by the terms of the relevant licence which shall comprise the Customer's sole rights and remedies in respect of such End User Licensed Software.

24.2 If the Customer does not accept the licence terms relating to the End User Licensed Software, it shall not use the relevant feature of the Service to which the End User Licensed Software relates and EE shall not be required to deliver the relevant Service. The Customer shall indemnify and keep indemnified EE in full and on demand for any claim or for any losses incurred or suffered by EE (including any legal costs) arising from any failure of the Customer to comply with the terms of the End User Licensed Software or EE Software.

24.3 The licence granted under this Agreement to use EE Software may be terminated if the Customer disputes the ownership of any Intellectual Property Rights under this Agreement, fails to comply with any term of this Agreement or if the continued use or possession of the EE Software infringes the rights of any third party. The licence shall further be subject to the Customer undertaking:

- a. not to copy, reproduce, translate, adapt, vary, modify, sub-licence, decompile, reverse engineer or create derivative works from or allow any third party access to any EE Software (or any part of it) unless expressly permitted to do so by EE or by relevant law; and
- b. not to use the EE Software with anything other than the Equipment, unless otherwise expressly specified or approved by EE.

24.4 EE Software delivered to the Customer by electronic means cannot be reissued and the Customer shall ensure that correct email addresses are provided for these purposes and that any firewall or other protection will not prevent such delivery.

25. CONFIDENTIALITY

25.1 Each party undertakes that it shall not at any time during this Agreement, and for a period of 3 years after termination of this Agreement, disclose to any person the terms of this Agreement or any Confidential Information, except as permitted by clause 25.2.

25.2 Disclosure of Confidential Information is permitted:

- a. by each party to such of its employees, officers, representatives, advisers, contractors and suppliers who need to know such information for the purposes of the implementation and/or performance of this Agreement, provided always that the disclosing party ensures such recipients comply with this clause 25;

- b. as may be required by law, court order or any governmental or regulatory authority;
- c. by EE to any debt collection agency, credit reference agency, credit or fraud monitoring scheme, security agency or credit provider of any information relating to the Customer's account and performance under this Agreement, and to any member of the EE Group, for fraud prevention, credit checks, debt recovery, crime and money laundering prevention and account management;
- d. by EE as may be permitted pursuant to Data Protection Legislation;
- e. with the consent of the disclosing party;
- f. to the extent that information has come into the public domain through no fault of the receiving party; and/or
- g. by the Customer to members of its Group to the extent required in connection with clause 11.

26. DATA PROTECTION

26.1 In this Agreement, the following terms each have the meaning given to it in the GDPR: "Binding Corporate Rules", "Controller", "Data Subject", "Personal Data", "Personal Data Breach", "Process", "Processing", "Processor" and "Supervisory Authority".

26.2 Notwithstanding any other provision in the Agreement, for EE to provide a Service, Personal Data may be:

- a. used, managed, accessed, transferred or held on a variety of systems, networks and facilities (including databases) worldwide; or
- b. transferred by EE worldwide to the extent necessary to allow EE to fulfil its obligations under this Agreement and the Customer appoints EE to perform each transfer in order to provide the Services provided that EE will rely on appropriate transfer mechanisms permitted by Data Protection Legislation, including:
 - i. EE Group's Binding Corporate Rules (for transfers among EE's Group);
 - ii. agreements incorporating the relevant standard data protection clauses adopted by the European Commission; and
 - iii. where applicable, the EU-US Privacy Shield.

26.3 The Customer will ensure that Personal Data is accurate and up to date when disclosed to EE.

26.4 The Customer acknowledges and agrees that EE is the Data Controller of Personal Data generated by EE in providing the Services including Call Data Records.

