

IMPROVE YOUR JOB PROSPECTS



Looking for a fresh start? If you're only browsing the classified ads, checking local notice boards or popping into your local job centre, you're limiting your opportunities.

An increasing number of jobs are only advertised online, and 90% of jobs now require basic computer skills, so getting online will give you access to more jobs and help you improve your skills.

Whether you'd like to change jobs, get some new qualifications, or even train to do something completely different, the internet is a great way to get things moving.

"WITH THE INTERNET I'M ABLE TO APPLY FOR SO MANY MORE JOBS THAN I COULD BEFORE."

Job hunting

Hunt for jobs in your area, searching by the type of work you want to do and opportunities that match your skills.

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Your local job centre will post all their jobs online, and you can also check out specialist job sites such as www.monster.co.uk

On the go

Get the jobcentreplus app and search for jobs on your smartphone, wherever you are and whenever you have a spare five minutes, without worrying that your boss is looking over your shoulder.

Find careers advice

You'll find lots of advice online to help you improve your job prospects, including tips on writing CVs and cover letters, advice on interview techniques and a wealth of opportunities to build skills, e.g. by volunteering.

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Get advice on all aspects of job hunting at www.careersadviceonline.co.uk or build your online CV and profile at www.linkedin.com – a social network for business and careers.

On the go

Search for a mentor, be a mentor, or simply browse the inspiring profiles and mentoring stories on www.horsesmouth.co.uk from your smartphone.

Start your own business

Whether you're already up and running or just starting out, having your own website is a must these days. The internet can also help you build and promote your business.

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Give your business a higher profile: sign up to the online Yellow Pages: www.yell.com. Set up your own website: for starters, have a look at the templates on www.freewebsitetemplates.com

On the go

Pop into a mobile phone store and discuss the options available for small businesses, from dedicated business customer support to great deals on broadband and internet on the go.