26.5 The Customer will bring EE's Privacy Policy to the attention of its Users.

26.6 EE may be both Controller and Processor under the Agreement.

26.7 Where EE acts as a Controller:



- a. EE may collect, Process, use or share Personal Data with the EE Group and Sub-Processors, within or outside the country of origin in order to:
- i. administer, track and fulfil a Service;
 - ii. market EE products to Users;
 - iii. implement the Service;
 - iv. manage and protect the security and resilience of any Equipment, the Network and the Services;
 - v. manage, track and resolve faults with the Service as set out in this Agreement;
 - vi. where applicable, administer access to online portals relating to the Service;
 - vii. compile, dispatch and manage the payment of invoices;
 - viii. manage the Agreement and resolve any disputes relating to it;
 - ix. respond to general queries relating to the Service or Agreement; and
 - x. comply with Applicable Law;
- b. EE will Process the Personal Data in accordance with applicable Data Protection Legislation, as set out in the EE Privacy Policy and, where applicable, EE Group's Binding Corporate Rules; and
- c. EE may, from time to time, contact the Customer Representative, or other network, IT or procurement manager involved in the procurement or management of the Service, to provide additional information concerning the Service, or other similar services.
- 26.8 Where EE acts as a Processor:
- a. the subject-matter, duration, nature and purpose of the Processing, the type of User Personal Data and categories of Data Subjects will be set out in the GDPR Processing Annex;
 - b. in order to perform its obligations under the Agreement, EE will:
 - i. Process the User Personal Data on behalf of the Customer in accordance with the Customer's documented instructions as set out in Clause 26.8j, except where:
 - (A) Applicable Law requires EE to Process the User Personal Data otherwise, in which case, EE will notify the Customer of that requirement before Processing, unless to do so would be contrary to that Applicable Law on important grounds of public interest;
 - (B) in EE's reasonable opinion an additional instruction or a change to the instructions provided by the Customer in accordance with Clause 26.8j infringes the Data Protection Legislation and EE will inform the Customer of its opinion without undue delay and will not be required to comply with that instruction;
 - ii. to protect the User Personal Data against a Personal Data Breach, implement technical and organisational security measures, including those that may be set out in the Solution Terms, that are appropriate to the risk represented by EE's Processing and the nature of the User Personal Data being Processed;
 - iii. provide notice to the Customer without undue delay after becoming aware of a Personal Data Breach affecting the User Personal Data;
 - iv. only use the Sub-Processors approved by the Customer by entering into the Agreement or in accordance with Clause 26.8h; and
 - v. assist the Customer in its compliance with the Data Protection Legislation, taking into account the nature of the Processing of the User Personal Data and the information available to EE, relating to:
 - (A) its obligation to respond to lawful requests from a Data Subject, to the extent practicable;
 - (B) the security of the Processing of the User Personal Data;
 - (C) notification of a Personal Data Breach affecting the User Personal Data to the Supervisory Authority or the Data Subjects; and
 - (D) a data protection impact assessment as may be required by Article 35 of the GDPR and prior consultation with the Supervisory Authority,
- and the Customer will reimburse EE's reasonable costs for this assistance except for the assistance set out in Clause 26.8b,v(B) where a Personal Data Breach affecting the User Personal Data occurred as a direct result of a breach of EE's obligations set out in Clause 26.8b,ii;
- c. unless Applicable Law requires EE to store a copy of the User Personal Data, upon expiry or termination of the Agreement and at the Customer's option, EE will delete or return the User Personal Data within a reasonable time period and the Customer will reimburse EE's reasonable costs for this deletion or return of the User Personal Data;
 - d. EE will make available to the Customer the information demonstrating EE's compliance with its obligations set out in Clause 26.8, and, subject to 30 days' Notice from the Customer, allow for and reasonably cooperate with the Customer (or a third party auditor appointed by the Customer) to audit this compliance at reasonable intervals (but not more than once per year), so long as:
 - vi. the audit will:
 - (A) not disrupt EE's business;



- (B) be conducted during Working Days;
 - (C) not interfere with the interests of EE's other customers;
 - (D) not cause EE to breach its confidentiality obligations with its other customers, suppliers or any other organisation; and
 - (E) not exceed a period of two successive Working Days;
- vii. the Customer (or its third party auditor) will comply with EE's relevant security policies and appropriate confidentiality obligations; and
- viii. the Customer will reimburse EE's reasonable costs associated with the audit and, where EE conducts an audit of its Sub-Processors to demonstrate EE's compliance with its obligations set out in Clauses 26.8, those of its Sub-Processors.
- e. EE may demonstrate its compliance with its obligations set out in Clause 26.8 by adhering to an approved code of conduct, by obtaining an approved certification or by providing the Customer with an audit report issued by an independent third party auditor (provided that the Customer will comply with appropriate confidentiality obligations and not use this audit report for any other purpose);
- f. EE will not disclose User Personal Data to a third party unless required for the performance of the Service, permitted under the Agreement or otherwise required by Applicable Law; and
- g. EE will ensure that persons authorised by EE to Process the User Personal Data will be bound by a duty of confidentiality.
- h. EE will inform the Customer of proposed changes to its Sub-Processors from time to time, either by providing the Customer with online access to intended changes at www.ee.co.uk/business/terms on or before the first Working Day of the calendar month, or by such other means as EE may determine and:
- i. if the Customer does not object to the proposed change within 30 days of
 - (A) the first Working Day of the relevant calendar month if EE provides you notice online; or
 - (B) the notice if it is provided by other means,
- the Customer will be deemed to have authorised the use of the new Sub-Processors;
- ii. the Customer may object to the use of a new Sub-Processor by giving notice in accordance with Clause 29.1 documenting material and substantiated concerns that the Sub-Processor will not be able to comply with the Data Protection Legislation; and
 - iii. if such notice is received within the time required by this Clause, the parties will address the Customer's objection in accordance with the dispute resolution

process set out in Clause 29.16 and EE may use the relevant Sub-Processor to provide the Service until the objection is resolved in accordance with Clause 29.16;

- i. EE may use Sub-Processors in accordance with Clause 29.13 and will ensure that data protection obligations in respect of Processing User Personal Data equivalent to those set out in Clause 26.8 of the Agreement will be imposed on any Sub-Processors;
- j. this Agreement contains the Customer's complete instructions to EE for the Processing of User Personal Data and any additional instructions or changes to the instructions will be incorporated into this Agreement in accordance with Clause 8.2 to take account of any resulting change in the Charges or the Service;
- k. the Customer will comply with applicable Data Protection Legislation and will fulfil all the requirements necessary for the provision of the Service by EE, including providing any notifications and obtaining any regulatory approvals or consents required when sharing Personal Data with EE; and
- l. the Customer will only disclose to EE the Personal Data that EE requires to perform the Service.

26.9 Where permitted by Applicable Law:

- a. a party in breach of the Data Protection Legislation or this Clause 26 will be liable to the other for any losses, costs and liabilities incurred or suffered by the other party where those losses, costs and liabilities are caused by, or in connection with, that breach including where the parties are jointly and severally liable; and
- b. where the parties are jointly and severally liable for a claim caused by Processing neither party will make any payment or any offer of payment to any Data Subject (including third parties acting on behalf of any Data Subject) in response to any complaint or claim for compensation caused by or relating to the Processing of Personal Data, without the prior written agreement of the other party.

26.10 Where each party acts as a Controller in relation to the Processing of Personal Data under the Agreement, the parties will not act as joint Controllers for the purposes of Article 26 of the GDPR in relation to such Processing.

26.11 If, in accordance with Clause 18, EE proposes amendments to the Agreement to reflect changes to EE's security measures, policies and processes to enable EE to comply with the Data Protection Legislation, the Customer will act reasonably and in good faith to negotiate those amendments in a timely manner with EE.

26.12 Any disclosure of Users' Call Data Records by EE to the Customer will be subject to the Customer completing and submitting to EE a request for those records, EE's policies for disclosures of Call Data Records as amended from time to time and any applicable legal and regulatory restrictions. Any request must be in writing using EE's current standard format (which is available on request).



26.13 Nothing in this Agreement shall prevent EE from processing User's data for internal business analytics purposes and for products and services offered to third parties provided that such data will only be shared with third parties in a form that does not enable the third party to identify an individual User.

26.14 EE or an EE Group company may contact the Customer and its Users by telephone, mail or electronically, online or via any other interactive media, to let the Customer and/or Users know about EE or EE Group products, services and offers that may be of particular interest.

27. CREDIT SECURITY

27.1 EE may carry out credit assessments of the Customer with licensed credit reference agencies when an application is made to EE for the provision of any Services and/or Equipment and as reasonably required during the term of this Agreement (including when additional Services or Equipment are requested). Such agencies will record EE's search.

27.2 EE can at its sole discretion decide whether the Customer's credit status is acceptable and reserves the right to refuse to supply and/or limit the supply of a particular Service and/or Equipment, or to impose a credit limit on the Customer's account in the event the Customer's credit status changes.

27.3 At the Customer's request, EE will provide details of the credit reference and fraud prevention agencies that EE shares information with.

27.4 EE will not carry out personal credit assessments of any individuals associated with the Customer without the prior consent of such individuals.

27.5 EE may request that the Customer lodge a deposit for such sum as EE may deem appropriate in the following circumstances:

- a. prior to the provision of particular Services or Equipment, or Connection of a particular Device;
- b. before reinstating Services after any suspension; or
- c. if EE at its sole discretion decides that the Customer's credit status is unacceptable following a credit assessment.

27.6 Deposits taken by EE under clause 27.5 will be held for 12 months from the date of receipt, or (if earlier) until the termination of this Agreement, and then refunded to the Customer upon request. EE does not pay interest on deposits. EE may set off deposits against any amount owed by the Customer to EE under this Agreement. Any balance left after such set off will be refunded to the Customer by way of a credit to the Customer's account.

28. LEGAL COMPLIANCE

28.1 Each party shall:

- a. comply with all applicable laws, statutes, regulations, codes and guidance relating to anti-bribery and anti-corruption ("**Anti-Bribery Laws**"), including without limitation the Bribery Act 2010 and shall not do, or omit to do, any act that will cause the other party to be in breach of the Anti-Bribery Laws;

b. not engage in any activity, practice or conduct which would constitute an offence under the Bribery Act 2010 if such activity, practice or conduct had been carried out in the United Kingdom;

c. promptly report to the other party any request or demand for any undue financial or other advantage of any kind received by it in connection with the performance of this Agreement; and

d. maintain throughout the term of this Agreement its own anti-bribery policies and procedures including without limitation adequate procedures (within the meaning of section 7(2) Bribery Act 2010) to ensure compliance with the Anti-Bribery Laws and shall enforce such policies and procedures where appropriate.

28.2 The Equipment and/or Software may be subject to export control laws and regulations. The Customer agrees to comply with any applicable export laws, regulations, prohibitions or embargoes of any country and agrees to obtain written authority from the relevant licensing authority where necessary.

28.3 EE does not represent that any necessary export approvals and/or licences have been obtained or will be granted in respect of the Equipment or the Software.

28.4 The Customer is responsible under Regulation 9 of the Waste Electrical and Electronic Equipment Regulations 2013 ("**WEEE Regulations**") for the costs of collection, treatment, recovery, recycling and environmentally sound disposal of any Equipment that has become waste electrical and electronic equipment. The Customer is responsible for any information recording or reporting obligations imposed by the WEEE Regulations.

29. GENERAL TERMS

Notices

29.1 All notices given to a party under or in connection with this Agreement shall be in writing and shall be delivered by hand or sent by pre-paid first-class post or other next Working Day delivery service to the address given in this Agreement, or sent by email to b2bnotices@ee.co.uk (where sent by the Customer) or to the Customer Representative's email address set out in this Agreement (where sent by EE). EE may also send notices to the Customer via the Customer Representative or Users by text or other form of electronic message to the relevant Device.

29.2 All notices will be deemed served 48 hours after they are sent, or on earlier proof of delivery. Notices sent by email, text or other electronic means will be deemed served at the time of transmission.

29.3 The provisions of clauses 29.1 and 29.2 shall not apply to the service of any proceedings or to the service of any other documents in any legal action.

Waiver

29.4 The failure or delay by either party to exercise a right or remedy under this Agreement does not constitute a waiver of the right or remedy or of any other rights or remedies. No single or partial exercise or waiver of any right or remedy under this Agreement shall prevent any further exercise of the right or remedy.



Events outside of the parties' reasonable control

- 29.5 Neither party shall be in breach of this Agreement nor liable for delay in performing, or failure to perform, any of its obligations under this Agreement if such delay or failure results from events, circumstances or causes beyond its reasonable control. In such circumstances, the affected party shall be entitled to a reasonable extension of the time for performing such obligations, provided that if the period of delay or non-performance continues for 60 days, either party may terminate this Agreement on 14 days' written notice to the other.

No legal partnership

- 29.6 Nothing in this Agreement creates, is intended to create, or shall be deemed to have created a legal partnership or joint venture of any kind between the parties, nor constitute any party the agent or distributor of the other for any purpose and no party shall have authority to act as agent for, nor to bind, the other party in any way.

Invalidity

- 29.7 If any provision of this Agreement becomes void, illegal or unenforceable, the remainder of this Agreement shall remain in full force and effect and neither party shall be discharged from its remaining obligations. If any such invalid, unenforceable or illegal provision would be valid, enforceable and legal if some part of it were deleted or modified, the parties shall negotiate in good faith to agree a replacement provision with the minimum modification necessary to achieve the same (or nearly as possible) commercial effect.

Public contracts

- 29.8 A Customer that is a contracting authority (as defined in the Public Contracts Regulations 2015) warrants and represents that it has entered into this Agreement in compliance with the Public Contracts Regulations 2015, Directive 2004/18/EC and the general EU Treaty provisions.
- 29.9 In the event that any court makes a declaration of ineffectiveness or orders that the Minimum Connection Period of any Service under this Agreement be shortened, then that Service will be terminated and the Customer shall pay the Termination Charges.

No third party rights

- 29.10 Except for the rights of the insurer under any Insurance Terms and Conditions, a person who is not a party to this Agreement shall not have any rights under or in connection with it. No member of the Customer's Group shall have any right to directly enforce any provision of this Agreement.

Transfer of this Agreement

- 29.11 Subject to clauses 29.12 and 29.13, neither party shall assign, transfer, mortgage, charge, sub-contract or deal in any other manner with any of its rights and obligations under this Agreement without the prior written consent of the other party (such consent not to be unreasonably withheld or delayed).
- 29.12 EE may novate this Agreement or assign any of its rights hereunder to: (i) any entity or person within its Group; or (ii) any entity or person to whom EE transfers the whole or part of its business. The Customer agrees that, within 14 days of a request from EE, it will enter into a novation on terms

reasonably requested by EE to give effect to a novation under this clause.

- 29.13 EE may sub-contract any of its obligations under this Agreement provided it remains liable to the Customer to the extent set out in this Agreement for such performance. Where the Agreement requires the Customer to provide information, assistance or access to EE or requires the Customer to comply with instructions of EE, the Customer acknowledges that it will be required to provide equal co-operation to EE's Sub-contractors.

Whole agreement

- 29.14 This Agreement constitutes the entire agreement between the parties with regard to the subject matter of this Agreement and supersedes any previous negotiations, representations, warranties, proposals and agreements (whether written or oral).
- 29.15 The parties acknowledge that they have not been induced to enter into this Agreement in reliance upon any representation or other statement or promise of any nature whatsoever other than as expressly set out in this Agreement and, save as expressly set out in this Agreement, neither party shall have any liability in respect of any other representation, warranty or promise made prior to the date of this Agreement unless it was made fraudulently.

Dispute resolution

- 29.16 The parties shall use their reasonable endeavours to resolve disputes arising from or in connection with this Agreement ("**Disputes**"). If either party wishes to raise a Dispute, it shall notify the other party in writing of the existence and reasons for such Dispute. The Customer Representative and a representative of EE shall then meet and use reasonable endeavours to try to resolve the Dispute as soon as reasonably practicable. Where a Dispute arises and cannot be resolved by consultation at senior management level within 30 days of notification, the parties may agree to follow an alternative dispute resolution procedure in good faith, sharing the costs and fees equally unless otherwise determined within that procedure.
- 29.17 A Customer with no more than 10 employees may be able to take a dispute to adjudication under the Ombudsman Services dispute resolution scheme details of which are set out within EE's Code of Practice for Complaints at www.ee.co.uk/complaints.
- 29.18 Nothing in this Agreement prevents either party from seeking a legal remedy through the courts at any time.
- 29.19 Where a party ("**Damaged Party**") is subject to a third party claim which gives a right of action against the other party ("**Liable Party**"), the Damaged Party shall promptly notify the Liable Party of the details of the claim and allow (at the Liable Party's expense) the Liable Party to defend or direct the defence of such third party claim and shall provide all reasonable co-operation to avoid or minimise such claim. The Damaged Party must not make any admission of liability, agreement or compromise in relation to the claim unless directed to do so in writing by the Liable Party.

Law and Jurisdiction

- 29.20 This Agreement and any dispute or claim arising out of or in connection with it shall be governed by and construed in

GENERAL TERMS AND CONDITIONS

FOR BUSINESS CUSTOMERS



accordance with English law, and the parties irrevocably submit to the exclusive jurisdiction of the courts of England and Wales.